

**COLVILLE, WASHINGTON
CITY COUNCIL MEETING MINUTES
OCTOBER 26, 2010**

7:00 PM: MEETING CALLED TO ORDER BY MAYOR RICHARD NICHOLS.

7:00:01 PM

ROLL CALL: FOLL, BERGIN, WHITE, MANCE, JANKE, KYLE AND OHRTMAN.

7:00:55 PM

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER BETTY WHITE, COUNCILMEMBER PEARL MANCE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER DOUG KYLE AND MAYOR RICHARD NICHOLS.

ABSENT: COUNCILMEMBER ERIC OHRTMAN

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, STREET/PARK SUPERINTENDENT TERRY LeCAIRE, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, LIBRARY MANAGER KRISTA OHRTMAN AND MUNICIPAL SERVICES DIRECTOR ERIC DURPOS.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE OCTOBER 12, 2010 COLVILLE CITY COUNCIL MEETING.**
- #02. **OCTOBER 27, 2010 CLAIMS CHECKS #42991 ~ #43066 IN THE AMOUNT OF \$59,670.72 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **OCTOBER 8, 2010 – OCTOBER 21, 2010 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR NICHOLS READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER MANCE SECONDED THE MOTION THAT “VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE OCTOBER 26, 2010 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: OCTOBER 27, 2010 CLAIMS CHECKS #42991 ~ #43066 IN THE AMOUNT OF \$59,670.72” AND DOES APPROVE THE CONSENT AGENDA AS READ.

7:02:16 PM

MOTION PASSED.

PUBLIC HEARINGS:

- #04. **PUBLIC HEARING: REVIEW REVENUE SOURCES FOR THE 2011 BUDGET.**

7:02:52 PM MAYOR NICHOLS DECLARED THE PUBLIC HEARING TO REVIEW REVENUE SOURCES FOR THE 2011 BUDGET OPEN AT 7:02 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

7:05:15 PM AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR NICHOLS CLOSED THE PUBLIC HEARING AT 7:05 P.M.

- #05. **PUBLIC HEARING: CONSIDER A PETITION FOR ANNEXATION OF 4.61 ACRES BY CATHY KIRPES, LOCATED AT 126 GARDEN HOMES DRIVE.**

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7:05:42 PM MAYOR NICHOLS DECLARED THE PUBLIC HEARING TO CONSIDER A PETITION FOR ANNEXATION OF 4.61 ACRES BY CATHY KIRPES, LOCATED AT 126 GARDEN HOMES DRIVE OPEN AT 7:05 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI STATED THAT THE ORIGINAL INTENT OF THIS ANNEXATION WAS SEWER SERVICES.

7:09:32 PM AS THERE WAS NO FURTHER COMMENT ON THIS ISSUE, MAYOR NICHOLS CLOSED THE PUBLIC HEARING AT 7:09 P.M.

#06. DISCUSSION/ACTION: PROPOSED ORDINANCE PROVIDING FOR THE ANNEXATION OF CERTAIN TERRITORY LYING AND BEING CONTIGUOUS TO THE CITY LOCATED AT 126 GARDEN HOMES DRIVE.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1448 N.S.

COUNCILMEMBER FOLL ASKED IF THE MOBILE HOME MEETS CURRENT STANDARDS. JIM LAPINSKI STATED THAT IT CURRENTLY DOES AND THERE ARE SOME GRANDFATHER RIGHTS.

7:13:53 PM
MOTION PASSED.

(ORDINANCE NO. 1448 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

PUBLIC APPEARANCES:

#07. DISCUSSION/POSSIBLE ACTION: SUPPORT FROM THE CITY FOR THE UNITED WE STAND 9-11 MEMORIAL RIDE AND SERVICES.

PAUL SMITH, AMERICAN LEGION RIDERS, STATED THAT THEY WOULD LIKE THE MEMORIAL RIDE TO END HERE IN COLVILLE NEXT YEAR. HE STATED THAT THEY WOULD LIKE TO USE THE PARK AND FACILITIES. THEY HAVE HAD A BAND IN THE PAST. THEY ALSO MIGHT NEED SOME RESERVED PARKING AROUND THE PARK FOR THE BIKES.

