

DRAFT

City of Colville

TECHNICAL REVIEW COMMITTEE

May 19, 2015

8:30 a.m. – City Hall

MINUTES

The Technical Review Committee met for a regular meeting on Tuesday, May 19, 2015 in the Conference Room at City Hall. Chairman RJ Keetch called the meeting to order at 8:30 a.m. with a quorum present.

MEMBERS PRESENT: City Planner RJ Keetch, Municipal Services Administrator Eric Durpos, Building Official/Inspector Dave Harper, Street/Park Superintendent Terry LeCaire, and Councilmember Bill Pifer. RECORDING SECRETARY: Susan Davis.

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting of April 28, 2015 had been distributed to each member prior to the meeting. Eric Durpos moved and Terry LeCaire seconded the motion to approve the minutes as written. Motion carried unanimously.

OLD BUSINESS: There was no Old Business to be presented.

NEW BUSINESS

- A. SEPA Checklist/Threshold Determination
Applicant: City of Colville
Proposal: Water System Plan

A completed SEPA environmental checklist for the City of Colville Water System Plan had been distributed to each member prior to the meeting (attached hereto and made a part of these minutes). Eric Durpos explained that the Water System Plan (WSP) is updated every 6 years. The task was completed in-house this time based on Department of Health (DOH) requirements and the Water System Design Manual. The process has been coordinated with the DOH and the draft plan was reviewed and approved by our consulting engineer at Welch Comer. The WSP must go through the SEPA process, including distribution of the checklist and threshold determination to agencies and interested persons for public comment. A public hearing is anticipated for the end of June with possible adoption by the City Council. Eric noted that the WSP is a guide for City officials to assist them in setting system priorities, and selecting and prioritizing system improvements that best meet the City's needs. This long range plan is not project based so future projects may be required to go through the SEPA process. Eric pointed out the WSP is critical to the City for applying for grant funds. For example, the adoption process must be completed by Sept. 1st to be eligible to apply for grant funding for Reservoir #3. From a planning perspective, RJ Keetch stated that he reviewed and approved the checklist recognizing that the impacts of future projects will be reviewed.

Bill Pifer questioned whether the library receives copies of SEPA proposals and requested that a copy of the WSP be provided for the public. Eric had no objection to providing a copy.

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Following review of the checklist, RJ Keetch moved to approve the SEPA checklist and issue a Determination of Nonsignificance (DNS) for the Water System Plan. Terry LeCaire seconded. Motion carried unanimously.

PUBLIC COMMENT: None.

REPORTS

Eric Durpos presented an update on the Hawthorne Avenue project. He announced a public meeting on Wednesday, May 20th, from 5-7 pm, at City Hall, for the upcoming 2016 reconstruction project of Hawthorne between Walnut & Pine Streets. An invitation was mailed to all affected property owners and the public was notified through newspaper and radio announcements. The sewer project in the alleys from 6th to 10th, between Cedar & Hofstetter Streets, started May 18th. Some homeowners will need to replace their lateral lines to their houses. Eric advised that the Elap Water Line Project will be on the Council agenda next week for approval.

Terry LeCaire thanked Dave Harper for helping with the new roof on the restrooms at Vaagen Park. He advised that the City household cleanup program last Saturday was a huge success with a record number of participants (about 200 vehicles). In the next couple of weeks, Spokane contractors will be doing some street striping and dust oiling. City Street Dept. crews are currently painting crosswalks.

Dave Harper reported that the construction of Sandra's Furniture store is progressing.

RJ Keetch reported that a Walmart Vision Center is proposed as a tenant improvement project. RJ further advised that in order to clear up confusion, Councilmember Doug Kyle has suggested renaming the N/S portion of DeGrief Road to "Evergreen Way" to line up with the street south of Hwy 20. The current configuration of DeGrief Road runs N/S and E/W. Eric pointed out it has been the City's intent to do that since Avista annexed and built its new complex. RJ advised that approximately 8-10 property owners could be impacted by address changes. The process would include coordination with Stevens County and a public hearing and City Council adoption by ordinance. Eric and Terry expressed the feeling that it would be better to accomplish this now.

Eric Durpos moved and the motion was seconded to have RJ Keetch move forward with renaming DeGrief Road to Evergreen Way as proposed. Motion carried unanimously.

ADJOURNMENT

As there was no further business, Eric Durpos moved and Terry LeCaire seconded the motion to adjourn. The meeting was adjourned at 9:00 a.m.