

City of Colville
Airport Board Minutes
14 October 2015

The meeting began at 6:00 pm

In attendance:

Board Members: Chair Drew Hatch, Gary Brooks, Jerry Sater, Daron Tate, Secretary Steve Pietroburgo, Airport Manager Dave Garringer Absent: Bud Budinger

City Council: None

Public: None

The Board approved the minutes of the meetings of 24 June, 12 August as revised, and 2 September.

Budget: Regarding current year revenue, we have recouped approximately \$800 of the \$1700 loss in fuel revenue due to earlier mispricing issues. The City took delivery of an additional 1500 gallons this month; normal pricing for this load would be set at \$4.74. Daron Tate moved that the Board recommend keeping the current price at \$4.99, which would net the City an additional \$0.25/gallon profit. Second by Gary Brooks. This would recoup an additional \$375 towards the loss. Motion passed.

Old Business:

Helipad Dave has researched helipad standards and reviewed them with the Board. The Board discussed the relative advantages and disadvantages of three locations for establishing a marked helipad: near the windsock east of the runway, near the Airport Office building, and west of the runway near the old Airport Lounge. The consensus among Board members present is that the pad on the west side would be best due to rotor wash problems associated with any pad on the east side. Dave will make a "to do" list including needed materials and the Board will discuss this at the next meeting.

New Business:

1. The Board reviewed the Mayor's letter to the Colville National Forest dated 7 October. The letter includes claims for airport rent and runway repair due to use as a helibase this past summer.
2. Board Chair Drew Hatch presented some possible initiatives for the coming year.
 - Comprehensive fee schedule for commercial aviation use at 63S. The fees would apply to operators such as USFS, WADNR, air ambulance services and charter operators. The Board should take on the job of advising the City on such a schedule

as well as the disposition of revenues (e.g. earmarked for airport development and operating expense). The Board discussed this in general terms with no official action. Consensus remains strong that a schedule must be developed for government agency use as a helibase and that revenues derived from such use should be devoted to airport development. Also that the Airport Manager's salary or contract should be adjusted during times of such use.

- Charitable flying and other aviation events. The City Council should be advised of any such activity.
- Review of the Airport Hangar Lease Agreement. This should be re-visited. Hangar owners with access to asphalt taxiway and ramp areas are paying the same lease rate as hangar owners without. Jerry Sater is going to take on the job of re-opening this issue.
- An update to the Airport/Facility Directory advising take-off use of Runway 1 when wind is less than 5 knots. This recommendation would be for noise abatement and safety. The Board discussed this initiative. Consensus among Board members present is that there should be no update advising use of Runway 1 in calm winds.
- Additional taxiway signage for runway exit and entrance on North and South ends. The Board did not feel that there is a need for designating these areas as separate from taxiways "A" and "B".
- Establishing a sub-committee approach to Board projects. This initiative involves assigning certain Board members to become subject matter experts and committee leads in areas such as "airport commercial use" and the WSDOT grant proposal and tracking process. Dave stated that he has already spent a great deal of time becoming an expert on the WSDOT grant process. Drew volunteered to take that on as well. Board consensus is that this is a good idea although current Board vacancies and turnover rates might make implementation difficult.

3. Drew Hatch announced his resignation as Board Chairman. He intends to remain a Board member.

Respectfully submitted,

Stephen Pietroburgo, Secretary