

City of Colville

HISTORIC PRESERVATION COMMITTEE

August 19, 2016

10:00 a.m. – City Hall

MINUTES

The Colville Historic Preservation Committee met for a regular meeting on August 19, 2016 at City Hall. Russ Larsen called the meeting to order at 10:00 a.m. with a quorum present.

MEMBERS PRESENT: Russ Larsen, Avrum Baum, and Muriel Meyer. MEMBERS ABSENT: CJ Wolfe and Tony Harmon. Two vacancies exist. STAFF PRESENT: City Planner RJ Keetch. RECORDING SECRETARY: Sydney Gilmore.

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting of December 18, 2015 had been distributed to each member prior to the meeting. Muriel Meyer moved that the minutes be approved as written. Russ Larsen suggested the adjournment of the previous minutes be edited, as they were seconded by RJ Keetch. Being that RJ Keetch is a member of the staff and not a member of the HPC the adjournment should have been seconded by an HPC member. It was decided that Avrum Baum would replace RJ Keetch's name as seconding the motion. Muriel Meyer moved and Russ Larsen seconded that the minutes be approved as corrected. Voice vote carried unanimously.

OLD BUSINESS

A. Continued Discussion- ADA Ramp.

RJ Keetch mentioned that the ADA ramp project has yet to be bid on, and the reason there has not been any progress made thus far. Avrum Baum questioned the possibility of speaking with the Mayor and the Council about potentially moving the placement of the ramp from the front of the building to another location on the building. Because there has been no progress made on the project, Avrum wondered if it was not too late to make a decision like this. By not building the ramp in the front of City Hall, it could be argued, it would preserve the integrity of the History of the building. Russ Larsen questioned whether or not it could be included into a grant involved with remodeling the City Hall. Muriel Meyer reminded the quorum that there would not be another grant opportunity like this for two years. Avrum asked that if any changes be made to the front of the building, it would come before the HPC before any final decision. RJ reminded the committee that the HPC is strictly advisory as of now, and would not be able to make any final decisions. After discussion of the possibility of the ADA ramp job being bid on it was decided that the completion of Heritage Court may bring a better future for the ADA ramp and would potentially be brought back for review after Heritage Court is completed.

NEW BUSINESS

A. Bylaws/Roles.

The committee was given a draft of bylaws that would potentially be adopted by the HPC. Muriel commented that the advantage of having bylaws would help the HPC with its government certification and, in return, would be a step in the right direction if the City prepares to become a Certified Local Government. RJ Keetch added that

## HISTORIC PRESERVATION COMMITTEE

August 19, 2016

Page 2

it would give the HPC a little more structural organization. After reviewing the proposed Bylaws Russ Larsen agreed that they were well thought out and he too liked the idea of carrying them out.

Muriel explained that if there were any amendments or adoption to the bylaws that the committee noticed, they could be presented at a future meeting. This will give the committee time to look the bylaws over as the draft handout was simply for review.

### B. Discuss HPC Work Plan/Budget Proposal for HPC.

RJ Keetch explained that at this point the only budget amount the HPC would be requesting is \$300, this being the printout fee for the Local Historic Plaque Recipients Self-Guided Tour. Because the City Council will be going over budgets on the 30<sup>th</sup> of August, RJ suggested if there were any other need it should be stated now.

Avrum Baum suggested that the City ask local businesses to buy ad space to be placed on the flags that are used to cross Main Street. This would give businesses opportunity to get their name out to the community as well as lessen the expense for the City when it comes time to replace the flags.

As the conversation started gravitating towards the proposed HPC work plan, RJ explained that he, as a member of staff, would be focusing on the Main Street Project. RJ added that he thought it might be beneficial for the HPC to make a list to organize their thoughts on what they would be working on in the future.

Muriel Meyer notated there could be more work done with the Historic Plaque Project. She added that the HPC could do a type of historical outreach and recruit more businesses and residential areas to be part of the self-guided tour and historic registry. Avrum thought that it would be helpful to educate businesses of the opportunities they have to obtain grants in order to update or restore their buildings. Muriel stated that the grant qualifications would have to be looked into once again, but it was decided that this could be a way of recruiting more businesses.

Avrum asked if in the future the Main Street Program could further the boundaries of what is considered downtown Main Street and include the stretch of land from the round-a-bout at the south end of town to the round-a-bout at the north end of town.

