

DRAFT

COLVILLE PARKING COMMISSION

October 20, 2014

5:00 P.M. – City Hall

MINUTES

The Colville Parking Commission held its third quarter meeting on October 20, 2014, at City Hall. The meeting was called to order by Chairman Ryke Dahlen at 5:17 P.M.

ROLL CALL

Members Present: Ryke Dahlen, Karen Abeid, Steve Wisner, and Mike Birch, Council Liaison. Brian Wear arrived later.

FINANCE REPORT

The Chairman presented the September 2014 finance report. The year to date expenditures totaled \$10,465.91, leaving a balance of \$5,634.09 from the \$16,100 fiscal budget. The current account balance is \$88,049.03.

The finance report was approved as presented.

MAINTENANCE REPORTS

- Lot Cleaning/Lot Re-Striping. The Chairman reported that the Street Department completed the lot cleaning and re-striping in July at no cost. It was suggested that the lot on Wynne Street behind the bank needs to be cleaned. Chairman Dahlen indicated that he would contact Street/Park Superintendent Terry LeCaire with that request.
- Weed Maintenance – Fogle Lot. Chairman Dahlen advised that MJR Services performed weed maintenance on the Fogle lot in July. He felt it may need further maintenance and suggested consideration be given to spraying the weeds in the future. Council Liaison Mike Birch recommended that the Parking Commission look into having the weeds sprayed next spring.
- Re-Grade Keefe Lot. The Chairman reported that the Keefe lot was graded by the Street Department in July to level off the surface. It was suggested that it would be beneficial to try to re-grade the lot earlier next year to address potholes, etc.

Karen Abeid commented that she uses the Keefe lot daily and has noticed that trash is being scattered about. She questioned whether consideration could be given to providing a trash receptacle on the lot. Mike Birch offered to check into the process for acquiring a receptacle. The Chairman suggested that the Commission could pay for trash service from its budget, if required. There were no objections noted from the other members.

NEW BUSINESS

- Snow Removal Bid. Chairman Dahlen advised that one bid was received from Daniels Nursery for snow removal (attached hereto and made a part of these minutes). He further stated that Greg Daniels

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recommended that a deicer be used especially on the sloped lot due to a liability concern. A communication from George Bybee also encouraged the use of a deicer (attached hereto and made a part of these minutes).

Discussion followed and Ryke pointed out that the disadvantages of using sand is that it is tracked into businesses and it needs to be cleaned from the lots in the spring. He provided research information on calcium chloride and magnesium chloride deicers. Steve Wisner advised that he has had no problem with the use of a deicer in front of his business.

Karen Abeid moved and Steve Wisner seconded the motion to recommend awarding the bid for snow removal to Daniels Nursery. Brian Wear arrived at this time and was briefed on the discussion. Voice vote showed all in favor of the motion.

Karen Abeid moved and Steve Wisner seconded the motion to accept the recommendation to use deicer on the parking lots behind Barman's and the House of Music. Voice vote showed all in favor of the motion.

Discussion followed regarding snow removal on the Keefe lot at 2nd & Main Streets. It was felt that the lot should be plowed on a regular basis.

Karen Abeid moved and the motion was seconded to include the Keefe lot on the snow plowing schedule. Voice vote showed all in favor of the motion.

Mike Birch offered to clean off the parking lot north of Washington Federal Bank with his blower at the time he cleans their lot. The members were very appreciative of the offer.

OTHER BUSINESS

The Chairman reported that the trash in the parking lot behind Tiny's Lounge is a continuing problem. He stated he has observed huge quantities of cigarette butts, dog waste, and bottles and cans scattered about. He has spoken with the property owner in the past about the problem. It appears that the business has been taken over by a new owner and this problem will need to be monitored. It was noted that there are no cigarette butt receptacles or trash cans behind Tiny's Lounge. Commissioners questioned whether receptacles need to be provided and who would be responsible for them. Another call to the property owner was suggested.

Mike Birch suggested contacting the Building & Planning Department about the trash problem as a potential public nuisance. He also offered to contact the Street/Park Superintendent regarding litter signs.

Karen Abeid felt that a cigarette butt receptacle is needed in Heritage Court as well. Ryke advised that the Parking Commission is not involved with Heritage Court at this time.

ADJOURNMENT

As there was no further business, the meeting was adjourned at approximately 5:46 P.M.