

City of Colville

TECHNICAL REVIEW COMMITTEE

September 18, 2012

8:30 a.m. – City Hall

MINUTES

Acting Chairman Bob Cleaver called the meeting to order at 8:30 a.m. with a quorum present.

MEMBERS PRESENT: Building Official/Inspector Bob Cleaver, Street/Park Superintendent Terry LeCaire, Municipal Services Administrator Eric Durpos, and Councilmember Dorothy Bergin. MEMBERS ABSENT: Planning Director Jim Lapinski and Councilmember Lou Janke. OTHERS PRESENT: Assistant Planner Melinda Lee. RECORDING SECRETARY: Susan Davis.

MINUTES OF PREVIOUS MEETING

The minutes from the previous meeting of August 28, 2012 had been distributed to each member prior to the meeting. Terry LeCaire moved and Eric Durpos seconded the motion to approve the minutes as written. Voice vote carried unanimously.

OLD BUSINESS: There was no Old Business to be presented.

NEW BUSINESS

- A. Request to Encroach Upon Public Right-of-Way by Carol Weatherman at 270 S. Jefferson Street.

An application by Carol Weatherman to encroach upon the S. Jefferson Street right-of-way with a fence had been distributed to each member prior to the meeting (copy on file). The intent is to replace an existing fence in the same location.

In the discussion which followed Melinda Lee brought up the current height restriction for front yard fences, which is 48 inches. Bob confirmed that from the east face of the house the fence would be restricted to 48 inches high. It could be 6 feet high along the sides, behind the required front yard, and in the rear yard.

Eric Durpos moved that the TRC approve the request to encroach upon the public right-of-way at 270 S. Jefferson Street, subject to a Hold Harmless Agreement. Terry LeCaire seconded. Voice vote showed all in favor.

PUBLIC COMMENT PERIOD: There was no public present.

REPORTS

Bob reported that a 24/7 fitness center is being proposed in the vicinity of the fairgrounds. He reviewed the proposed off-street parking plan as illustrated on a handout (copy on file). Based on the occupant

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load of the building, Bob noted that 38 off-street parking spaces are required. The Zoning Ordinance requires parking lots in excess of 4 parking spaces to be paved. It was Bob's understanding that the City's Storm Water Management Plan is currently being updated. He was uncertain whether or not there would be any potential conflicts between the Storm Water Management Plan and the Zoning Ordinance dealing with impervious surfaces. He requested that Municipal Services and the Street Department review the proposed parking plan relative to drainage and surface area and submit any recommendations to the Building & Planning Department.

ADJOURNMENT

As there was no further business, Eric Durpos moved and Terry LeCaire seconded the motion to adjourn. There were no objections and the meeting was adjourned at 8:50 a.m.