

DRAFT
City of Colville

TECHNICAL REVIEW COMMITTEE

February 28, 2017

8:30 a.m. – City Hall

MINUTES

The Technical Review Committee met for a regular meeting on Tuesday, February 28, 2017, in the Council Room, at City Hall. Chairman RJ Keetch called the meeting to order at 8:30 a.m. with a quorum present.

MEMBERS PRESENT: City Planner RJ Keetch, Building Official/Inspector Dave Harper, Municipal Services Technician Ron Frostad, Street Superintendent Terry LeCaire, and Council member Mike Birch. RECORDING SECRETARY: Sydney Gilmore.

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting of January 31, 2017, had been distributed to each member prior to the meeting. Terry LeCaire moved and Dave Harper seconded the motion to approve the minutes as written. Motion passed unanimously.

OLD BUSINESS: There was no Old Business to be presented.

NEW BUSINESS:

A. General Land Use Application – Department of Natural Resources Proposal

A General Land Use Application was submitted by Department of Natural Resources (DNR) and had been distributed to TRC members prior to today's meeting. DNR states that they need more office space and have proposed to add a modular unit in the paved parking area near their existing Armory. Dave Harper did not see any building code issues regarding the proposal. Mike Birch questioned whether or not DNR will be charged a water/sewer connection fee. Ron Frostad explained that there will be an upcoming project where the City will be working on a new pressure main near the proposed location. If DNR were to wait for the City's scheduled maintenance, they may be able to tie all of the water use to one meter. DNR's current proposed schedule shows they would like to be done with the project by end of June which would not coincide with the City's upcoming project. If they keep to their proposed schedule they will have to pay the applicable water/sewer connection fee, and they will install an additional meter, in addition to the one that is already located at their Armory. Ron stated he has already been in contact with Justin Gardner, the contact for the DNR proposal, but is hoping to get in contact with the Civil Engineer in charge of the project to explain the different options they have. Ron will continue to communicate with DNR and come up with a plan of action. RJ Keetch explained the only information he will need to review is the square footage of the proposed building and what DNR will need to accomplish to comply with parking lot standards.

PUBLIC COMMENT PERIOD: There were no members of the public present.

REPORTS:

Dave Harper stated that there will be a new facelift at Wal Mart and a new remodel at the Providence Mt. Carmel Hospital. The next project to stay ahead of will be the Carey's Auto Body addition.

RJ Keetch announced that someone is inquiring about code requirements for the old Excel building. The Building and Planning Department has been contacted by numerous companies about permitting and have also requested past construction plans.

ADJOURNMENT

As there was no further business, Terry LeCaire moved and Ron Frostad seconded the motion to adjourn. Motion carried and the meeting was adjourned at 8:48 a.m.