

**COLVILLE, WASHINGTON  
CITY COUNCIL MEETING MINUTES  
SPECIAL MEETING  
NOVEMBER 2, 2010**

**7:00 PM:** MEETING CALLED TO ORDER BY MAYOR RICHARD NICHOLS.

7:00:00 PM

**ROLL CALL:** FOLL, BERGIN, WHITE, MANCE, JANKE, KYLE AND ONE VACANCY.

7:00:59 PM

**PRESENT:** COUNCILMEMBER NANCY FOLL (ARRIVED AT 7:09 P.M.), COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER BETTY WHITE, COUNCILMEMBER PEARL MANCE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER DOUG KYLE AND MAYOR RICHARD NICHOLS.

**STAFF PRESENT:** DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG AND MUNICIPAL SERVICES DIRECTOR ERIC DURPOS.

**SALUTE TO THE FLAG.**

**NEW BUSINESS:**

**#01. DISCUSSION: 2011 BUDGET REVIEW/ISSUES.**

MAYOR NICHOLS STATED THAT THE BUDGET AS PRESENTED IS BALANCED. HE ALSO STATED THAT THERE WILL BE TWO PUBLIC HEARINGS ON THE PROPOSED 2011 BUDGET ON NOVEMBER 23 & 30, 2010.

COUNCILMEMBER JANKE STATED THAT RCW 35.33.057 OUTLINES FIVE ISSUES THAT MUST BE INCLUDED IN THE MAYOR'S BUDGET MESSAGE AND HE DOESN'T FEEL THAT THIS MEETS THOSE REQUIREMENTS. MAYOR NICHOLS AND CITY CLERK HOLLY PANNELL STATED THAT THIS MESSAGE DOES COMPLY WITH THE RCW AND INCLUDES ALL ITEMS.

COUNCILMEMBER JANKE STATED THAT HE FEELS THAT THE BUDGET NEEDS MORE OF AN EXPLANATION.

7:09:36 PM COUNCILMEMBER FOLL ARRIVED AT THE MEETING.

MAYOR NICHOLS STATED THAT HE HAS PRESENTED A BALANCED BUDGET AS REQUIRED AND IT IS NOW UP TO COUNCIL TO ACCEPT OR MODIFY THE RECOMMENDATIONS PRIOR TO FINAL APPROVAL OF THE BUDGET.

COUNCILMEMBER JANKE ASKED WHAT OTHER AREAS OF THE BUDGET WERE LOOKED AT FOR REDUCTIONS. COUNCILMEMBER JANKE ALSO ASKED ABOUT WHAT IS COVERED IN PROFESSIONAL SERVICES.

COUNCILMEMBER KYLE STATED THAT WHEN HE MET WITH THE FIRE CHIEF HE ASKED ABOUT SMALL TOOLS AND EQUIPMENT AND REPAIRS AND MAINTENANCE LINE ITEMS WHICH SEEM TO BE HIGH BASED ON ACTUAL SPENDING IN PREVIOUS YEARS. HE SUGGESTED THAT THOSE ITEMS MIGHT POSSIBLY NEED TO BE LOOKED AT.

COUNCILMEMBER JANKE ASKED ABOUT SALARIES TO SUPPORT THE AIRPORT RELOCATION PROJECT. MAYOR NICHOLS STATED THAT THE SALARY COSTS ARE IN THE SALARY LINE ITEM FOR THE BUILDING/PLANNING DEPARTMENT. THERE IS ALSO CURRENTLY \$50,000 BUDGETED FOR PROFESSIONAL SERVICES IN CURRENT EXPENSE FOR ANY PURPOSE THAT MIGHT ARISE.

COUNCILMEMBER FOLL ASKED IF THE SPELLMAN PRESENTATION FOR COUNCIL HAS BEEN ARRANGED YET. SHE STATED THAT THIS IS A SOFTWARE SYSTEM THAT ALLOWS THE POLICE DEPARTMENT TO DO THEIR JOBS. MAYOR NICHOLS ALSO STATED THAT WE HAVE NOT BUDGETED FOR THE REQUESTED INCREASE IN 911 CENTER FEES.

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JEFF HARSHMAN, AIRPORT BOARD CHAIRMAN, STATED THAT THE BOARD LOOKED AT WHAT OTHER AIRPORTS ARE CHARGING FOR HANGAR FEES. HE STATED THAT THE CITY CHARGES A LEASE AND USE FEE WHICH MEANS THE COLVILLE AIRPORT HAS THE HIGHEST RATES IN THE STATE. HE ALSO STATED THAT THE LEASE AGREEMENTS ARE OLD AND OBSOLETE AND NEED TO BE RE-DONE.

**#02. DISCUSSION: HEBERT RESEARCH UPDATE ON THE AIRPORT ECONOMIC IMPACT STUDY.**

GRANT JENSEN, HEBERT RESEARCH, STATED THAT HE HAS PROVIDED AN OVERVIEW ALONG WITH FOCUS GROUP COMPOSITION AND RECRUITING OF PARTICIPANTS, AND A TIMELINE FOR THE PROJECT. THIS PLAN IS CONSISTENT WITH THE TASKS AS DEFINED IN THE SCOPE OF WORK.

COUNCILMEMBER JANKE STATED THAT HE IS NOT IN FAVOR OF THE GOVERNMENT GROUP OR REGIONAL REPRESENTATION WHICH WOULD INCLUDE COUNTY COMMISSIONERS AND OTHER POLITICAL FIGURES. GRANT JENSEN STATED THAT HE ALSO HAS RESERVATIONS ABOUT INCLUDING SOME OF THOSE PARTICIPANTS. COUNCILMEMBER JANKE RECOMMENDED THAT WE ELIMINATE THAT GROUP WITH THE EXCEPTION OF THE TRI-COUNTY EDC AND TEDD AND OTHER APPROPRIATE AGENCIES.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION THAT THE CITY COUNCIL NOT ALLOW MEETINGS REGARDING THE AIRPORT THAT ARE CLOSED TO THE PUBLIC UNLESS THEY MEET THE LEGAL DEFINITION OF AN EXECUTIVE SESSION.

MAYOR NICHOLS REQUESTED A ROLL CALL VOTE:

KYLE – NO; JANKE – YES; MANCE – NO; WHITE – YES; BERGIN – NO; FOLL – YES; MAYOR NICHOLS – NO.

9:11:46 PM  
MOTION FAILED.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

GRANT JENSEN STATED THAT CERB IS THE PRIMARY FINANCING ENTITY IN THIS PROCESS. THIS STUDY IS FUNDED BY CERB AND HAS SPECIFIC ITEMS FOR EVERY TASK THAT THEY NEED TO PERFORM.

COUNCILMEMBER KYLE STATED THAT CERB SHOULD BE CONTACTED FOR THEIR POSITION REGARDING THE FOCUS GROUPS BEING CLOSED OR OPEN TO THE PUBLIC.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER WHITE MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADJOURN THE MEETING.

9:16:12 PM  
MOTION PASSED.

**TIME OF ADJOURNMENT: 9:16 P.M.**

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MAYOR RICHARD NICHOLS

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager