

City of Colville

TECHNICAL REVIEW COMMITTEE

December 20, 2016

9:00 a.m. – City Hall

MINUTES

The Technical Review Committee met for a regular meeting on Tuesday, December 20, 2016, in the Council Room, at City Hall. Chairman RJ Keetch called the meeting to order at 9:03 a.m. with a quorum present.

MEMBERS PRESENT: City Planner RJ Keetch, Building Official/Inspector Dave Harper, Street/Park Superintendent Terry LeCaire, and Municipal Services Administrator Eric Durpos. STAFF PRESENT: Recreation Coordinator Jillian Marshall. GUEST PRESENT: Councilmember Mike Birch. RECORDING SECRETARY: Sydney Gilmore.

MINUTES OF PREVIOUS MEETING:

The minutes of the previous meeting of October 4, 2016, had been distributed to each member prior to the meeting. Eric Durpos moved and Terry LeCaire seconded the motion to approve the minutes as written. Motion passed unanimously.

OLD BUSINESS:

There was no Old Business to be presented.

NEW BUSINESS:

A. Fogle Pump Certificate of Occupancy

Dave Harper was contacted by Matt Baumann, Contractor for Fogle Pump, who is preparing for a Certificate of Occupancy between 12/25/16 and 1/1/2017. Matt is looking for a list of necessary items to be completed before the Certificate of Occupancy is given. Matt explained there are a few projects that will not be able to be finished until the spring because of weather. Eric Durpos advised that drainage and wetlands needs to be looked at, as there is drainage on the North end of the property that is collecting. Dave requested a detailed list of what needs to be done by the Water/Sewer Department to hand over to Rod Fogle, owner of Fogle Pump. RJ Keetch added that landscaping needs to be incorporated into the final checklist. Once a detailed list is created, an agreement between the Contractor and the City will follow, and they will be allowed the Certificate of Occupancy.

B. Zone Boundary Change

Scott McMillan requested information for a Zone Boundary Change for Colmac Coil. Some of the property they own is being used as outdoor storage which is not allowed in the C-3 zone. The proposal is to change this zoning to Light Industrial to fully comply with the Zoning Ordinance. Changing the zone would fit better with Colmac Coil's business model and allow for more opportunity in their industry. Once the application is submitted it will be reviewed by the City Planner, Planning Commission, and City Council.

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PUBLIC COMMENT PERIOD:

There was no public comment presented.

REPORTS:

RJ Keetch announced the approval of the Heritage Court plan that was introduced at City Council December 13, 2016. There are a few design elements that need to be refined. Jillian Marshall added that at a recent Park and Recreation Board it was recommended that a splash pad be incorporated into the Heritage Court plan. This would allow for families to access a free summer service in the downtown area. The idea is to draw more people to the local downtown area. Mike Birch asked if the Parks and Recreation Board provided an example from another City who has previously constructed a splash pad downtown. Jillian offered the successful example of Corvallis, Oregon. Jillian was also informed that the Rotary Club was interested in being a part of the proposed splash pad.

RJ Keetch added that he had been requested, by Mayor Janke, to come up with a design committee for the Heritage Court project. The committee will be put together at the beginning of 2017 as WSDOT needs to have a plan in order to start the speed table by June 2017.

Eric announced that there will be another pour at the new water reservoir as well as the energizing of the first three banks of the new solar panels today.

ADJOURNMENT:

As there was no further business, Eric Durpos moved and Terry LeCaire seconded the motion to adjourn. There were no objections and the meeting was adjourned at 9:20 a.m.