

City of Colville

TECHNICAL REVIEW COMMITTEE

June 27, 2017

8:30 a.m. – City Hall

MINUTES

The Technical Review Committee met for a regular meeting on Tuesday, June 27, 2017, in the Council Room, at City Hall. Chairman RJ Keetch called the meeting to order at 8:30 a.m. with a quorum present.

MEMBERS PRESENT: City Planner RJ Keetch, Building Official/Inspector Dave Harper, Street Superintendent Jeff Long, Municipal Services Technician Ron Frostad, and Council member Mike Birch. MEMBERS ABSENT: Council member Nancy Foll. GUESTS PRESENT: Mayor Lou Janke, Water/Sewer Supervisor Jim Strong, Treasurer Vickie Strong, and City Attorney Logan Worley. RECORDING SECRETARY: Sydney Gilmore.

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting of June 20, 2017, had been distributed to each member prior to the meeting. Dave Harper moved to approve the minutes and Ron Frostad seconded the motion. Motion passed unanimously.

RJ Keetch mentioned that based on the discussion of impervious surfaces at the June 20, 2017 the committee was able to create a development review process for newly proposed projects. RJ Keetch made a motion for approval of the development review process. Voice vote showed all in favor.

OLD BUSINESS: There was no old business to be presented.

NEW BUSINESS:

A. Discussion – Annexation of Parcel # 2250750, South of Schumaker Rd. and East of Graham Rd.

RJ Keetch referred to the map distributed to the committee members and guests in the informational packet prior to the meeting. RJ explained that the map provides the coordinates of a potential annexation. The property owner is interested in receiving the City's water services. He is primarily focused on the water services rather than sewer utilities at the moment.

Resolution #02-88, the Memorandum of Understanding; Interim Urban Growth Area and Development Standards, and Chapter 2 and 8 of the 2011 Comprehensive Plan were also distributed to the committee members prior to the meeting. These documents each explain the requirements of potential annexations and how they are to utilize the City's utilities.

City Attorney Logan Worley explained a possible Latecomer Agreement scenario which is a Washington State statute that allows property owners to connect to City Utilities with the agreement that the land will eventually annex into the City. Vickie Strong and Jeff Long explained that this scenario would not apply to this situation because the proposed property is already in the Garden Homes LID.

Logan explained that he will need to look at the legal description for this property and see what the language says regarding water connections. If it is construed that it is outside the Garden Homes LID the Latecomer Agreement would not apply.

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The Garden Homes LID Agreement will be brought to the next scheduled meeting as well as the legal description Logan will be researching.

PUBLIC COMMENT PERIOD: There were no members of the public present.

REPORTS:

Dave reported that the tenant improvement building permit for Grocery Outlet has been completed and if there are any other comments from other departments they should be submitted as soon as possible.

ADJOURNMENT

As there was no further business, Dave Harper made a motion to adjourn and Jeff Long seconded the motion. Voice vote showed all in favor; the meeting was adjourned at 8:55a.m.