

City of Colville

HISTORIC PRESERVATION COMMITTEE

May 19, 2017

10:00 a.m. – City Hall

MINUTES

The Colville Historic Preservation Committee met for a regular meeting on May 19, 2017 at City Hall. Russ Larsen called the meeting to order at 10:10 a.m. with a quorum present.

MEMBERS PRESENT: Russ Larsen, Avrum Baum, and Muriel Meyer. MEMBERS ABSENT: CJ Wolfe and Tony Harmon. STAFF PRESENT: City Planner RJ Keetch. RECORDING SECRETARY: Sydney Gilmore.

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting of April 21, 2017 had been distributed to each member prior to the meeting. Muriel Meyer motions to approve the minutes as written, Avrum Baum seconds the motion. Voice vote carried unanimously.

There was discussion about the printing of the RE Lee historic plaque and whether or not it had been printed. It was suggested to look into printing two dates on the plaque but after research was provided by the property owner it was decided to only print one date on the plaque.

OLD BUSINESS

A. “Design Review” Examples

Examples of other city’s code regarding design review were given to the committee members prior to the meeting. These examples are to be studied by the committee and used to help form design guidelines for the City of Colville. Anytime there is new construction in the downtown district these guidelines would be utilized. RJ explained that when design review guidelines are adopted there will also need to be verbiage added to the bylaws referring to the guidelines.

B. Past HPC Minutes regarding “Design Review”

Minutes from previous HPC meetings regarding the adoption of Design Review Guidelines were distributed to the committee members prior to the meeting. There have not been any guidelines adopted by past HPC committees; a flow chart referenced as a “design tree” was created by past members to be used as a guiding tool for new development design (copy on file).

A district map (copy on file) had also been created by past committee members, outlining the “historic district”, but was never officially adopted by City Council. This map was intended to be passed through Planning Commission and never was.

Avrum Baum made a motion to present the current district map to City Council for their approval. Muriel Meyer seconded the motion.

HISTORIC PRESERVATION COMMITTEE

Page 2

May 19, 2017

Muriel asked that guidelines be created before the district map goes before the City Council.

Russ Larsen called for a voice vote. Avrum voted in favor, Muriel voted not in favor. Russ broke the tie and voted in favor.

RJ Keetch suggested that the committee members become organized and study the ordinance, bylaws, and previous minutes before any more discussion takes place regarding design guidelines.

There was discussion regarding becoming a Certified Local Government and what the steps were that needed to be taken.

NEW BUSINESS        There was no new business to present.

REPORTS        There were no reports to present.

ADJOURNMENT

As there was no further business to come before the committee, on a motion and second the meeting was adjourned at 10:47 A.M.