

COLVILLE, WASHINGTON
CITY COUNCIL MEETING MINUTES
MARCH 8, 2011

7:00 PM: MEETING CALLED TO ORDER BY MAYOR RICHARD NICHOLS.

[7:00:16 PM](#)

ROLL CALL: FOLL, BERGIN, WHITE, MANCE, JANKE, KYLE AND FOSTER.

[7:00:50 PM](#)

PRESENT: COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER BETTY WHITE, COUNCILMEMBER PEARL MANCE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER TERRY FOSTER AND MAYOR RICHARD NICHOLS.

ABSENT: COUNCILMEMBER NANCY FOLL.

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, ASSISTANT PLANNER MELINDA LEE AND CITY CLERK OFFICE ASSISTANT JEFF CURTISS.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE FEBRUARY 22, 2011 COLVILLE CITY COUNCIL MEETING.**
- #02. **MARCH 9, 2011 CLAIMS CHECKS #43665 ~ #43734 IN THE AMOUNT OF \$95,570.61 INCLUDING VOIDED CHECK#43672 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **FEBRUARY, 2011 PAYROLL CHECKS #25768 ~ #25848 IN THE AMOUNT OF \$236,625.08 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **FEBRUARY, 2011 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #05. **FEBRUARY 18, 2011 ~ MARCH 3, 2011 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR NICHOLS READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER MANCE SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE MARCH 8, 2011 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: MARCH 9, 2011 CLAIMS CHECKS #43665 ~ #43734 IN THE AMOUNT OF \$95,570.61; FEBRUARY, 2011 PAYROLL CHECKS #25768 ~ #25848 IN THE AMOUNT OF \$236,625.08" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:03:26 PM](#)

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #06. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

DAVID CELEBREZZE, 536 EAST FOURTH, READ A LETTER HE SUBMITTED REGARDING THE NEW WATER/SEWER RATES AT THE BUILDING HE OWNS KNOWN AS THE COLLINS BUILDING AT 202 SOUTH MAIN. MR. CELEBREZZE REVIEWED THE SUBSTANTIAL INCREASE THAT HE HAS SEEN TO HIS BILL SINCE THE RATE INCREASE. HE REQUESTED THAT THE CITY COUNCIL RECONSIDER HIS MONTHLY WATER AND SEWER CALCULATIONS AND CHARGES.

COLVILLE, WASHINGTON
CITY COUNCIL MEETING MINUTES
MARCH 8, 2011

[7:15:11 PM](#)

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE MAIN REASON FOR THE INCREASE FOR THIS BUILDING WAS DUE TO THE FACT THAT THE BUILDING WAS PREVIOUSLY BEING CHARGED FOR FOUR COMMERCIAL UNITS AND AFTER SOME DISCUSSION, THIS BUILDING ACTUALLY HAS SIX COMMERCIAL UNITS. ERIC DURPOS STATED THAT THE ORDINANCE HAS ALWAYS BEEN BASED ON UNITS AND THAT IS NOT SOMETHING THAT CHANGED WITH THE NEW RATES. THERE HAS ALWAYS BEEN A BASE RATE CHARGE PER COMMERCIAL UNIT.

COUNCILMEMBER KYLE ASKED HOW WE DEFINE A COMMERCIAL UNIT. CITY TREASURER VICKIE STRONG STATED THAT IT SAYS ALL COMMERCIAL, PER UNIT WILL BE BILLED AT THE BASE MONTHLY RATE. SHE EXPLAINED THAT IT IS A ROOM THAT CAN BE RENTED AS A COMMERCIAL BUSINESS. COUNCILMEMBER KYLE STATED THAT WE NEED TO LOOK AT OUR DEFINITIONS AND MAKE SURE THEY ARE APPROPRIATE FOR THE NEW RATE STRUCTURE.

JEFF HARSHMAN STATED THAT HE HAS BEEN LISTENING TO THE INFORMATION REGARDING THE AIRPORT ECONOMIC IMPACT STUDY THAT WAS DONE BY HEBERT RESEARCH. HE STATED THAT THIS COMPANY USED A PROVEN AND TESTED TOOL TO CONDUCT THIS STUDY. HE STATED THAT THIS WAS AN UNBIASED STUDY DONE BY A COMPANY WITH A GOOD REPUTATION AND CREDENTIALS. HE ALSO STATED THAT CERB (COMMUNITY ECONOMIC REVITALIZATION BOARD) SUPPLIED THE FUNDING FOR THIS STUDY AND THEY WERE VERY PLEASED WITH THE REPORT. HE STATED THAT IT IS COUNTERPRODUCTIVE FOR A FEW COUNCILMEMBERS TO CONTINUE TO SLOW DOWN THIS PROCESS.

