

**APPLICATION FOR
TEMPORARY USE PERMIT**

Colville, Washington

APPLICATION NO.: _____

ACTION BY
ADMINISTRATOR: _____

TO THE APPLICANT: This is an application for a temporary use permit as authorized by Chapter 17.84 of Ordinance 1160 N.S., Title 17, Colville Municipal Code. Please complete the application in its entirety.

The application shall be accompanied by a receipt from the City Treasurer in the amount of one hundred fifty dollars (\$150) for payment of the application fee.

Submit completed forms to the Administrative Official, Office of Building & Planning, City Hall, 170 S. Oak St., Colville, WA 99114 (509) 684-5097.



170 S. Oak – 99114

Office of Building and Planning
(509)684-5096 (509)684-5097
Fax (509)684-5030 www.colville.wa.us

TEMPORARY USE PERMIT APPLICATION

1. Property Owner: _____
Mailing Address: _____
Phone Number(s): _____ Email: _____
2. Applicant Name: _____
Mailing Address: _____
Phone Number(s): _____ Email: _____
3. Project Description: _____

4. Site Location: _____

5. Legal Description: _____

6. Size of Site: _____
7. Existing Use of Site: _____

8. Zone District: _____ Comprehensive Plan Designation: _____
9. Attach a detailed site plan to scale, 8-1/2 x 11 paper or other medium acceptable to the planning staff, indicating the following: (a) all existing lot line dimensions; (b) exact locations of all existing and proposed structures; (c) setbacks (in feet) of all structures from existing lot lines; (d) easement and right-of-way locations; (e) individual off-street parking spaces provided; (f) points of ingress and egress; (g) North arrow and scale.

A. **JUSTIFICATION.** Provide an explanation and justification for the proposal using the following criteria (*use additional sheets if necessary*):

1. The temporary use shall occur for a maximum of six (6) months.

2. The operation of the requested use at the location proposed and within the time period specified will not jeopardize, endanger, or otherwise constitute a menace to the public to the public health, safety, or general welfare.

3. The proposed site is adequate in size and shape to accommodate the temporary use without detriment to the use and enjoyment of other properties in the project vicinity.

4. The project makes adequate provision for access and circulation, water supply, storm drainage, sanitary sewage disposal, emergency services, and environmental protection.

5. Adequate temporary parking to accommodate all vehicular traffic that will be generated by the use will be available either on-site or at alternate locations acceptable to the review authority.

Signature of Applicant: _____

Date: _____

SUBMITTAL CHECKLIST

- Fee: \$150
- Site Plan
- Justification