

City of Colville

TECHNICAL REVIEW COMMITTEE

January 16, 2018

8:30 a.m. – City Hall

MINUTES

The Technical Review Committee met for a regular meeting on Tuesday, January 16, 2018, in the Council Room, at City Hall. Chairman RJ Keetch called the meeting to order at 8:30 a.m. with a quorum present.

MEMBERS PRESENT: City Planner RJ Keetch, Building Official/Inspector Dave Harper, Public Works Director Jeff Cochran, City Engineering Technician Ron Frostad, Street Supervisor Jeff Long. MEMBERS ABSENT: Council members Nancy Foll and Chris Loggers. RECORDING SECRETARY: Sydney Gilmore.

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting of December 12, 2017, had been distributed to each member prior to the meeting. Dave Harper moved to approve the minutes and Jeff Long seconded the motion. Voice vote carried, motion passed unanimously.

PRE-APPLICATION SUBMITTAL INFORMATION: There were no submittals to be presented.

OLD BUSINESS:

**A. General Land Use Application – Ankur Sood**

The proposed pump expansion was conditionally approved at the November 21, 2017 Technical Review Committee meeting. The engineer provided all of the requested information to meet the conditions of approval. The updated proposal has been distributed to the committee, for their review, prior to the meeting (copy on file).

The committee unanimously agreed that all conditions have been met and the applicant can continue with their project by pulling the necessary building permits.

NEW BUSINESS:

**A. Discussion Item – Residential Daycare 625 E. 7<sup>th</sup> Ave.**

A Conditional Use Permit application was submitted to the Building and Planning Department regarding a residential daycare at 625 E. 7<sup>th</sup> Ave. After initial review it was determined the proposal was technically considered a “Mini-Daycare” and not a residential daycare because it is under 11 children. Because it is a “Mini –Daycare” the applicant would not need to continue with the Conditional Use Permit process. The applicant will need to follow home occupation standards and will need to notify and receive approval from her adjacent neighbors in order to operate the “Mini-Daycare”.

Dave explained that he has no building code guidelines for daycare facilities because they are governed by the State and by the Health District. By request of the property owner he can conduct a life/safety inspection.

PUBLIC COMMENT PERIOD: There were no members of the public present.

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REPORTS:

RJ Keetch reported there will be a couple workshops coming up for a Downtown Revitalization Plan.

ADJOURNMENT

As there was no further business, Dave Harper made a motion to adjourn and Jeff Long seconded the motion. Voice vote showed all in favor; the meeting was adjourned at 9:41 a.m.