It was added by Muriel that the Park and Recreation House located at the Yep Kanum Park could potentially be added to the registry. Avrum suggested that it be considered to be renovated and could possibly qualify for a grant as well. Muriel thought it would make a nice museum and not just an office for the Park and Recreation Department.

RJ would like to see a more focused and organized list as to not get too many projects started at once. He asked that at the next meeting this be put together now that there have been a few ideas brought up. He also added that at this point he will not be asking for any more funds to be added to the budget that will be brought up at the next council meeting.

### C. Recruitment for HPC.

Russ Larsen addressed that CJ Wolfe and Tony Harmon are possibly not interested in being part of the HPC any longer and wondered if the HPC needed to fill their positions. Muriel Meyer recommended that with recruiting

## HISTORIC PRESERVATION COMMITTEE

August 19, 2016

Page 3

people to be added to the Historic Plaque Registry the HPC could also invite these same people to be part of the committee. This, she felt went hand in hand and could benefit both areas where involvement was needed. She also suggested recruiting a business from Main Street, and thought the new owners of Hallmark would be great candidates. She is currently in the process of inviting them to be involved in the committee. Avrum Baum suggested putting an article in the newspaper or other local papers inviting the public to be a part of the committee and give a little representation of what the HPC is all about. He added that other councils or committees could also add their vacancies as well. RJ commented that he is inviting Genevieve from Sandra's to be a part of the committee as she has already shown interest in being more involved with the community.

### D. Heritage Court Concept Plan.

RJ Keetch showed the committee Heritage Court Concept Plan visual board. RJ explained that the next step for Heritage Court is to refine the concept plan and get a more detailed design. Welch Comer will be providing us with a task order and what the cost element will be. Once this has been completed the opportunity will arise for other groups or organizations to pick up parts of the cost along with the City. RJ also stated that WSDOT agreed with the idea of implementing a speed table and bulb outs on Highway 395. City Council will meet next Tuesday August 23<sup>rd</sup>, 2016, and will be deciding whether or not the City will be approving the engineer funding.

### E. John Wayne Trail Comments.

The committee was given a copy of an email sent by Ted Blaszak who is a member of the Tekoa City council and the President of the Tekoa Trail and Trestle Association. In this email Ted told about the John Wayne Trail and how vital it is to his small community. In earlier years the John Wayne Trail was closed to the public, and now is in the process of being made a state park. In order for the trail to be open to the public the state legislature must approve the budget request which allows for the needed trail repairs. The Tekoa City Council has asked our city to pass a resolution of support for the trail.

The Mayor requested that the HPC meet and decide whether or not the City would be interested in supporting the revitalization of the John Wayne State Park Trail. Muriel Meyer questioned our involvement as the trail is further south and does not connect with Colville, Russ Larsen pointed out it was still in our legislative district, the 7<sup>th</sup> district. Muriel questioned whether we should get involved as it looks like more of a political statement, and that the City might look into other opportunities in our local area instead. Avrum Baum added that he thought our City should support this outreach as it is important to be a part of outdoor activities, and it would be beneficial to help a community in need as this is a central part of their community identity. He stated that it could be a way to get the City of Colville's name on the map, and in the future, if we ever needed support, we could find it in the communities we have helped. Russ Larsen questioned what our State Legislature, Shelly Short, had to say about the situation and requested that no decision be made until further comment from Shelly. There was continued conversation about ideas of what kind of trails our community could pursue. Avrum motioned that the HPC support the trail. ~~Russ Larsen motioned that the HPC waits until contact has been made with Shelly Short.~~ Muriel stated that she agreed with Avrum and seconded the motion to support the John Wayne Trail. With a two ~~to one~~ person (9/16/2016) vote the motion was passed to support the proposition. RJ extended that the next step would be to notify the Mayor and City Council to continue with the steps that need to be taken to fully support this outreach.

## HISTORIC PRESERVATION COMMITTEE

August 19, 2016

Page 4

### REPORTS

RJ Keetch acknowledged the State Director is coming to Colville and will be giving a presentation on the Main Street Project, he mentioned that a group of six to twelve key people should be invited to attend once the time and place has been decided. RJ also shared that the Keller Heritage Museum is planning on developing their land to provide for an expanded parking lot.

### ADJOURNMENT

As there was no further business to come before the committee, Muriel moved and Russ Larsen seconded the motion to adjourn. The meeting was adjourned at 11:13 A.M.