

DRAFT

City of Colville

TECHNICAL REVIEW COMMITTEE

July 22, 2014

8:30 a.m. – City Hall

MINUTES

The Technical Review Committee met for a regular meeting on Tuesday, July 22, 2014, in the Council Room at City Hall. Acting Chairman Eric Durpos called the meeting to order at 8:30 a.m. with a quorum present.

MEMBERS PRESENT: Municipal Services Administrator Eric Durpos, Building Official/Inspector Bob Cleaver, Street/Park Superintendent Terry LeCaire and Councilmembers Lou Janke and Terry Foster.

RECORDING SECRETARY: Susan Davis.

MINUTES FROM THE PREVIOUS MEETING

The minutes from the previous meeting of July 8, 2014 had been distributed to each member prior to the meeting. Bob Cleaver moved and Terry LeCaire seconded the motion to approve the minutes as written. Voice vote showed all in favor.

OLD BUSINESS: There was no Old Business to be presented.

NEW BUSINESS

A. Application to Encroach Upon Public Right-of-Way by Linda Hurn, at 338 N. Oak Street.

An application by Linda Hurn to encroach upon the right-of-way at 338 N. Oak Street with a maximum 4 ft. high fence had been distributed to each member prior to the meeting (copy on file).

Municipal Services Administrator Eric Durpos indicated he had no issues with the proposed fence encroachment. He stated that the property owner should continue to maintain the buffer between the sidewalk and the new fence. Eric also expressed support for the removal of the trees as proposed in the application. He suggested that input from the Colville Tree Board should be sought if replacement trees are planted.

Street/Park Superintendent Terry LeCaire stated he had no issues with the encroachment request and he also supported the proposed removal of the trees to reduce maintenance problems.

Building Official/Inspector Bob Cleaver had no issues with the request to encroach.

Terry LeCaire moved and Eric Durpos seconded the motion to approve the fence encroachment at 338 N. Oak Street as requested. Motion carried unanimously.

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PUBLIC COMMENT PERIOD

Councilmember Lou Janke stated that Lynn O'Connor is presenting 3 brick samples to the City Council tonight for the new bike rack columns at City Hall. At its last meeting, the City Council expressed support for the project if matching bricks could be found to maintain the historic integrity of City Hall. He requested input from TRC members on their way out of the building. Brick samples looked okay to staff and will be forwarded to Council for approval.

REPORTS

Bob Cleaver reported that he received a proposal for a new retaining wall on property located on the southeast corner of N. Oak and 11<sup>th</sup> Avenue. Since the proposed location may encroach upon 11<sup>th</sup> Avenue, he asked Terry LeCaire if he could establish the right-of-way width. Bob also reported that work on the new Senior Center is progressing. He noted the plumbing and mechanical permits still need to be secured. Eric Durpos advised that the owner is responsible for paying the permit fees based on the contractors' applications.

Lou Janke questioned the status of the Dominion Avenue project, noting that Rendezvous will be held soon. Eric and Terry felt that the project should be beyond the City Park at that time and should not impact the event. They will monitor the situation and take whatever action is necessary.

Bob questioned the status of the required road dedication by Avista. Eric reported that City Attorney Charlie Schuerman and Avista's real estate person are working on the legalities. Bob suggested that by adding the dedication to the deed, it may be possible to avoid creating a "parcel" which would require some type of platting process. Eric indicated he would look into the process being used to finalize this dedication, which was required during the annexation process.

Eric reported that Land Surveyor Tom Todd and Charlie Schuerman are following up on the donation of property by Rob Hardwick for road purposes at the golf course. The exact location is to be identified by a survey.

Mr. Janke reported that the City has no legal interest in the golf course property as stated in a determination recently made by the City Attorney. Lou offered to ask the City Clerk to provide copies of the determination to the TRC members for information.

ADJOURNMENT

As there was no further business, Bob Cleaver moved and Terry LeCaire seconded the motion to adjourn. The meeting was adjourned at 8:50 a.m.