

City of Colville
Airport Board Minutes
12 November 2013

The meeting began at 5:30 pm

In attendance:

Board Members: Jerry Sater, Harley Howell Jr., Steve Pietroburgo

Manager Dave Garringer. Absent: Dave Shaw, George Thomas, Bud Budinger

City Council: None

Public: None

The minutes of 10/2/2013 were reviewed and approved.

Budget: Dave distributed the approved fiscal year budget.

New Business:

1. Sterner Hangar Sale: Due to the lack of a quorum, the Board could not act on hangar sale approvals.

Old Business

1. Airport Fees. The Board reviewed proposed changes to Colville City Council Resolution 23-12. Jerry said that the proposal meets the need for revenue increases achieved by 23-12 while removing the tax burden in the form of leaseholder taxes. This will improve the business environment and encourage investment. Steve Pietroburgo and Jerry Sater will present this briefing and recommendation to the City Council and see that it is placed on the agenda. Jerry would also like to brief the Council on what he believes to be an unfriendly business environment due to recent changes in hangar lease language.

Airport Manager and Operations

Dave distributed the current capital improvement plan. He also briefed the Board on a proposal to replace the fuel hose reel which will cost approximately \$1600. This would need to come from the current expense budget. Dave has been working on plans to a two-light PAPI for Runway 19 and recommended that the installation design be prepared by a licensed engineer. The Board will put that on the agenda for a future meeting.

Meeting adjourned at 7:05 pm.

Submitted by Stephen Pietroburgo, Secretary

Recommended Resolution regarding Airport Fees and repealing Resolution 23-12:

Section 1. Airport Use Fees

1. Daily Airport Use Fee for all Itinerant Aircraft	\$2.00
2. Monthly Airport Use Fee, Single Engine Aircraft	\$25.00
3. Monthly Airport Use Fee, Multi-Engine Aircraft	\$35.00
4. Annual Hangar Lease Rate (per sq. ft. of hangar area) ¹	\$0.12
5. Monthly Fee for Long-Term Vehicle Parking ²	\$25.00
6. Monthly Fee for Un-moveable Aircraft ³	\$200.00

Fees and charges listed in Section 1 are subject to change annually, by request of the Airport Advisory Board and approval of the City Council.

Section 2. Other Airport Fees

1. Any non-aviation event or rental of airport property	\$75.00
2. Auction of aircraft or confiscated or repossessed equipment	\$150.00
3. Airport fuel prices will be based on the cost of delivered fuel, plus all taxes and fees, as recommended by the City Treasurer and approved by the Airport Advisory Board.	

Fees listed in Section 2 will be reviewed on an as-needed basis by the Airport Advisory Board and submitted to the City Council for approval with the exception of #3, fuel prices.

(Sections 3 through 6: No recommended changes.)

¹ If the annual lease total is greater than \$250.00, the WA State Leaseholder's tax rate of 12.84% will be included in the billing.

² A vehicle left unattended by the owner for longer than 30 days shall be considered abandoned. If necessary, the Airport Manager may have the vehicle towed and the vehicle owner shall be responsible for towing and impound fees.

³ Un-moveable aircraft refers to non-flyable aircraft not undergoing maintenance. This determination is to be made by the Airport Manager.