

**APPLICATION FOR VARIANCE  
TO THE LAND DIVISION ORDINANCE**

Colville, Washington

APPLICATION NO.: \_\_\_\_\_

ACTION BY ZONING  
BOARD OF ADJUSTMENT: \_\_\_\_\_

**TO THE APPLICANT:** This is an application for a variance as authorized by Chapter 16.48 of Ordinance No. 1150 N.S., Title 16, Colville Municipal Code as prescribed by Chapter 17.88 of Ordinance No. 1160 N.S., Title 17, Colville Municipal Code. Please complete the attached application in its entirety.

The application shall be accompanied by a receipt from the City Treasurer in the amount of:

- Type II.....\$100
- Type III.....\$200
- Type IV.....\$350

for payment of the application fee, along with a sketch map showing the property for which the variance is sought, and the names and addresses of property owners within 300 feet, not including street rights-of-way, of the boundaries of the property as shown on the most recent County Assessor's records. The applicant shall provide addressed, pre-stamped envelopes.

Submit the completed application to the Administrative Official, Office of Building & Planning, City Hall, 170 S. Oak St., Colville, WA 99114 (509) 684-5097.



170 S. Oak – 99114

Office of Building and Planning  
(509)684-5096 (509)684-5097  
Fax (509)684-5030 www.colville.wa.us

### VARIANCE APPLICATION

1. Name of applicant: \_\_\_\_\_
2. Address of applicant: \_\_\_\_\_
3. Phone No.: (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ Email: \_\_\_\_\_
4. General location of property and address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. Legal description of property \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Zone District: \_\_\_\_\_ Comprehensive Plan designation \_\_\_\_\_
7. Present use of property \_\_\_\_\_
8. Proposed use of property \_\_\_\_\_
9. Size of property (square footage or acreage) \_\_\_\_\_
10. Attach a detailed site plan to scale, 8-1/2 x 11 paper, or other medium acceptable to the planning staff indicating the following: a) all existing and proposed lot line dimensions; b) exact locations of all existing and proposed structures; c) setbacks (in feet) of all structures from existing and proposed lot lines; d) easement and right-of-way locations; e) individual off-street parking spaces provided; f) points of ingress and egress; g) existing and proposed landscaping; h) north arrow and scale.
11. A variance is hereby requested to a design standard or regulation (describe): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
12. A variance of \_\_\_\_\_ is hereby requested from the requirement of \_\_\_\_\_ in Section \_\_\_\_\_ in the \_\_\_\_\_ Zone District.

13. Please respond to the following (Section 17.88.040): *(Use additional sheets if necessary)*

A. What special conditions and circumstances exist which are peculiar to the land, structure, or building involved which are not generally applicable to other lands, structures, or buildings in the same district? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

B. Upon literal interpretation of the provisions of this title, in what way is the applicant deprived of rights commonly enjoyed by other properties in the same district? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

C. Are the special conditions and circumstances the result of actions by the applicant?  
Yes \_\_\_\_\_ No \_\_\_\_\_ Explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

D. In what way will the granting of the variance not confer on the applicant any special privilege that is denied by this title to other lands, structures, or buildings in the same district? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

E. How will the granting of the variance be in harmony with the general purpose and intent of this title and not be injurious to the neighborhood, or otherwise detrimental to the public welfare? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

F. In what way is the variance the minimum variance that will make possible the reasonable use of the land, building, or structure? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_