

# DRAFT

City of Colville

## TECHNICAL REVIEW COMMITTEE

March 29, 2016

8:30 a.m. – City Hall

### MINUTES

The Technical Review Committee met for a regular meeting on Tuesday, March 29, 2016, in the Council Room, at City Hall. Chairman RJ Keetch called the meeting to order at 8:25 a.m. with a quorum present.

MEMBERS PRESENT: City Planner RJ Keetch, Street/Park Superintendent Terry LeCaire, Municipal Services Administrator Eric Durpos, Building Official/Inspector Dave Harper, and Councilmembers Mike Birch and Nancy Foll. GUESTS PRESENT: Michelle Schlosser. RECORDING SECRETARY: Susan Davis.

### MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting of March 15, 2016, had been distributed to each member prior to the meeting. Dave Harper moved and Terry LeCaire seconded the motion to approve the minutes with a correction for clarification on Page 2, Paragraph 3, “~~There will be no right hand turns on Oak Street. Vehicles will not be able to pull up alongside the dedicated traffic lane and make a free right hand turn from Oak Street.~~” Voice vote showed all in favor.

OLD BUSINESS: There was no Old Business to be presented.

### NEW BUSINESS

- A. Request to Encroach Upon Public Rights-of-Way by Don & Michelle Schlosser at 371 N. Maple Street.
- B. Request to Encroach Upon Public Right-of-Way by Tom & Wilma Hume at 355 N. Maple Street.

Applications to encroach upon public rights-of-way with a fence by Don & Michelle Schlosser, 371 N. Maple Street, and Tom & Wilma Hume, 355 N. Maple Street, had been distributed to each member prior to the meeting (copy on file). Michelle Schlosser was present to answer any questions concerning the requests. She advised that their proposal also includes (3) new trees as shown on the site plan. Dave Harper and Terry LeCaire had visited the site and there were no issues identified with the proposals.

Eric Durpos moved and Dave Harper seconded the motion to approve to the encroachments upon the public rights-of-way by Don & Michelle Schlosser and Tom & Wilma Hume, as requested. Hold Harmless Agreements will be prepared by staff for signature and recording. Motion passed unanimously.

### REPORTS

Dave Harper reported that Perry Anderson would like to purchase a 60’ x 110’ lot from the Nichols family. The property is located on S. Washington Street east of UPS. Mr. Anderson proposes to construct a 40’ x 60’ pole building for storage purposes, which is permitted in the LI District. There will be no services needed for the building. Access is proposed from Washington Street. Dave explained that Mr. Anderson would like to get a

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curb cut lined up with his building, which will be an improvement over the existing broken up curb on Washington Street. The lot will be surfaced with gravel – (3) parking spaces are required based on building size. RJ Keetch stated that a sidewalk is not required on Washington Street in that area because it is not classified as an arterial or collector. Public Works Department staff advised that they will review the proposal for access and storm drainage and provide comments to Mr. Anderson.

### ADJOURNMENT

As there was no further business, Eric Durpos moved and Terry LeCaire seconded the motion to adjourn. There were no objections and the meeting was adjourned at 8:36 a.m.