

DEC 22 2014

CITY OF COLVILLE
CITY CLERK

City of Colville

Airport Board Minutes

17 December 2014

The meeting began at 5:30 pm

In attendance:

Board Members: Chair George Thomas , Dave Shaw, Daron Tate, Bud Budinger, Jerry Sater, Secretary Steve Pietroburgo, Airport Manager Dave Garringer

Absent: Drew Hatch, Gary Brooks, Harley Howell Jr.

City Council: Mr. Mike Birch, Mr. Doug Kyle

Public: None

The Minutes of 29 September 2014 were reviewed and approved.

Budget: No budget report

Old Business:

1. ***Tie-down improvement*** The Board discussed improvement to the transient parking area that would allow aircraft to move from the tie-downs onto the ramp under power and without risk of gravel damage to props, etc... Options include asphalt or concrete strips of varying widths and the addition of material to level the tie-down pads. George is looking into costs and best options so that the Airport Layout Plan may be revised and the Capital Improvement Plan updated. The Board discussed ways in which the project might be carried out without further capital investment by the City (volunteer labor, etc...). Dave will maintain contact with Interstate Aviation, a contractor that typically has one or more aircraft based at Colville for the Colville National Forest during the fire season. Interstate has indicated they are interested in cost-sharing improvements to the tie-downs.

New Business:

1. ***Airport Board Vice-Chair position:*** The Board Vice-Chair has been vacant for some time and it is a position that is needed to provide continuity of operations when the Chair is unavailable. The problem is more prevalent recently given that Mr. Thomas works in Alaska during the summer months. Drew Hatch has volunteered to serve in this capacity. Jerry Sater moved that the

Board recommend Drew to the City for approval as Vice –Chair. The motion was seconded by Dave Shaw and passed by vote.

2. **New Hangar Constructon:** Dave informed the Board that Mr. Jon Bateman has expressed an interest in constructing a new hangar at the airport. He is considering a tube and fabric building on a pad or foundation and is asking whether that type of construction is allowable. The Board recommended that Dave advise he check with the City Building and Planning Department. Otherwise the Board does not currently have an issue with a hangar of that type construction.
3. **Meeting Day Revision:** George proposed that the regularly scheduled quarterly Board meetings be moved from Friday to Wednesday of that same week. Fridays can be difficult in maintaining a quorum. So moved by Dave Shaw and seconded by Bud Budinger. The motion passed.

Airport Manager and Operations

- Dave reported there is still some sediment remaining in the fuel storage tank sump. Apparently this sediment has formed a compact layer and was not scoured out during the recent filtration. The company that performed the work is going to return and put personnel in the tank to remove this sediment at their own expense.
- Dave distributed a list of prioritized work projects he would like to undertake in 2015. The Board agreed that this list is comprehensive and well thought out. The list is attached to these minutes.
- Dave reminded the Board that Santa Claus will arrive at 63S this coming Saturday, December 20, 2014. Santa's flight is a joint venture of the Colville Chapter of the Washington Pilots' Association and the Colville Elks.

Meeting adjourned at 6:30 pm.

Submitted by Stephen Pietroburgo, Secretary

Proposed projects for the Colville airport for 2015 as suggested by the airport Manager and not necessarily by the Colville airport advisory board. Listed in order of importance as viewed by airport Manager.

1. Install powered fuel hose reel. Funding: City* (electrical install, minor materials)
2. Install restroom addition flooring, finish/repaint bathrooms and hallway. Funding: City, Private** (cost share, materials only)
3. Apply more gravel to east tie down area, possibly form elevated parking pads. Funding: City (gravel only)
4. Update/upgrade runway/taxiway signage. Funding: City (sign fabrication)
5. Helipad construction adjacent to midfield windsock. Funding: City (minor materials)
6. Hangar ID letters. Funding: City
7. Increase midfield windsock visibility with more white gravel or construct a segmented circle. Funding: City and/or private (materials only)
8. Lengthen cross runway to the west over pavement by smoothing transition points at pavement crossings. Funding: Private, if any
9. Relocate area light on Phillips 66 sign to light tie down area better or install a separate light. Funding: City, if any
10. Light fence top at runway 19 end. Funding: City (minor materials)
11. Finish attaching fencing around cross runway. Funding: Private
12. Repair Phillips 66 sign lighting. Funding: City

*City funding refers to funds available in the 2015 airport budget unless otherwise requested by airport management.

**Private funding refers to funds available from the local Washington Pilots Assn. chapter or individuals.