NEW BUSINESS:

- #07. DISCUSSION/POSSIBLE ACTION: REVISED PARK & RECREATION AND HISTORIC PRESERVATION ELEMENTS OF THE COMPREHENSIVE PLAN.**

[7:36:08 PM](#)

MAYOR NICHOLS STATED THAT THE BUILDING/PLANNING DEPARTMENT HAS RETURNED WITH PROPOSED CHANGES THAT WERE PREVIOUSLY DISCUSSED FOR THE PARK & RECREATION AND HISTORIC PRESERVATION ELEMENTS OF THE COMPREHENSIVE PLAN.

COUNCILMEMBER JANKE STATED THAT THE NEED TO RETAIN AN OFFICE SHOULD NOT BE PART OF THE VISION STATEMENT FOR PARKS AND RECREATION. HE STATED THAT IT MAKES MORE SENSE TO HAVE A VISION TO CONTINUE TO MAINTAIN THE PROGRAMS. HE ALSO SUGGESTED THAT PART OF THE GOALS FOR PARKS AND RECREATION SHOULD BE THAT WE WOULD STRIVE TO PROVIDE FULLY ACCESSIBLE FACILITIES FOR ALL PARK VISITORS, BASED ON ADA STANDARDS. IT WAS ALSO STATED THAT GOAL 2(b) SHOULD BE RE-WORDED TO SUPPORT AND PROMOTE A MULTI-PURPOSE FACILITY.

- #08. DISCUSSION/ACTION: POSSIBLE AWARD TO PURCHASE NEW MUNICIPAL FINANCE SOFTWARE.**

MAYOR NICHOLS REVIEWED THE PROPOSAL AND STATED THAT A BUDGET AMENDMENT WOULD BE REQUIRED TO BOTH CURRENT EXPENSE AND THE WATER/SEWER FUND.

COUNCILMEMBER MANCE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO AWARD THE PURCHASE OF NEW FINANCIAL SOFTWARE TO VISION MUNICIPAL SOLUTIONS IN THE AMOUNT OF \$49,030.

[8:02:29 PM](#)

MOTION PASSED.

- #09. DISCUSSION/ACTION: APPROVAL TO MOVE FORWARD WITH WATER MAIN REPLACEMENT PROJECTS FOR 2011.**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT HE WOULD LIKE TO PUT TWO WATER PROJECTS BACK INTO THE 2011 BUDGET. HE STATED THAT THESE PROJECTS WOULD COME

**COLVILLE, WASHINGTON
CITY COUNCIL MEETING MINUTES
MARCH 8, 2011**

OUT OF THE CAPITAL RESERVE BALANCE. THE TWO PROJECTS WOULD BE ON MADISON STREET AND THE OTHER ONE IS ON HIGHWAY 395 IN FRONT OF WAL-MART.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO AUTHORIZE STAFF TO PROCEED WITH THE BIDDING PROCESS FOR THE MADISON STREET AND HIGHWAY 395 WATER MAIN REPLACEMENT PROJECTS.

EXACT COSTS WILL BE BROUGHT BACK TO COUNCIL FOR FINAL ACTION.

[8:15:27 PM](#)

MOTION PASSED.

#10. DISCUSSION/POSSIBLE ACTION: REVIEW LETTER FROM THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION REGARDING DIAGONAL PARKING ON MAIN STREET.

MAYOR NICHOLS STATED HE HAD A MEETING WITH REPRESENTATIVES FROM THE DEPARTMENT OF TRANSPORTATION (DOT) REGARDING DIAGONAL PARKING. HE STATED THAT THE DOT SUBMITTED A LETTER TO OUTLINE THEIR REQUIREMENTS TO ESTABLISH DIAGONAL PARKING. HE STATED THAT HE WOULD LIKE TO MOVE THE TREES IN THE MAIN STREET ISLANDS WHILE THEY ARE IN A DORMANT STATE. HE STATED THAT THEY DISCUSSED RELOCATING THESE TREES TO DEAN VAAGEN PARK. HE ALSO STATED THAT WELCH COMER HAS BEEN CONTACTED TO ESTABLISH A SCOPE OF WORK AND COST TO PERFORM THE NECESSARY ANALYSIS.

COUNCILMEMBER JANKE STATED THAT THE COUNCIL HAS NOT FORMALLY APPROVED TO PROCEED WITH DIAGONAL PARKING.

JOHN ACORN STATED THAT THE COUNCIL PREVIOUSLY APPROVED GOING TO DIAGONAL PARKING DURING THE ORIGINAL COLVILLE 2000 COMMITTEE PROCESS.

MAYOR NICHOLS STATED THAT HE WOULD LIKE TO PROCEED WITH MOVING THE TREES NOW IN CASE EVERYTHING FALLS INTO PLACE FOR THE DIAGONAL PARKING. IF WE WAIT, WE MIGHT NOT BE ABLE TO SAVE THE TREES LATER.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER MANCE SECONDED THE MOTION TO AUTHORIZE THE REMOVAL OF THE SEVEN TREES FROM THE ISLANDS ON MAIN STREET.

