

City of Colville

TECHNICAL REVIEW COMMITTEE

March 1, 2016

8:30 a.m. – City Hall

MINUTES

The Technical Review Committee met for a regular meeting on Tuesday, March 1, 2016, in the Council Room at City Hall. Chairman RJ Keetch called the meeting to order at 8:30 a.m. with a quorum present.

MEMBERS PRESENT: City Planner RJ Keetch, Building Official/Inspector Dave Harper, Municipal Services Administrator Eric Durpos, Street/Park Superintendent Terry LeCaire, and Councilmember Mike Birch. RECORDING SECRETARY: Susan Davis.

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting of February 9, 2016, had been distributed to each member prior to the meeting. Eric Durpos moved and Terry LeCaire seconded the motion to approve the minutes as written. Voice vote showed all in favor.

OLD BUSINESS: There was no Old Business to be presented.

NEW BUSINESS:

A. Planning Approval – General Land Use Application (Street Shop Rebuild).

A General Land Use Application and site plan for the Street Shop Rebuild project had been distributed to each member prior to the meeting (attached hereto and made a part of these minutes). It was recognized that a new address will need to be issued by the Building & Planning Dept. for the new shop following the vacation of 10<sup>th</sup> Avenue.

Eric Durpos noted that use of the existing parking area will be possible as a result of relocating the east property line through a short plat process. He reported that the Water Department will be installing a new 8” water line from the intersection of 8<sup>th</sup> & Lincoln north to the retaining wall in the City compound. This was a project that was identified on the capital projects list and will be moved up to accommodate the reconstruction of the Street Shop to meet fire flows.

B. SEPA Checklist/Threshold Determination.

Proposal: Street Shop Rebuild Project

Applicant: City of Colville

Location: 404 W. 10<sup>th</sup> Avenue

A completed environmental checklist and building permit application for the Street Shop Rebuild project had been distributed to each member prior to the meeting (attached hereto and made a part of these minutes).

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Eric Durpos moved and Dave Harper seconded the motion to recommend the issuance of a Determination of Non-Significance (DNS) for the Street Shop Rebuild project. Motion carried unanimously.

### C. Request to Encroach Upon Public Right-of-way, by Jenscena Roberts, at 1046 N. Elm Street.

An application by Jenscena Roberts, 1046 N. Elm Street, to encroach approximately 15-20 feet upon the Elm Street right-of-way with a block wall had been distributed to each member prior to the meeting (copy on file). Dave Harper noted that a building permit will be required for the construction of the wall.

Eric Durpos moved to approve the encroachment at 1046 N. Elm Street as requested. Terry LeCaire seconded. It was noted that approval is subject to a Hold Harmless Agreement. Motion carried unanimously.

PUBLIC COMMENT PERIOD: There were none.

### REPORTS

RJ Keetch reported that Dean Hellie, Stevens County Soil Conservation District, approached the Building & Planning Department about the construction of an office building on the fish hatchery property. The property is owned by Stevens County and it is currently zoned OS (Open Space). Office buildings are not permitted outright in the OS District so a rezone would be required. It was recognized that there are existing wetlands on the property, which also requires environmental review.

Eric Durpos reported that the City is applying for an additional \$260,000 in funding from the Transportation Improvement Board (TIB) for the Hawthorne Avenue project. The award of the bid will be delayed pending outcome of the funding request, which is expected on March 18<sup>th</sup>. If the City is successful this would allow the project to be extended to Crestview Drive. The tentative start date for construction is May 1<sup>st</sup>. Eric also reported that Municipal Services will have a booth at the Home & Garden Show March 18<sup>th</sup>-19<sup>th</sup> promoting the City's water conservation program. Kits will be given out to the public again this year.

Terry LeCaire reported that dust control is 3-4 weeks ahead of schedule as a result of using a night crew to sweep the streets. He felt confident that the City can maintain compliance with air quality standards. He also reported that 14 flags are missing since the downtown crosswalk flag program started.

RJ Keetch requested further information regarding WSDOT's proposal to improve downtown curb cuts to comply with ADA. Eric explained that WSDOT is planning to overlay Main Street in the future and will have to fix ADA ramps impacted by paving. He noted that in recent discussions regarding downtown projects/issues it has been suggested that the Main Street bulb-outs be extended to fit with the current diagonal parking configuration. This would shorten the crossing distance for pedestrians and allow for the installation of rapid reflective beacons on the bulb-out ends similar to what was done on Hawthorne Avenue. Terry LeCaire stated that the Street Department currently plows and sweeps around the bulb-outs so this wouldn't be an issue. Eric was hopeful that the City could partner with WSDOT in the future so that in the end everybody gets what they want. It was recognized that this would require a lot of coordination in a short period of time and it would be expensive. RJ added that another approach that has been discussed is to step back and update the downtown plan to cover a 10-15 year period. Efforts are being made to garner support and explore funding opportunities for a plan update.

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ADJOURNMENT

As there was no further business, Eric Durpos moved and the motion was seconded to adjourn. The meeting was adjourned at 8:56 a.m.