

DRAFT

City of Colville

PLANNING COMMISSION

June 8, 2016

7:00 P.M. – City Hall

MINUTES

The Colville Planning Commission met for a regular meeting on Wednesday, June 8, 2016, in the Council Room at City Hall. Chairperson Jody Hoffman called the meeting to order at 7:00 P.M. with a quorum present.

MEMBERS PRESENT: Jody Hoffman, Russ Larsen, Glen Durall, Avrum Baum, and Paul Wade. MEMBERS ABSENT: Lynn O'Connor. STAFF PRESENT: City Planner RJ Keetch and Recording Secretary Susan Davis.

MINUTES OF PREVIOUS MEETING

The minutes from the previous meeting of March 9, 2016 had been distributed to each member prior to the meeting. Russ Larsen noted a correction on Pg. 3, par. 3, change word “pubic” to public. Russ Larsen moved and Glen Durall seconded the motion to approve the minutes as corrected. Voice vote showed all in favor.

OLD BUSINESS: There was no Old Business to be presented.

At this time, Avrum Baum requested a status report on the proposed ADA ramp at City Hall. City Planner RJ Keetch explained that it has been difficult to obtain bids for the project. The City will continue to pursue the proposal to construct an ADA ramp in the front of City Hall.

NEW BUSINESS

A. Heritage Court Charrette/Downtown Planning.

RJ Keetch provided a PowerPoint presentation overviewing the conceptual plan for the future redesign and renovation of Heritage Court, which was the result of a recent full-day workshop. The May 19th workshop was attended by approximately 25 representatives from the Colville community. Studio Cascade and BWA Architects of Spokane ran the workshop which explored a vision for the park space, community objectives, overall design goals and the type of features the park should include to take best advantage of its setting and its potential. The participants identified and prioritized 10 features and attributes; the top six are: #1 connectivity, #2 history/heritage, #3 gazebo, #4 market space, #5 public art, #6 visual orientation. These components were consolidated into a vision. Design goals were identified and an overall design concept resulted. A full copy of the conceptual plan was available to each Commissioner (copy on file). RJ explained that the next step will be to have Welch Comer Engineers explore the feasibility of the plan and develop some rough cost estimates for evaluation recognizing that changes may be needed.

RJ also noted that the City was awarded a CDBG planning-only grant for up to \$24,000 to develop a downtown revitalization plan that could kick-off an effort to develop an overall strategic plan.

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Glen Durall questioned whether access for emergency services was taken into consideration. RJ stated that the Building Official participated in the workshop representing the building/fire aspects.

Paul Wade felt the outcome of the project would be pretty but commented that the net gain should be considered -- the space needs to have "function" beyond beautification otherwise it won't get used.

It was the general feeling of the Commission that the proposed project should be pursued as soon as possible recognizing that the Rotary Club wants to fund some of the improvements. It was suggested that consideration be given to doing it in phases, similar to the Colville 2000 project, in order to keep things going.

PUBLIC COMMENT PERIOD: There were no members of the public present.

REPORTS

A. Strategic Plan Scope of Work. The Scope of Work for the Strategic Plan had been distributed to each member prior to the meeting (copy on file). RJ Keetch advised that Studio Cascade of Spokane was selected as the consultant. A visioning/strategic plan kick-off meeting between the City Council and the Planning Commission will be scheduled per Task 1.2 to discuss the goals of the plan. Avrum Baum suggested that members of the former Colville 2000 Committee be contacted as potential stakeholders. RJ noted that a comprehensive list of stakeholders will be developed to ensure that their opinions are considered during the process.

B. Nuisance/Code enforcement task force. RJ explained that the City Council established a task force to look at some of the nuisance situations in town, i.e., Excell building, and meet with the City Attorney to put together an ordinance giving the City the enforcement authority it needs to achieve abatement. The penalty phases of the current ordinances lack the "teeth" needed to resolve these situations in a timely manner.

C. Development Update.

RJ gave a brief report on current development activity including a new 10,000 sq. ft. retail/office/shop facility on the N. Highway by Fogle Pump & Supply and an addition and facade improvement at Clark's All Sports on S. Main Street.

D. Municipal Purposes Annexation – City wells 4, 5 & 7.

RJ reported that the City is proposing to annex approximately 20 acres of city owned property which contains wells 4, 5 & 7 and the surrounding wellhead protection area. The property is located northwest of the Avista facility on DeGrief Road. With the help of a grant, the City plans to install a solar array to generate power for the wells.

ADJOURNMENT

As there was no further business, Glen Durall moved and Paul Wade seconded the motion to adjourn. The meeting was adjourned at 7:56 P.M.