

City of Colville
Airport Board Minutes
7 June 2017

The meeting began at 6:02 pm

In attendance:

Board Members: Bud Budinger, Gary Gibson, Steve Pietroburgo, Derrol Sater, Jerry Sater, Jon Bateman, Airport Manager Dave Garringer

City Council: Ms. Annie Lawson

Public: None

Budget: Dave has sent expenditure reports via email to the Board. The Board discussed budget during new business (Mid-Biennium Budget Review).

The minutes from regular board meeting of March , 2017 were read and approved.

Old Business:

1. **Replumbing the fuel tank.** Further research has revealed that there is not a good UV-resistant alternative to steel piping. On cost estimate for re-plumbing the tank is \$7,000.¹ The Board discussed purchasing materials and refitting the system in-house. This may be problematic due to workplace safety and requirements for working inside the tank. Derrol will continue to work on cost comparisons with other potential vendors. Currently there are no fuel delivery or quality concerns.
2. **Beacon.** The beacon was recently repaired due to another burned out bulb. The Board held a lengthy discussion during which it reached some consensus that the issue is both a safety and cost concern. It recognizes that both a new beacon and a tower may be necessary and recommended that if funds sufficient to purchase one or the other remain at year-end we do so.
3. **Capital Facilities – Runway/ Taxiways.** Dave reported that the City's application for a grant from the Washington Department of Transportation is complete and submitted. If approved, the grant could fund 90% of the engineering work required to widen, repave and possibly realign the runway and taxiway "A" .
4. **Capital Facilities – Equipment Shed and Storage.** Annie reported that the City would not be purchasing George Thomas's old building. Dave reported that he will possibly donate the

¹ Pacific Environmental Corp.

building to the local Washington Pilot's Association Chapter, who could move and refurbish the structure if it is not cost prohibitive (insurance and lease costs). The WPA could provide storage space to the City. Bud Budinger offer to design a suitable foundation for the building for submission to the Colville Building Inspector. Dave gave the Board a cost figure of \$2700 for materials needed to complete the equipment shed. The Board consensus is that we can build the shed in-house with donated labor and equipment and that materials should be purchases as soon as is practical. The goal is to construct the shed prior to winter. Gary Gibbons moved the Board recommend that Dave purchase the necessary materials. Second by Bud Budinger. The motion passed.

5. **Board Vacancies.** Jon Bateman reported that Mr. Steve Beattie may be interested in applying for a seat on the Board. He is a former Board member and a former Board Chair. There is a strong consensus that he would be a positive addition to the Board should he apply.

New Business:

1. **Fuel Price.** The current fuel price is set at \$4.84, \$0.50 above delivered cost. The Board discussed raising the margin to \$0.55, due to the fact that we are below the market prices at the \$0.50 margin. Jerry Sater moved the Board recommend going to \$0.55 above cost with the next fuel delivery. Second by Steve Pietroburgo. The motion passed. Dave will notify Vicki at City Hall.
2. **Mid – Biennium Budget Review.** The Board reviewed current spending and the budget for 2018 (approximately \$2400 greater than current year). We may need to make a budget modification request for 2018 once we know how much is needed to complete the beacon replacement.
3. **Fee Chart Review.** Dave related that he has received an e-mail from City Hall requesting justification for current fees as related to the courtesy cars. The justification will be that currently fees collected cover the cost of operating the cars. Dave reported that most users supply fuel in addition to the rental fee of \$10 / day. Other fees were discussed as well, the overnight transient parking fee in particular. The Board does not recommend any changes at this time.

The next Airport Board Meeting will be September 6, 2017 at 6:00 pm in the Airport Office.

The meeting adjourned at 7:57 pm.

Respectfully submitted,

Stephen Pietroburgo, Secretary