

## COLVILLE PARKING COMMISSION

June 24, 2013

5:30 P.M. – City Hall

### MINUTES

The Colville Parking Commission held a meeting on June 24, 2013, at City Hall. The meeting was called to order by Chairman Ryke Dahlen at 5:30 P.M.

### ROLL CALL

Members Present: Ryke Dahlen, Steve Wisner, Karen Abeid and Brian Wear. Others Present: Mike Birch, Council Liaison and Jim Lapinski, City staff.

### APPROVAL OF MINUTES

The minutes of the previous meeting of December 11, 2012 were approved as presented.

### FINANCE REPORT:

The Chairman presented a finance report showing a current balance of \$74,178.00 and year to date expenses totaling \$7,507.30.

### OLD BUSINESS

- Jason Keefe Lot Lease. The Commission discussed the status of the Jason Keefe lot lease at 2<sup>nd</sup> & Main. As outlined in an attached letter, the City Treasurer has determined that a refund to Mr. Keefe is in order because the parking assessment for this property should have been discontinued when the building was demolished. The parking assessment charges will be removed from this account for the period October 2008 through May 2013. Based on this new information, the Commission felt that Article 3, paragraph 2 of the current version of the contract should be stricken.

In conclusion, it was felt that the parking fee item was the last obstacle to the agreement and the change will be made and submitted to Mr. Keefe for approval.

### MAINTENANCE REPORTS

- Lot Cleaning/Lot Re-striping. It was reported that the Street Department will be performing lot cleaning and re-striping in July at no cost.

It was the decision of the Commission to put out a call for bids for snow removal.

- Weed Maintenance. One bid for weed maintenance for the Fogle lot at 1<sup>st</sup> & Wynne was received from MJR Services (attached hereto and made a part of these minutes). There was some concern expressed about liability issues but it was felt the estimate of \$225 was reasonable.

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NEW BUSINESS

- 1<sup>st</sup> & Wynne Lot Repair. It was recognized that there are many cracks and other problems with the City parking lot at 1<sup>st</sup> & Wynne. A bid for \$1,018.75 was received from Ace Seal & Stripe for crack repair and a bid for \$4,973.40 was received from Knife River for asphalt repair (attached hereto and made a part of these minutes).

ADJOURNMENT

As there was no further business the meeting was adjourned.