

**APPLICATION FOR
CONDITIONAL USE PERMIT**

Colville, Washington

APPLICATION NO.: _____

ACTION BY ZONING
BOARD OF ADJUSTMENT: _____

TO THE APPLICANT: This is an application for a Conditional Use Permit as authorized by Chapter 17.84 of Ordinance No. 1160 N.S., Title 17, Colville Municipal Code. Please complete the application in its entirety.

The application shall be accompanied by a receipt from the City Treasurer in the amount of three hundred dollars (\$300) for payment of the application fee, along with a sketch map showing the property for which the conditional use permit is sought, and the names and addresses of property owners within 300 feet, not including street rights-of-way, of the boundaries of the property as shown on the most recent County Assessor's records. The applicant shall provide addressed, pre-stamped envelopes.

Pursuant to the State Environmental Policy Act (WAC 197-11), an environmental checklist shall be completed and submitted along with a receipt from the City Treasurer in the amount of one hundred twenty-five dollars (\$125). Required publication of the threshold determination will be at cost at the applicant's expense.

Submit completed forms to the Administrative Official, Office of Building & Planning, City Hall, 170 S. Oak St., Colville, WA 99114 (509) 684-5097.



170 S. Oak – 99114

Office of Building and Planning
(509)684-5096 (509)684-5097
Fax (509)684-5030 www.colville.wa.us

CONDITIONAL USE PERMIT APPLICATION

1. Name of applicant: _____
2. Address of applicant: _____
3. Phone No. (Home) _____ Work) _____ Email: _____
4. General location of property and address: _____

5. Legal description of property: _____

6. Zone District: _____ Comprehensive Plan Designation: _____
7. Section of the Zoning Ordinance under which the conditional use permit is sought: _____

8. Present use of property: _____

9. Project description and proposed use of property:

10. Size of property (square footage or acreage): _____
11. Attach a detailed site plan to scale, 8-1/2 x 11 paper or other medium acceptable, to the planning staff indicating the following: a) all existing and proposed lot line dimensions; b) exact locations of all existing and proposed structures; c) setbacks (in feet) of all structures from existing and proposed lot lines; d) easement and right-of-way locations; e) individual off-street parking spaces provided; f) points of ingress and egress; g) North arrow and scale.

A. **JUSTIFICATION.** Provide an explanation and justification for the proposal using the following criteria (*use additional sheets if necessary*):

1. The project is consistent with the City of Colville Comprehensive Plan and meets the requirements and intent of the Colville Zoning Ordinance, including the type of land use; the density/intensity of the proposed development; and the protection of critical areas, if applicable.

2. The project will not be unduly detrimental to the use of properties in the project vicinity.

3. The project makes adequate provision for access and circulation, water supply, storm drainage, sanitary sewage disposal, emergency services, and environmental protection.

4. The project adequately mitigates impacts identified through the SEPA review process, if applicable.

5. The project is beneficial to the public health, safety, and welfare, is in the public interest, and is generally compatible with adjacent properties and other property in the district.

Signature of Applicant: _____

Date: _____

SUBMITTAL CHECKLIST

- Fee: \$300
- SEPA Checklist: \$125
- Site Plan
- Names & addresses of property owners within 300', not including street rights-of-wy
- Addressed, pre-stamped envelopes