

City of Colville

TECHNICAL REVIEW COMMITTEE

March 20, 2018

8:30 a.m. – City Hall

MINUTES

The Technical Review Committee met for a regular meeting on Tuesday, March 20, 2018, in the Council Room, at City Hall. Chairman RJ Keetch called the meeting to order at 8:28 a.m. with a quorum present.

MEMBERS PRESENT: City Planner RJ Keetch, Building Official/Inspector Dave Harper, Public Works Director Jeff Cochran, City Engineering Technician Ron Frostad, Street Supervisor Jeff Long, and Council member Chris Loggers. MEMBER ABSENT: Council member Nancy Foll. STAFF PRESENT: Bob Meshishnek and Jillian Marshall. GUESTS PRESENT: Trevor Pope. RECORDING SECRETARY: Sydney Gilmore.

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting of March 13, 2018, had been distributed to each member prior to the meeting. Jeff Cochran moved to approve the minutes and Jeff Long seconded the motion. Voice vote carried, motion passed unanimously.

PRE-APPLICATION SUBMITTAL INFORMATION: There were no submittals to be presented.

OLD BUSINESS:

A. General Land Use Application – Scott McMillan

A General Land Use Application (GLU) was submitted to the Building and Planning department by Scott McMillan for the use of outdoor storage for Colmac Coil Industries. This application is tied to required conditions provided by a Zone Boundary Change (ZBC) approval April 26, 2017. At the March 13, 2018 Technical Review Committee (TRC) meeting there was discussion about requiring a Performance Security Agreement and Bond to ensure the required site improvements would be completed in a timely matter. The agreement and bond would also allow the demolition of an existing structure on one of the lots. A letter was drafted by the Building and Planning Department explaining the options Mr. McMillan had in order to continue work on the project. The GLU application, conditions of approval from the ZBC, and letter regarding a Performance Security Agreement and Bond were distributed to the TRC members prior to the meeting (copies on file).

RJ Keetch explained the conditions of the ZBC have not been met in a timely matter and the City would need assurance the required site improvements would be met soon. If Mr. McMillan chooses not to do the Performance Security Agreement and Bond, a completion date with all required site improvements finished would need to be established at today's meeting.

Trevor Pope, a representative from Colmac Coil, explained they have met with Matt Baker and would like to start on storm water improvements on the lots in the next few weeks. As soon as storm water improvements are completed the landscaping improvements will begin. They wish to get the site improvements finished as soon as possible so they can utilize the lots for the intended use. The proposed completion date is June 2018.

Dave Harper moved to approve the General Land Use Application as submitted, per plan, with a completion date of June 30, 2018. Ron Frostad seconded the motion, voice vote showed all in favor.

TECHNICAL REVIEW COMMITTEE

Page 2

March 20, 2018

NEW BUSINESS:

A. Public Use Permit – The Pour House

A Public Use Permit Application was submitted by Susan Linse of The Pour House requesting the use of Heritage Court every Friday and Saturday evening from April 1, 2018 to September 30, 2018. The Pour House will be hosting live entertainment in the courtyard and would accommodate seating for patrons.

Jillian Marshall explained her main concern is trash clean up because she does not have the resources to commit someone every weekend to clean up after the events. She would request The Pour House uses trash receptacles and cleans the courtyard after events. She has not received complaints about events held by The Pour House, in Heritage Court, in the past.

Sydney Gilmore explained Susan Linse has requested to occupy Heritage Court between the hours of Noon and 10:00 PM. The live entertainment would begin around 4:00 PM to allow for set up of seating in the courtyard. Susan is also in the process of receiving approval from City Council for a noise variance for the requested live entertainment.

It was discussed whether it would conflict with Chamber events and parades. It was also discussed that Rotary would be removing trees and planters from Heritage Court in April and it may conflict with The Pour House events.

Jillian added there will be a day in July where the Park and Recreation Department would need to occupy that space in Heritage Court for Tiger Tri packet pick up.

Jeff Long moved to approve the proposal with the following conditions:

1. Trash receptacles provided for patrons and clean-up after events executed.
2. Conflict with Rotary work resolved.
3. Interference with Tiger Tri settled.
4. Conflict with Chamber and Parade activity resolved.

The motion was seconded by Dave Harper, voice vote showed all in favor.

PUBLIC COMMENT PERIOD: There were no members of the public present.

REPORTS: No reports were given at this time.

ADJOURNMENT

As there was no further business, Ron Frostad made a motion to adjourn and Jillian Marshall seconded the motion. Voice vote showed all in favor; the meeting was adjourned at 8:44 a.m.