

City of Colville

PLANNING COMMISSION

November 13, 2013

7:00 P.M. – City Hall

MINUTES

The Colville Planning Commission held a regular meeting on Wednesday, November 13, 2013, in the Council Room at City Hall. Chairperson Jody Hoffman called the meeting to order at 7:02 P.M. with a quorum present.

MEMBERS PRESENT: Russ Larsen, Brenda Buckner, Alan Bedford, Jody Hoffman, and Dee Hokom. MEMBERS ABSENT: Terry Cripps. One vacancy exists. STAFF PRESENT: Assistant Planner Melinda Lee and Recording Secretary Susan Davis. OTHERS PRESENT: None.

MINUTES OF PREVIOUS MEETING

The minutes from the previous meeting of October 23, 2013 had been distributed to each member prior the meeting. Russ Larsen moved and Alan Bedford seconded the motion to approve the minutes as written. Voice vote showed all in favor.

PUBLIC HEARING

Subject: Zoning Ordinance Text Amendment #2-13
Proposal: Proposed changes to Chapter 17.64.110.D.9.d (Temporary Signs); 17.64.190.A, C, E and G (Keeping of Chickens); and 17.84.010, 17.84.030A.1, 17.84.040.A and B, and 17.84.040.C through E, as renumbered (Temporary Use Permits)
Applicant: City of Colville

Chairperson Jody Hoffman convened the scheduled public hearing to consider Zoning Ordinance Text Amendment #2-13 for proposed changes to Chapters 17.64 (Temporary Signs and Keeping of Chickens) and 17.84 (Temporary Use Permits). Chairperson Hoffman reviewed the subject and outlined the hearing procedure. She declared the public hearing open at 7:04 P.M. noting that there were no members of the public present. At this time a staff report was requested.

Assistant Planner Melinda Lee noted that the staff report had been distributed to each member and made available to the public prior to the meeting (attached hereto and made a part of these minutes). The proposed amendments will modify and clarify enforcement procedures for temporary use permits and temporary sign sizes and adjust the minimum standards for the keeping of chickens. Text amendments are classified and processed as a Type V Legislative Process, in accordance with Chapters 17.96 and 17.108 of the Zoning Ordinance. Public notification was provided at each stage of the process as required by the Colville Municipal Code. Environmental review was conducted and a checklist completed in accordance with WAC 197-11 and the Colville Environmental Ordinance. A Determination of Non-Significance (DNS) was issued on October 10, 2013. There were no comments received during the public comment period. As required, the Department of Commerce received the draft proposal within the required 60-day timeline. They are in the process of evaluating the proposal for compliance with requirements of the Growth Management Act.

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As outlined in the attached report, Melinda Lee stated that staff recommends approval of proposed Zoning Ordinance Text Amendment #2-13 and findings of fact have been suggested to support this decision.

Dee Hokom requested clarification regarding item #I on Page 5 regarding the penalty for violations. Melinda advised that the penalty would apply to each offense as outlined in Chapter 1.10 of the Colville Municipal Code.

There were no communications or petitions to be presented.

The Chairperson closed the public testimony portion of the hearing at 7:08 P.M. and opened it to Commission discussion and dispensation.

Alan Bedford moved and Russ Larsen seconded the motion to recommend approval of the proposed amendment to the Colville Zoning Ordinance by amending Chapters 17.64.110.D.9.d (Temporary Signs); 17.64.190.A, C, E, and G (Keeping of Chickens); and 17.84.010, 17.84.030.A.1, 17.84.040.A and B, and 17.84.040.C through E, as renumbered (Temporary Use Permits) and adopt the findings of fact on Pages 7 through 9 of the staff report as a basis for this decision. Voice vote passed unanimously (5-0).

Ms. Lee advised that the recommendation would be forwarded to the City Council for consideration at its December 10, 2013 meeting. She encouraged Commission members to attend that public hearing if they can.

OLD BUSINESS

Melinda Lee advised at its meeting last evening the City Council passed the ordinance adopting the Recreational Vehicle (RV) Park Design Standards. She stated that the Council appreciated the Planning Commission's revisions.

NEW BUSINESS: There was no New Business to be presented.

PUBLIC COMMENT PERIOD: There were no public comments.

REPORTS

Melinda reported that as a result of 2014 budget cuts, it appears her position will be eliminated. She thanked the Planning Commissioners for their hard work and support over these past years.

ADJOURNMENT

As there was no further business, Alan Bedford moved and Russ Larsen seconded the motion to adjourn. There were no objections and the meeting was adjourned at 7:25 P.M.