

COLVILLE, WASHINGTON
CITY COUNCIL MEETING MINUTES
OCTOBER 12, 2010

7:00 PM: MEETING CALLED TO ORDER BY MAYOR RICHARD NICHOLS.

6:59:58 PM

ROLL CALL: FOLL, BERGIN, WHITE, MANCE, JANKE, KYLE AND OHRTMAN.

7:00:52 PM

PRESENT: COUNCILMEMBER NANCY FOLL (ARRIVED AT 7:08 PM), COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER BETTY WHITE, COUNCILMEMBER PEARL MANCE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER ERIC OHRTMAN AND MAYOR RICHARD NICHOLS.

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES DIRECTOR ERIC DURPOS AND CITY ATTORNEY ALISON MCGRANE.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE SEPTEMBER 14, 2010 COLVILLE CITY COUNCIL MEETING.**
- #02. **MINUTES OF THE SEPTEMBER 28, 2010 COLVILLE CITY COUNCIL MEETING.**
- #03. **OCTOBER 13, 2010 CLAIMS CHECKS #42906 ~ #42990 IN THE AMOUNT OF \$200,932.17 INCLUDING VOIDED CHECK #42915 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **SEPTEMBER, 2010 PAYROLL CHECKS #25276 ~ #25395 IN THE AMOUNT OF \$265,953.96 INCLUDING VOIDED CHECK #25393 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. **SEPTEMBER, 2010 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #06. **SEPTEMBER 24, 2010 – OCTOBER 7, 2010 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR NICHOLS READ THE CONSENT AGENDA.

COUNCILMEMBER OHRTMAN MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION THAT “VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE OCTOBER 12, 2010 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: OCTOBER 13, 2010 CLAIMS CHECKS #42906 ~ #42990 IN THE AMOUNT OF \$200,932.17; SEPTEMBER, 2010 PAYROLL CHECKS #25276 ~ #25395 IN THE AMOUNT OF \$265,953.96” AND DOES APPROVE THE CONSENT AGENDA AS READ.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADD TO THE SEPTEMBER 14, 2010 MINUTES UNDER ITEM #7, THE COMMENTS THAT COUNCILMEMBER JANKE MADE ABOUT PRIVATE PROPERTY OWNERS AND THEIR LAND AS IT RELATES TO THE SITE SELECTION PROCESS.

7:05:17 PM

MOTION TO AMEND PASSED.

7:05:27 PM

MOTION AS AMENDED PASSED.

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PUBLIC APPEARANCES:

- #07. DISCUSSION/ACTION: COLVILLE CHAMBER OF COMMERCE REQUEST TO HOLD KIDDIE AND PET PARADE ON OCTOBER 29, 2010 AND CLOSE PORTIONS OF OAK, BIRCH, MAIN AND FIRST STREETS.**

COUNCILMEMBER OHRTMAN MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE REQUEST TO HOLD THE KIDDIE AND PET PARADE ON OCTOBER 29, 2010 AND CLOSE PORTIONS OF OAK, BIRCH, MAIN AND FIRST STREETS BEGINNING AT 4:30 P.M.

7:08:34 PM
MOTION PASSED.

7:08:37 PM COUNCILMEMBER NANCY FOLL ARRIVED AT THE MEETING.

PUBLIC COMMENT PERIOD:

- #08. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENT.**

BILL PIFER, 130 CRESTVIEW DRIVE, STATED THAT HE HAS BEEN HERE PREVIOUSLY TO COMPLAIN ABOUT THE WORK ON CRESTVIEW. HE STATED THAT HE IS HERE TONIGHT TO COMMEND THE CITY CREWS IN THE WATER/SEWER AND STREET DEPARTMENTS FOR THE WORK THAT THEY DID TO CLEAN UP THE PROJECT AREA AND THE ISSUE WITH THE GRAVEL HAS BEEN SOLVED.

VELMER HAWKINS, 373 KNAPP RD, STATED THAT IN THE LAST FEW WEEKS THERE HAVE BEEN PEOPLE TALKING ABOUT THE MEDSTAR AIRCRAFT NOT BEING ABLE TO LAND AT THE COLVILLE AIRPORT. HE STATED THAT IT LANDED RECENTLY AND HAD NO PROBLEMS AND HE WAS AT THE AIRPORT TO OBSERVE IT AND TOOK PHOTOS. HE STATED THAT THESE PLANES HAVE HAD NO TROUBLE COMING IN OR OUT. HE STATED THAT IT CAN COME IN IF THERE IS A GOOD PILOT FLYING THE PLANE.

