

CITY of COLVILLE  
AIRPORT BOARD MEETING  
February 25, 2012

Attending: Airport Board: Jeff Harshman, Harley Howell Sr. , Dave Celebrezze  
Jerry Sater, Dave Shaw.  
Absent: Bud Budinger, Dave Garringer

Meeting called to Order at 1:00 pm  
Previous minutes were read and accepted.

Chairman Report: Jeff Harshman advised the Board that he called this meeting outside of the normal scheduled meeting time to discuss and vote on the new Airport Fee/Resolution schedule in order to get it to Council in a timely manner. He has been working with the City Treasurer and the City Attorney on this Resolution plus new Airport Leases to bring the Colville Airport up current standards and comply with our Airport Board Resolution to operate under a balanced budget. Changes are needed.

OLD BUSINESS: None

NEW BUSINESS:

1. In order to comply with the State Auditor, all charges need to be listed. A rough draft was given to the Board for previously charged fees and the new charges such as auction events, abandoned vehicles, property rentals, non-aviation events, storage fees for aircraft accidents, etc. The main discussion centered around the lease fee per sq. ft. charges and the monthly use charges for singles and twins. Colville is the only airport that charges a Use Fee for singles and twins. The Board recommends this fee be discontinued and we change the current lease sq. ft. fee on hangers at the Deer Park rate of .16 cents a sq. foot plus extending the perimeter to 10 feet on all sides with the exception of some hangers that are built closer to the next unit. These units will split the difference between hangers. By going this route, we will operate as other airports do and not have a use fee for the aircraft in the owners hanger. We are currently responsible for the outside perimeter but do not charged for it. Charging for this space as other airports do, we increase the rental space also utilizing better use of City property and increasing monies for the Airport budget. A motion by Dave Shaw to change the rate and area charged for to .16 cents a square foot and a basic 10 foot perimeter with exceptions decided by the Board and was seconded by Dave Celebrezze. Motion carried with a unanimous vote.
2. Restructuring of Leases:  
The new fee schedules will go hand in hand with new leases and will transition over when owners current leases expire. Once again, the existing leases are poorly written and outdated. Hanger owners will see changes in the area of 20 year leases and better protections against delinquent tenants. The regular March

Board Meeting will deal directly with leases and we should have a rough draft for that meeting.

3. Resolution of Airport Board Duties:

The powers of the Airport Board was discussed and specifically our duties to operated and maintain the airport within the limitations of funds provided. It was made clear that we operate with a balanced budget and the Board is responsible for running the airport.

4. Fuel Charges:

It's time to examine the way fuel charges are computed. The projected profit is not what the Chairman has been advised in the past. The added \$1.00 is not profit due to the taxes added. The Board decided to leave it for the time being and discuss and take possible change at the March meeting. This is another reason rates in all areas need to change. Balanced Budget.

5. Airport Managers Contract:

A discussion was had about the cost of this contract and duties involved. Dave Shaw volunteered to work on a Job Description and have something for the next meeting. This is a high priority item and will be discussed with Dave Garringer at the next meeting.

6. Communication:

A recent email was sent to City Hall by an airport member criticizing City Council And City employees for recent budget cuts. It was shared with the Board and the Response that Jeff sent back to the individual.

Next regular Quarterly Meeting is March 20, 2012.

The meeting was adjourned by a motion of Dave Celebrezze and seconded by Jerry Sater at 3:45 pm.