

City of Colville

Airport Board Meeting

17 October 2018

Board members present: Jon Bateman, Bud Budinger, Steve Pietroburgo, Derrol Sater, Jerry Sater, Airport Manager Dave Garringer

City Council present: Nancy Foll

Public: Josef Sinka

The meeting was called to order at 4:35 pm by Chair Derrol Sater

The chair announced the agenda Underground Storage Tank at Lynds Hangar

1. AWOS funding
2. Airport Manager maintenance update
3. Storage Shed Update
4. Board meeting schedule

Budget Report:

Dave reported that as of the end of September, the budget imbalance is approximately \$18,000 overspent, due to a recent purchase of fuel for sale. Our current fuel inventory is approximately 4200 gallons, currently valued at \$5.28/gallon (\$22,000)

Old Business:

1. **Maintenance issues: fuel hose reel** Dave reported that the hose reel motor is repaired and is working properly. Jon Bateman has also fabricated and mounted a receptacle for the fuel nozzle
Storage shed Bud has delivered plans for footings to be constructed in conjunction with moving the old "pilots' lounge" and converting it to a proper airport storage building. Dave will have the plans reviewed by the City Building Inspector. The Board reviewed siting plans for moving the building and it will be placed near the equipment shed.

AWOS financing Jerry and Derrol have drafted a document for potential investors. Dave has a list of fifteen, including governmental and corporate entities. The Board reviewed the document and made some minor suggestions, with the consensus that the document is well written. Nancy Foll offered some good advice in the area of targeting our audience and crafting some direct statements in soliciting their involvement. The document will be finalized in the form of a letter signed by the Board Chairman and naming Dave as a contact. The letter will be reviewed by the Mayor before soliciting investments.

New Business:

1. **Board Vacancies** Derrol announced that Gary Gibson has moved away, leaving the Board with only 5 members. George Thomas stated that he would be willing to apply for a position on the Board.

Meeting schedule The Board agreed to meet monthly on the second Wednesday at 4:30 pm. Meetings may be cancelled with notice in the event of no agenda. Derrol will transmit the schedule to the City Clerk. The next Board meeting will be Wednesday, October 17, at 4:30 pm.

The meeting adjourned at 7:22 pm.

Respectfully submitted, Steve Pietroburgo, Secretary