JEFF HARSHMAN, AIRPORT BOARD CHAIRMAN, STATED THAT HE WAS THERE ALSO FOR THESE FLIGHTS. THEY WERE THERE TESTING THE NEW PLANE AT SOME SMALLER AIRPORTS. HE STATED THAT THE PLANE LANDED 800 FEET LONG AND WITH A TAILWIND, HE HAD TO GET ON THE BRAKES HEAVY AND LOCKED THE BRAKES. THERE WAS A LOT OF SMOKE COMING FROM THE TIRES AND HE HAD TO PUT IT IN REVERSE. BY THE TIME HE WAS ABLE TO STOP, HE HAD A LIMITED AMOUNT OF RUNWAY REMAINING.

COUNCILMEMBER KYLE STATED THAT THERE IS INFORMATION ABOUT THE NEW PLANE ON THEIR WEBSITE AT NWMedStar.org.

NEW BUSINESS:

- #09. DISCUSSION/POSSIBLE ACTION: WATER/SEWER RATE STUDY RESULTS AND RECOMMENDATIONS.**

MUNICIPAL SERVICES DIRECTOR ERIC DURPOS INTRODUCED SHAWN KOORN FROM HDR ENGINEERING, INC. WHO PERFORMED THE MAJORITY OF THE WORK ON THE RATE STUDY.

SHAWN KOORN STATED THAT HE WILL PRESENT AN OVERVIEW OF THE RATE SETTING PROCESS TO INCLUDE THE REVENUE REQUIREMENTS, COST OF SERVICE AND RATE DESIGN. THE ULTIMATE GOAL WAS TO MEET THE FINANCIAL POLICIES THAT WERE PREVIOUSLY ADOPTED BY THE COUNCIL AND REVIEW POSSIBLE ALTERNATIVES FOR THE RATE STRUCTURES. HE STATED THAT RATE ADJUSTMENTS ARE NECESSARY TO ADEQUATELY FUND OPERATING AND CAPITAL NEEDS. THE FINAL RATE DESIGNS WILL BE BROUGHT BACK FOR COUNCIL ACTION.

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ERIC DURPOS STATED THAT THEY HELD A USERS MEETING REGARDING THESE PROPOSED RATES AND STRUCTURES WITH USERS OF DIFFERENT RATE CLASSIFICATIONS.

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE TO SEE SOME PUBLIC INPUT ON THE RESIDENTIAL SIDE. HE ALSO STATED THAT HE WOULD LIKE TO KNOW WHAT IS INCLUDED IN THE PROJECTED CAPITAL PROJECTS.

COUNCILMEMBER KYLE STATED THAT THE SYSTEM DEVELOPMENT CHARGES SHOULD REFLECT OUR COSTS. HE IS IN FAVOR OF FLAT RATES ACROSS THE BOARD FOR THE TERM OF THE INCREASES. HE ALSO STATED THAT ADJUSTMENTS TO THE CUSTOMER CLASS SHOULD BE TAKEN INTO ACCOUNT TO SOME DEGREE.

THE COUNCIL REQUESTED THAT MR. KOORN USE PLAN #1 FOR WATER AND PLAN #3 FOR SEWER AND LOOK AT THE IMPACTS AND TRADE OFFS IN MORE DETAIL. ALSO THE IMPACTS TO USER GROUP RATES AND CUSTOMER CLASS. ALSO LOOK AT WHAT TO DO ABOUT THE GAP BETWEEN RESIDENTIAL AND COMMERCIAL/IRRIGATION. EACH PLAN NEEDS TO SHOW THE DIFFERENT USER GROUPS.

COUNCIL REQUESTED THAT SOME KIND OF PUBLIC INFORMATION BE PLACED ON THE NEXT UTILITY BILL REGARDING POTENTIAL RATE CHANGES.

IT WAS DECIDED THAT THIS ISSUE WILL BE BACK ON THE AGENDA ON NOVEMBER 9, 2010 FOR FURTHER DISCUSSION.

