

City of Colville

TECHNICAL REVIEW COMMITTEE

March 21, 2017

8:30 a.m. – City Hall

MINUTES

The Technical Review Committee met for a regular meeting on Tuesday, March 21, 2017, in the Council Room, at City Hall. Chairman RJ Keetch called the meeting to order at 8:46 a.m. with a quorum present.

MEMBERS PRESENT: City Planner RJ Keetch, Building Official/Inspector Dave Harper, and Street Superintendant Terry LeCaire. MEMBERS ABSENT: Municipal Services Technician Ron Frostad, Council member Mike Birch and Council member Nancy Foll. RECORDING SECRETARY: Sydney Gilmore.

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting of March 14, 2017, had been distributed to each member prior to the meeting. Dave Harper moved and Terry LeCaire seconded the motion to approve the minutes as written. Motion passed unanimously.

OLD BUSINESS: There was no Old Business to be presented.

NEW BUSINESS:

A. General Land Use Application – Carey’s Auto Body

A General Land Use Application was submitted by Jeremiah Rainer, on behalf of Carey’s Auto Body, for the proposal of an 18’ X 38’ wash bay addition at 1101 S. Main St. The application along with a site plan and narrative was provided to the committee members prior to the meeting. RJ Keetch noted that the number of parking spaces, access to the site, driveway widths, and site landscaping all meet code requirements. Terry asked if the property will be using the same draining. Dave Harper explained that as of now Carey’s Auto Body is washing their vehicles inside their facility. They will be moving this job once they build the proposed wash bay and will continue to use the same drainage.

Dave Harper moved to approve, with no conditions, the General Land Use Application for Carey’s Auto Body, Terry LeCaire seconded the motion. Voice vote carried unanimously.

B. Short Plat Application – Fired Up Brewing

This item of business was tabled and will be brought back for a future TRC meeting.

C. Discussion Item – Letter from WSDOT

An email was sent to RJ Keetch from a representative of Washington State Department of Transportation (WSDOT) regarding construction or obstruction permits required by the City of Colville. The WSDOT will be completing a paving project in Colville and is in the planning stages of this operation. WSDOT needs clarification of what the City of Colville requires for this type of project.

Dave Harper noted that in previous years the City had asked for a submission of a traffic revision plan for these types of projects, which was then reviewed by Ryan Powers. Dave added that since Ryan no longer

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works for the City he was not sure if there was an employee with the credentials to review traffic revision plans. Terry LeCaire thought maybe Ron Frostad had the authority to approve these types of submitted plans. It will be communicated to the WSDOT to provide their traffic revision plan to the City prior to operation.

D. Discussion Item – 2120 Whitetail Way Utility Connections

Ron Frostad offered notes regarding the current utility connection status for property owners living on Whitetail Way in Colville. These notes were distributed to the Technical Review Committee members prior to the meeting. Two current property owners on Whitetail Way have furnished private lines that connect to the City water and sewer lines, leaving the other undeveloped parcels without connections. There is interest to build a shop with living quarters at 2120 Whitetail Way and the City must decide whether the property owners are allowed to supply their own private line or must pay the connection fee for the City's services.

The members of the Technical Review Committee felt this proposal should be left up to the Municipal Services Department.

PUBLIC COMMENT PERIOD: There were no members of the public present.

REPORTS:

ADJOURNMENT

As there was no further business, Dave Harper moved and Terry LeCaire seconded the motion to adjourn. Motion carried and the meeting was adjourned at 8:57 a.m.