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE US TO SUPPORT THIS. HE SUGGESTED THAT MAYBE HOTEL/MOTEL FUNDING WOULD BE APPROPRIATE. HE RECOMMENDED THEY FILL OUT AN APPLICATION FOR FUNDING. IT WAS STATED THAT THEY WOULD ALSO NEED TO COME BACK FOR A NOISE VARIANCE IF THEY HAVE ANY KIND OF A BAND.

~~#08. DISCUSSION/UPDATE: TRI COUNTY ECONOMIC DEVELOPMENT DISTRICT DIRECTOR TO GIVE AN ANNUAL UPDATE.~~

PUBLIC COMMENT PERIOD:

#09. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENT.

JENNI DOCKINS, CHARTER COMMUNICATIONS - WENATCHEE, STATED THAT THEY CAN'T MAINTAIN STAFFING AT THE COLVILLE LOCATION WITH SUCH LITTLE FOOT TRAFFIC. THE PUBLIC WILL STILL BE ABLE TO DROP OFF PAYMENTS AND EQUIPMENT AT THE CURRENT LOCATION.

COUNCILMEMBER KYLE STATED THAT HE UNDERSTANDS THE BUSINESS REASONS BEHIND THIS, BUT THIS WAS NOT SUBMITTED IN TIME TO BE PLACED ON THE OFFICIAL AGENDA AND THIS ISSUE HAS NOT BEEN BEFORE THE PUBLIC.

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COUNCILMEMBER FOLL STATED THAT AN ORDINANCE WOULD HAVE TO BE ON THE AGENDA FOR THIS TO BE AMENDED.

IT WAS DECIDED THAT THIS WILL BE BROUGHT BACK AT THE NEXT MEETING AS A REGULAR AGENDA ITEM TO AMEND THE ORDINANCE AND ALLOW FOR THE OFFICE CLOSURE.

NEW BUSINESS:

#10. DISCUSSION/POSSIBLE ACTION: PROPOSAL TO CLOSE SOME STREETS ON HALLOWEEN NIGHT.

MAYOR NICHOLS STATED THAT THE PROPOSAL WOULD BE TO CLOSE THE AREA KNOWN AS THE DOMINION HEIGHTS NEIGHBORHOOD TO TRAFFIC ON HALLOWEEN.

CHIEF MESHISHNEK STATED THAT THERE HAS ALWAYS BEEN A LOT OF CARS IN THAT AREA OF TOWN ON HALLOWEEN. HE STATED THAT HE'S NOT SURE IF IT WOULDN'T JUST CREATE A PARKING PROBLEM ELSEWHERE.

THE CONSENSUS WAS NOT TO RECOMMEND CLOSURE AT THIS TIME.

#11. DISCUSSION/ACTION: REVIEW AND POSSIBLE ADOPTION OF NEW WATER AND SEWER SYSTEM DEVELOPMENT FEES.

MUNICIPAL SERVICES DIRECTOR ERIC DURPOS STATED THAT CHANGES TO THESE FEES WILL NOT BE IMPACTED BY ANY INCREASE IN RATES. HE STATED THAT HE SEPARATED THESE ISSUES OUT SO IT WOULD NOT BE CONFUSING. HE ASKED COUNCIL TO DECIDE ON NEW FEES SOMEWHERE BETWEEN WHAT WE CURRENTLY CHARGE AND THE MAXIMUM ALLOWABLE.

COUNCILMEMBER FOLL STATED THAT SHE WOULD LIKE HDR ENGINEERING TO COME TO THE NEXT COUNCIL MEETING AND PRESENT THIS INFORMATION ALONG WITH THE RATE STUDY INFORMATION.

#12. DISCUSSION/ACTION: PROPOSED ORDINANCE RELATING TO THE REPEAL OF NON-RESIDENT LIBRARY USAGE FEES.

KRISTA OHRTMAN, LIBRARY MANAGER, STATED THAT THIS IS A HOUSE KEEPING ITEM AS THESE FEES ARE NO LONGER NECESSARY OR CHARGED.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1449 N.S. RELATING TO THE REPEAL OF NON-RESIDENT LIBRARY USAGE FEES.

8:05:57 PM
MOTION PASSED.

(ORDINANCE NO. 1449 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#13. DISCUSSION/ACTION: 2011 BUDGET REVIEW/ISSUES.

