

City of Colville

TECHNICAL REVIEW COMMITTEE

November 13, 2012

9:00 a.m. – City Hall

MINUTES

Chairman Jim Lapinski called the meeting to order at 9:00 a.m. with a quorum present.

MEMBERS PRESENT: Planning Director Jim Lapinski, Building Official/Inspector Bob Cleaver, Municipal Services Administrator Eric Durpos, and Councilmember Dorothy Bergin. MEMBERS ABSENT: Street/Park Superintendent Terry LeCaire and Councilmember Lou Janke. OTHERS PRESENT: Assistant Planner Melinda Lee. RECORDING SECRETARY: Susan Davis.

MINUTES OF PREVIOUS MEETING

The minutes from the previous meeting of October 9, 2012 had been distributed to each member prior to the meeting. Eric Durpos moved and Bob Cleaver seconded the motion to approve the minutes as written. Voice vote showed all in favor.

OLD BUSINESS: There was no Old Business to be presented.

NEW BUSINESS

- A. SEPA Checklist/Threshold Determination
Proposal: Water Transmission Main Replacement & Reservoir #2 Project
Applicant: City of Colville

A completed environmental checklist had been distributed to each member prior to the meeting (copy on file). Municipal Services Administrator Eric Durpos explained that the proposed project includes replacement of the existing water transmission main that carries potable water from wells to the northeast of the reservoir and improvements to existing reservoir #2. The City was able to secure some grant funding to help with the cost of the project, which will begin in the spring 2013. A cultural review was completed by Welch Comer Engineers.

Planning Director Jim Lapinski pointed out that Stevens County Land Services transferred the lead agency status for the proposed project, which is located in the County (copy of letter attached). He referenced some comments by Stevens County in the margins of the environmental checklist.

Upon review staff comments were added for clarification and/or additional information. Regarding item #16, Page 13, it was noted that natural gas and septic systems are also currently available in the project area.

Eric Durpos moved and Bob Cleaver seconded the motion to recommend the issuance of a Determination of Nonsignificance (DNS) for the Water Transmission Main Replacement & Reservoir #2 Project. Voice vote showed all in favor.

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Jim Lapinski reported that Eric Durpos has another project proposed, which is categorically exempt from SEPA. Eric explained that the Garden Homes water system replacement project, for approximately 6300 ft. of 8" main, is proposed in 2013 as well. Members of the Garden Homes Water District voted to accept a 20-year, 1% loan, which they will pay off through the creation of an LID.

Assistant Planner Melinda Lee questioned whether the intent is to annex any of the property in the vicinity. Eric Durpos confirmed that the hope is to annex the properties along the north side of Garden Homes Drive. He presented a preliminary sketch of the proposed annexation area for information. Jim noted that annexations are exempt from SEPA review.

Bob Cleaver asked at what point and how does sewer service get extended to serve the annexation area. Eric advised that extension of sewer will be required whenever someone develops out there that needs new service. He indicated that it has been the City's policy not to require sewer connection until an existing septic system fails.

PUBLIC COMMENT PERIOD: There was no public comment.

REPORTS

Melinda reported that the Planning Commission will hold a public hearing on November 14th to consider the update to the City's development standards. A recommendation will be forwarded to the City Council for consideration in December. Melinda further reported on the National Historic Preservation Conference in Spokane, which she recently attended. The Heritage Network, of which the City is a member, received national recognition for its booth and an invitation to attend next year's conference in Indiana. Melinda indicated that she was able to attend some very beneficial workshops that were offered at the conference.

Jim reported that he had been working on revisions to the resolution establishing the Technical Review Committee and distributed a draft with suggested changes (copy on file). Primarily the changes reflect current staff positions and would establish three members as a quorum instead of four. This will be a future TRC item for review and a recommendation to the City Council.

ADJOURNMENT

As there was no further business, Eric Durpos moved and Bob Cleaver seconded the motion to adjourn. There were no objections and the meeting was adjourned at 9:28 a.m.