

City of Colville

TECHNICAL REVIEW COMMITTEE

June 14, 2011

8:30 a.m. – City Hall

MINUTES

Chairman Jim Lapinski called the meeting to order at 8:30 a.m. with a quorum present.

MEMBERS PRESENT: Building Official/Inspector Bob Cleaver, Street/Park/Recreation Superintendent Terry LeCaire, Planning Director Jim Lapinski, and Councilmembers Doug Kyle and Dorothy Bergin. MEMBERS ABSENT: Municipal Services Administrator Eric Durpos. OTHERS PRESENT: Assistant Planner Melinda Lee. RECORDING SECRETARY: Susan Davis.

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting of April 26, 2011 had been distributed to each member prior to the meeting. Bob Cleaver moved and Terry LeCaire seconded the motion to approve the minutes as written. Motion carried unanimously.

OLD BUSINESS: There was no Old Business to be presented.

NEW BUSINESS

- A. SEPA Review/Threshold Determination
Proposal: Conditional Use Permit Application #2-11
Applicant: Pine Grove LLC (Dave Price)
Location: 260 N. Oak Street

A completed environmental checklist and conditional use permit application by Dave Price, representing Pine Grove LLC, had been distributed to each member prior to the meeting (copy on file). The proposal is to allow a mixed use (commercial and street level residence) in a commercial building. The property is located at 260 N. Oak Street, in the C-2 (Central Business) District.

Assistant Planner Melinda Lee explained that the applicant proposes to develop residential space on the main level and 2nd floor of the existing structure to accommodate a potential tenant who desires to reside there as well as conduct a commercial business. Street level residences in the C-2 District require a conditional use permit. Staff noted that there are other second story residences in commercial buildings in the vicinity, which are permitted outright.

Review of the environmental checklist followed. Staff comments were added for clarification and information.

Bob Cleaver moved that the TRC recommend the issuance of a Determination of Nonsignificance (DNS) for the proposal. Terry LeCaire seconded. Motion passed unanimously.

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PUBLIC COMMENT PERIOD: There were no public comments.

REPORTS

Jim Lapinski announced that a public meeting regarding the reinstatement of diagonal parking on Main Street is scheduled for June 15th, from 4:30-6:00 pm, at City Hall. Because Main Street is a state highway the City is pursuing concurrence from the Washington State Department of Transportation (WSDOT). It was noted the purpose of the meeting is to provide information, answer questions, and gather written public comment. Bob questioned what the estimated cost is for reinstating diagonal parking. Jim responded that he had heard it could cost as much as \$82,000 depending on the final analysis, design, functionality, etc. Jim and Doug felt the first question is whether the City can develop a plan that WSDOT will approve and then work on design and funding.

Melinda Lee reported that a proposed HUD 202 senior housing project is under consideration for funding. The proposed 15-unit complex would be located west of the Colville Meadows Apartments on Hudesman Lane.

ADJOURNMENT

As there was no further business, on a motion and a second the meeting was adjourned at approximately 9:10 a.m.