MAYOR NICHOLS PRESENTED A LIST OF POSSIBLE REVISIONS TO THE 2011 BUDGET IN ORDER TO MEET THE BUDGET SHORTFALL. HE STATED THAT THE UTILITY TAX ON GAS WAS JUST RECEIVED AND CAME IN \$58,000 SHORT OF PROJECTIONS. MAYOR NICHOLS STATED THAT HE HAS HAD SEVERAL MEETINGS WITH THE DEPARTMENT HEADS TO REVIEW CHANGES AND LOOK AT OTHER IDEAS.

MAYOR NICHOLS RECOMMENDED OFFERING A VOLUNTARY SEPARATION BUYOUT OF 1 WEEK OF PAY FOR EVERY YEAR OF SERVICE TO A MAXIMUM OF 10 WEEKS. IT WAS DECIDED THAT THIS WOULD BE OFFERED TO THE AFSCME UNION ONLY AND EXEMPT STAFF WOULD NOT BE ELIGIBLE.

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MAYOR NICHOLS ALSO RECOMMENDED USING A PORTION OF THE 1% UTILITY TAX SET ASIDE TO FUND THE MAINTENANCE/REPAIRS LINE ITEM FOR THE TRAVELED WAY IN THE STREET FUND.

COUNCILMEMBER JANKE SUGGESTED LOOKING AT THE FOLLOWING AREAS: FUNDING FIXED COSTS ONLY, PROFESSIONAL SERVICES, SUPPLIES, SOFTWARE FOR CITY HALL, WELLNESS PROGRAM, FURLOUGHS, 4 DAY WORKWEEK, CLOSE THE PARKS OR OTHER AREAS, HOW TO INCREASE OUR REVENUES, PROPERTY RESOURCES, RATES IN ALL AREAS AND UTILITY COSTS.

DON PHIPPS, AFSCME UNION SHOP STEWARD, STATED THAT ONE OF THE REASONS THEY CHOSE NOT TO TAKE A REDUCTION IN THE COLA WAS BECAUSE THEY DIDN'T SEE HOW ANY SPENDING WAS CUT THIS YEAR.

COUNCILMEMBER FOLL STATED THAT SHE APPRECIATES THE EXEMPT STAFF NOT TAKING A COLA OR STEP INCREASES AND SHE THINKS THE COUNCIL SHOULD CONSIDER CUTTING THEIR OWN WAGES ALSO.

THIS ISSUE WILL BE BROUGHT BACK TO THE NEXT COUNCIL MEETING FOR FURTHER DISCUSSION AND EXPLANATIONS OF THE PROPOSALS.

COUNCILMEMBER JANKE STATED THAT DESPITE THE LEVEL OF CUTS THAT WERE DONE IN 2010 THEY WEREN'T AS VISIBLE TO THE PUBLIC AS THE PROPOSED CUTS FOR 2011 ARE GOING TO BE.

COMMITTEE OR SPECIAL REPORTS:

#14. AIRPORT RELOCATION PROJECT: **REPORT ON ANY PENDING ITEMS.**

MAYOR NICHOLS REVIEWED THE PROGRESS REPORT AND THE SUGGESTIONS FOR FOCUS GROUPS.

GRANT JENSEN, HEBERT RESEARCH, STATED THAT THESE GROUPS WERE A LISTING AS A GOAL. IN ORDER TO RECRUIT FOR THESE GROUPS THEY ARE ATTEMPTING TO MAKE THIS AVAILABLE TO AS MANY GROUPS AND BUSINESS OWNERS AS POSSIBLE. HE STATED THAT THE CHAMBER OF COMMERCE OFFERED THEIR E-MAIL CONTACT LIST OF MEMBERS FOR AN E-MAIL BLAST INVITING INDIVIDUALS TO PARTICIPATE IN THE FOCUS GROUPS. EVEN THOUGH THESE WERE REFERRED TO AS CHARETTES, THEY ARE ESSENTIALLY FOCUS GROUPS. THE LIST WILL CHANGE BASED ON WHO AND HOW MANY CITIZENS CONTACT THEM TO PARTICIPATE. THE GENERAL PUBLIC WAS SUGGESTED FOR A GROUP, BUT THE CERB GRANT SPECIFICALLY REFERENCES THE IMPACT TO BUSINESS AND THE ECONOMY. THIS PROCESS HAS NOTHING TO DO WITH BEING IN FAVOR OR AGAINST A RELOCATED AIRPORT.

COUNCILMEMBER FOLL STATED THAT THE COUNCIL WAS SUPPOSED TO SEE THE CONSULTANT PROPOSAL BEFORE WE MOVE FORWARD. SHE STATED THAT THE E-MAIL THAT WAS SENT OUT BY THE CHAMBER AND INCLUDED IN THE NEWSPAPER STATES THAT THESE MEETINGS WILL NOT BE OPEN TO THE PUBLIC. SHE STATED THAT SHE HAS AN ISSUE WITH THESE MEETINGS NOT BEING OPEN TO THE PUBLIC. SHE IS TOTALLY OPPOSED TO THESE BEING CLOSED AS BUSINESSES DO NOT NEED TO SHARE ANY KIND OF PROPRIETARY INFORMATION.

COUNCILMEMBER JANKE STATED THAT THE SCOPE OF WORK FOR THIS PROJECT SPECIFICALLY STATES IN TASK "A" THAT A RATIONALE WOULD BE PRESENTED FOR THE FOCUS GROUP SELECTION.

GRANT JENSEN STATED THAT THEY INTEND TO MEET THE FULL REQUIREMENTS OF TASK "A" BEFORE THEY MOVE FORWARD.

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COUNCILMEMBER JANKE STATED THAT THERE ARE OTHER GROUPS AND ORGANIZATIONS THAT HE WOULD RECOMMEND PUTTING ON THIS LIST.

COUNCILMEMBER FOLL REQUESTED THAT HEBERT RESEARCH PREPARE A WORK PLAN AND A TIMELINE FOR THIS PROCESS AND PRESENT IT BEFORE WE MOVE FORWARD.

IT WAS DECIDED THAT A SPECIAL MEETING WILL BE SCHEDULED FOR NEXT TUESDAY, NOVEMBER 2, 2010 AT 7:00 P.M. TO DISCUSS THE BUDGET AND FURTHER INFORMATION ON THE AIRPORT ECONOMIC IMPACT STUDY PROCESS.

COUNCILMEMBER JANKE ASKED ABOUT THE CORRESPONDENCE LOG FOR THIS PROJECT THAT IS BEING DEVELOPED. MAYOR NICHOLS STATED THAT HE JUST GOT THAT INFORMATION AND WILL FORWARD IT TO COUNCIL.

COUNCILMEMBER JANKE ASKED ABOUT THE SITE ASSESSMENT CONSULTANT SELECTION PROPOSALS THAT ARE DUE NOVEMBER 12, 2010 AND HOW THE CONSULTANT SELECTION PROCESS WILL WORK. MAYOR NICHOLS STATED THAT HE WILL DISTRIBUTE INFORMATION ON THAT PROCESS.

COUNCILMEMBER JANKE STATED THAT WHEN HE WAS AUDITING VOUCHERS HE NOTICED THAT THE AIRPORT BOARD CHAIRMAN WAS SIGNING VOUCHERS. HE ASKED IF THAT WAS APPROPRIATE AND MRSC SEES NO ISSUE WITH IT AS LONG AS THE AUTHORITY IS GIVEN BY THE CITY COUNCIL.

#15. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#16. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER JANKE STATED THAT THERE IS A SLASH PILE BY THE GOLF COURSE AND IT IS GROWING. MAYOR NICHOLS STATED THAT HE WILL ASK TERRY LECAIRE, STREET/PARK SUPERINTENDENT ABOUT PUTTING UP NO DUMPING SIGNS.

COUNCILMEMBER FOLL STATED THAT THE RENDEZVOUS COMMITTEE ASKED TO GO BACK TO THE LODGING TAX COMMITTEE REGARDING THEIR REQUEST FOR 2011 FUNDING AND ITEMS THAT WERE NOT FUNDED. SHE STATED THAT THE MAJORITY OF THE COMMITTEE RESPONDED AND THOUGHT THAT ISSUES SHOULD BE RESOLVED AT THE COUNCIL LEVEL.

AS THERE WAS NO FURTHER INFORMATION TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO ADJOURN THE MEETING.

10:59:47 PM
MOTION PASSED.

TIME OF ADJOURNMENT: 10:59 P.M.

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MAYOR RICHARD NICHOLS

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager