

City of Colville

TECHNICAL REVIEW COMMITTEE

September 25, 2018

8:30 a.m. – City Hall

MEETING TO ORDER

The Technical Review Committee (TRC) met for a regular meeting on Tuesday, September 25, 2018, in the Council Room, at City Hall. Chairman RJ Keetch called the meeting to order at 8:30 a.m. with a quorum present.

MEMBERS PRESENT: City Planner RJ Keetch, Building Official/Inspector Dave Harper, Public Works Director Jeff Cochran, Engineering Technician Ron Frostad, and Street Supervisor Jeff Long. **STAFF PRESENT:** Mayor Lou Janke and City Clerk Holly Pannell, Police Chief Robert Meshishnek, and Parks and Recreation Director Jillian Marshall. **GUEST PRESENT:** Monty Ray Jones. **RECORDING SECRETARY:** Sydney Gilmore.

MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting of September 18, 2018 had been distributed to each member prior to the meeting. Dave Harper moved and Jeff Long seconded the motion to approve the minutes as written. Motion passed unanimously.

OLD BUSINESS: There was no Old Business to be presented at this time.

NEW BUSINESS:

A. Public Use Permit #SR 46-18: Dominion Heights Halloween 2018

A Public Use Permit application for a “block party” to be held October 31, 2018 was submitted by Monty Jones. The proposal, along with the previous year’s proposal, was distributed to each member prior to the meeting (copy on file). The proposal would require total street closures on Ivy Street, Park Street, and Olympic Way and would be held from 5:00PM to 8:00PM.

Fire Chief Ray Windsor sent his comments regarding the proposed street closure via email. These comments were distributed to the TRC members prior to the meeting (copy on file). Chief Windsor explained he has concerns with closing the entire proposed area. He added that Ivy Street should be left open for access into the neighborhood.

Monty Jones explained that he and Mayor Janke reviewed this proposal and last years. The 2017 proposal was only approved for the closure of Park Street as part of a “trial block party”. This year’s request added two additional streets. The Mayor suggested the new proposal only request one

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additional street besides Park Street because of safety concerns that have been voiced. Monty agreed that the proposal should be revised to only closing Park Street and Olympic Way.

Monty requested that Police Chief Robert Meshishnek give a report regarding this event. Chief Meshishnek explained that he is ok with the closures of Park Street and Olympic Way with the recognition that there will need to be another city employee manning the additional closure. The Chief's main safety concerns were with the closure of Ivy Street and with it being excluded from the proposal now he sees no reason to discuss them at this time.

Mayor Janke reported that he supports this event. He also noted that the closure of Park Street and Olympic Way should be the maximum closures for this event in the future because of the safety concerns that have been voiced. The Mayor also asked how Monty would get the word out to the affected property owners. It was suggested to deliver a notification door to door.

Monty explained that in the past the property owners who did not want to participate turn their lights off and do not have to participate if they do not wish to. Chief Meshishnek also explained that although the street is closed off, the property owners will be able to drive in and out.

The Mayor requested the applicant report back to the City after the event for a post-event review.

This proposal will be going to Council for informational purposes.

Dave Harper moved to approve the proposal with the following conditions:

1. Blocking off Olympic Way and SE Park Street and leaving Ivy Street open

The motion was seconded by Jeff Cochran. Voice vote carried, the motion passed unanimously.

B. Boundary Line Adjustment #15-18: Avrum Baum

A Boundary Line Adjustment Application was submitted by Avrum Baum. The application along with the survey of the proposed Boundary Line Adjustment was distributed to the TRC members prior to the meeting (copy on file).

RJ Keetch explained the applicant/property owner is proposing to adjust the property lines between parcel 0102600 and parcel 0102700 to accommodate more parking. The Planning Department sees no issue with the proposal. The new proposed survey meets all required setbacks.

Jeff Cochran added the Public Works Department sees no issue with the proposal as all of the services are located in the alley.

RJ moved to approve the Boundary Line Adjustment as submitted. Ron Frostad seconded the motion. Voice vote carried, the motion passed unanimously.

ENFORCEMENT DISCUSSION:

A. 257 N. Cedar St. – Trash Accumulation

Dave Harper explained this is in the process of being turned over to the Prosecuting Attorney, Nick Force, to be further enforced as it has now become a misdemeanor.

REPORTS: There were no reports given at this time.

ADJOURNMENT

As there was no further business, Ron Frostad made a motion to adjourn and Jeff Cochran seconded the motion. Voice vote showed all in favor; the meeting was adjourned at 8:55 a.m.