#10. DISCUSSION: 2011 BUDGET REVIEW/ISSUES.

MAYOR NICHOLS STATED THAT SOME OF THE BUDGET ISSUES WILL DEPEND ON WHICH INITIATIVES PASS IN THE ELECTION. HE ALSO STATED THAT SALES TAX IS STILL COMING IN UNDER WHAT IS IN THE BUDGET. MAYOR NICHOLS STATED THAT HE ESTIMATES WE WILL BE APPROXIMATELY \$200,000 SHORT IN THE 2011 BUDGET.

MAYOR NICHOLS MOVED UP ITEM #12 ON THE AGENDA.

#12. AIRPORT RELOCATION PROJECT: REPORT ON ANY PENDING ITEMS.

MAYOR NICHOLS STATED THAT THE FAA LOOKED AT THE DONATION WE RECEIVED FOR THE AIRPORT AND HAS AUTHORIZED US TO PROCEED.

COUNCILMEMBER JANKE ASKED ABOUT THE GOALS AND OBJECTIVES FOR THE EIS STUDY. HE STATED THAT THOSE NEED TO BE BROUGHT BACK TO COUNCIL TO BE FINALIZED.

#11. EXECUTIVE SESSION: DISCUSS POTENTIAL LITIGATION WITH THE CITY ATTORNEY RCW 42.30.110(i).

9:38:47 PM MAYOR NICHOLS CALLED FOR AN EXECUTIVE SESSION TO DISCUSS POTENTIAL LITIGATION WITH THE CITY ATTORNEY AT 9:38 P.M. AND STATED THAT IT WOULD LAST APPROXIMATELY FIVE MINUTES. CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, MUNICIPAL SERVICES DIRECTOR ERIC DURPOS AND CITY ATTORNEY ALISON MCGRANE REMAINED IN ATTENDANCE DURING THE EXECUTIVE SESSION.

9:47:23 PM MAYOR NICHOLS RECONVENED THE REGULAR MEETING AT 9:47 P.M. AND STATED THAT THE EXECUTIVE SESSION WILL LAST AN ADDITIONAL FIVE MINUTES.

9:52:30 PM MAYOR NICHOLS RECONVENED THE REGULAR MEETING AT 9:52 P.M.

MAYOR NICHOLS STATED THAT THE DIRECTION FOLLOWING THE EXECUTIVE SESSION WILL BE TO INSTRUCT THE INSURANCE COMPANY TO DENY ANY POTENTIAL CLAIM.

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COMMITTEE OR SPECIAL REPORTS:

- #13. DEPARTMENT REPORTS: REVIEW MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.**

NO REPORT.

- #14. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

NO REPORT.

- #15. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER JANKE STATED THAT PREVIOUS DISCUSSION ABOUT THE COUNTY SHOP WAS TO DEVELOP A MARKETING PLAN AND HE ASKED ABOUT THE STATUS OF THAT PLAN. MAYOR NICHOLS STATED THAT A NEW APPRAISAL IS BEING DEVELOPED. HE ALSO STATED THAT THE CHAMBER OF COMMERCE IS LOOKING AT THE AVISTA LOCATION AND THE AREA SOUTH OF COUNTY SHOP FOR A NEW OFFICE.

MAYOR NICHOLS STATED THAT HE MET WITH THE SCHOOL DISTRICT ABOUT THE SKATE PARK AND THE POSSIBILITY OF HAVING THE SCHOOL DISTRICT TAKE OVER THE FACILITY.

COUNCILMEMBER OHRTMAN STATED THAT THE RECREATION DEPARTMENT DID A GREAT JOB ON THE SOCCER PROGRAM.

MUNICIPAL SERVICES DIRECTOR ERIC DURPOS STATED THAT THEY ARE COORDINATING WITH THE SCHOOL DISTRICT ON A CONSERVATION GRANT AND SOME OF IT IS WATER RELATED AND THEY ARE ASSISTING WITH THE APPLICATION AND SOME MAPS.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER WHITE MOVED AND COUNCILMEMBER OHRTMAN SECONDED THE MOTION TO ADJOURN THE MEETING.

10:02:13 PM
MOTION PASSED.

TIME OF ADJOURNMENT: 10:02 P.M.

MAYOR RICHARD NICHOLS

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager