

City of Colville

TECHNICAL REVIEW COMMITTEE

January 24, 2017

8:30 a.m. – City Hall

MINUTES

The Technical Review Committee met for a regular meeting on Tuesday, January 24, 2017, in the Council Room, at City Hall. Chairman RJ Keetch called the meeting to order at 8:30 a.m. with a quorum present.

MEMBERS PRESENT: City Planner RJ Keetch, Building Official/Inspector Dave Harper, Municipal Services Administrator Eric Durpos, Street Superintendent Terry LeCaire, Council members Mike Birch and Nancy Foll.
RECORDING SECRETARY: Sydney Gilmore.

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting of December 20, 2016, had been distributed to each member prior to the meeting. Eric Durpos moved and Terry LeCaire seconded the motion to approve the minutes as written. Motion passed unanimously.

OLD BUSINESS: There was no Old Business to be presented.

NEW BUSINESS:

A. Text Amendment to the Zoning Ordinance Application.

RJ Keetch informed the Committee that the Text Amendment to the Zoning Ordinance Application, included in the member packet, is in regard to the update of the Floodplain Ordinance. Nancy Foll inquired how this came about and how it effects the development of housing in the City of Colville. RJ explained that he came in contact with the new State Engineer, Lynn Schmidt, and upon introduction she offered to help update our Floodplain Ordinance. Lynn reported that the Floodplain Ordinance needed to be updated in order to avoid being noncompliant with the State. There is very little property in city limits that is affected by the “100-year Floodplain”. The benefit to updating the ordinance is to allow for continued federally subsidized floodplain insurance to be issued within the 100-year Floodplain. If the City does not update this, in theory, the State could initiate a process to take away the ability for property owners to build in the proposed area. Eric Durpos made a motion to approve the Text Amendment. The proposed ordinance will be scheduled for a hearing by the Planning Commission. Dave Harper seconded the motion, voice vote carried unanimously.

B. SEPA Determination.

RJ Keetch referred the council to the SEPA Environmental Checklist included in their member packets, which is also related to the newly submitted Text Amendment to the Zoning Ordinance Application for the updated Floodplain Ordinance. Nancy Foll questioned whether or not the answer to question 12 of the SEPA Environmental Checklist should include “*all lands* within the City of Colville”. Eric Durpos explained the importance to specify “all lands within the City of Colville” would be to include any changes made in the future, suggesting the “100-year Floodplain” could be expanded upon survey. RJ added that not being site specific in a City-wide ordinance, such as the Floodplain Ordinance, is standard language. Eric Durpos made a motion to recommend to DNS, and Terry LeCaire seconded the motion. Voice vote carried unanimously.

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C. Complete Streets Ordinance- Discussion.

RJ Keetch directed the Committee to the Draft Complete Streets Ordinance included in their member packets. RJ explained that this proposal came from recommendation of Melinda Lee of Tri County Economic Development District. Melinda implemented Republic's Complete Streets Ordinance and has offered her assistance in creating our own Complete Street Ordinance. This ordinance will be a high level policy; stating that we will to the best of our ability, when able to, put bicycles and pedestrians on an equal plane as automobiles. RJ stated that by putting this ordinance in Title 12 of the Colville Municipal Code it would allow for the Street Department to decide how Complete Streets would be implemented in the future; rather than applying it in the Zoning Code where there is no Street Department jurisdiction. Eric added there is grant money available for Complete Streets, but it is only eligible if a Complete Street Ordinance is in effect. RJ questioned if there should be anything included in Title 16 of the Colville Municipal Code for future private developer requirements. It was suggested that an addition to Title 16 be considered after the Complete Streets Ordinance is in effect.

At request of RJ Keetch, another item of new business has been added to today's meeting regarding pond maintenance and potential expansion at the Colville Fish Hatchery.

D. Colville Fish Hatchery- Discussion

RJ stated the Fish Hatchery, located in Colville, is currently working on permitting for sediment control and enlargement of their ponds as well as installing a bridge. Eric Durpos clarified that permitting will be required by the Department of Fish and Game, Department of Ecology, and other State departments. He added that the City should be supportive because their improvements would be beneficial to our area. Nancy Foll asked for further clarification of the benefits of this project. Eric explained that the enlargement of the ponds would allow for more storage for runoff, and they would be able to clean the sediment out on a regular basis.

PUBLIC COMMENT PERIOD: There were no members of the public present.

REPORTS:

Terry LeCaire made mention that Colville Valley Concrete was hired to help with snow removal as the Street Department had members of their crew out sick. They supplied a loader and two trucks, with drivers. They are caught up on snow clean up but are running out of room to store snow and will need to acquire new areas if weather does not cooperate.

Dave Harper reported Carey's Auto Body is looking to add a wash bay on the south side of their building. Plans will be provided in the near future and Dave will bring them to TRC for input. Demo of the old Fogle building will be coming soon.

Eric Durpos reported that blockage of the Library's roof drains caused flooding inside, and his crew continues to work on getting the damage repaired. Eric will be receiving plans for the Gilbert Shelter soon in hopes that it can be built in the spring. The tree removal at Yep Kanum Park is out to bid. The pool filters have been completed. The solar project is being wrapped up and the water reservoir continues to be worked on.

ADJOURNMENT

As there was no further business, Eric Durpos moved and Dave Harper seconded the motion to adjourn. Motion carried and the meeting was adjourned at 9:04 a.m.