[8:42:27 PM](#)

MOTION PASSED.

MAYOR NICHOLS ASKED JOHN ACORN TO WORK WITH JIM LAPINSKI TO NOTIFY THE DOWNTOWN BUSINESS OWNERS THAT THE TREE REMOVAL WILL BE HAPPENING.

#11. DISCUSSION/POSSIBLE ACTION: REVIEW OF THE NEEDS, GOALS AND OBJECTIVES FOR THE AIRPORT RELOCATION PROJECT.

COUNCILMEMBER JANKE STATED THAT ITEM 2 OF THE GOALS AND OBJECTIVES NEEDS TO STATE THAT FINANCIAL FEASIBILITY WILL BE DETERMINED BY THE CITY COUNCIL. HE ALSO STATED THAT IT NEEDS TO INCLUDE LONG-TERM OPERATION AND MAINTENANCE SUSTAINABILITY. HE STATED THAT A GOAL SHOULD BE ADDED TO SEEK PARTNERSHIPS FOR FUNDING AND/OR SERVICES. THIS COULD BE ADDED TO THE SITE SELECTION CONSULTANT SCOPE OF WORK ALSO.

COUNCILMEMBER JANKE STATED THAT THE NEEDS ARE REGIONAL ISSUES AND NOT JUST CITY OF COLVILLE NEEDS AND IT SHOULD BE REFLECTED THAT WAY.

COMMITTEE OR SPECIAL REPORTS:

**COLVILLE, WASHINGTON
CITY COUNCIL MEETING MINUTES
MARCH 8, 2011**

#12. MONTHLY REPORTS: REPORTS FROM ALL DEPARTMENT HEADS.

NO REPORT.

#13. AIRPORT RELOCATION PROJECT: REPORT ON ANY PENDING ITEMS.

[9:03:32 PM](#)

MAYOR NICHOLS STATED THAT COUNCILMEMBER FOLL HAD RAISED THE QUESTION ABOUT SOME OF THE POPULATION FIGURES IN THE STUDY BEING INCORRECT. MAYOR NICHOLS STATED THAT THE FIGURE WAS INDEED INCORRECT AND THE CONCERN WAS WELL FOUNDED. MAYOR NICHOLS REFERENCED AN E-MAIL FROM GRANT JENSEN WITH THE CORRECTED FIGURE AND A REVISED TABLE.

MAYOR NICHOLS ALSO STATED THAT HE HAD A PHONE CONVERSATION WITH REPRESENTATIVES FROM NORTHWEST MEDSTAR. THEY STATED THAT COLVILLE DOES MEET THE CRITERIA FOR 24/7 OPERATION OF THEIR FIXED-WING AIRCRAFT. FLYING TO COLVILLE WOULD BE BASED ON PILOT DISCRETION ON A LIMITED BASIS. NORTHWEST MEDSTAR WILL BE PROVIDING A LETTER TO THE CITY TO ADDRESS THIS ISSUE.

COUNCILMEMBER JANKE STATED HE HAD INTENDED TO HAVE SOME INFORMATION ON THE IMPLAN MODEL AT THIS MEETING, BUT HE HAS BEEN OUT OF TOWN. HE STATED THAT HE WILL REPORT ON THIS AT THE NEXT COUNCIL MEETING.

COUNCILMEMBER JANKE ASKED IF THERE HAS BEEN ANY COMMUNICATIONS WITH THE COUNTY REGARDING THE AIRPORT. MAYOR NICHOLS STATED THAT HE HAS NOT HAD THE OPPORTUNITY TO DO THAT YET.

#14. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#15. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

[9:13:56 PM](#)

COUNCILMEMBER KYLE STATED THAT HE ATTENDED A RECENT WELLNESS COMMITTEE MEETING AND HE IS VERY IMPRESSED WITH THE COMMITTEE AND WHAT THE COMMITTEE IS DOING.

COUNCILMEMBER JANKE STATED THAT HE HEARD TEDD HAD RAISED THEIR MEMBERSHIP RATES AND SOME CITIES WERE REFUSING TO PAY. HE ASKED IF THE CITY HAD RECEIVED AN INVOICE OR IF WE HAD AN INCREASE IN OUR FEE.

COUNCILMEMBER WHITE STATED THAT THE FAMILY SUPPORT CENTER HAS HAD A GOOD RESPONSE TO THEIR SAY NO TO SEXTING CAMPAIGN.

MAYOR NICHOLS STATED THAT KRISTINA JOHNSON-SHORT WAS HIRED FOR THE RECREATION SPECIALIST POSITION. COUNCILMEMBER JANKE REQUESTED THAT SHE BE INVITED TO THE NEXT SKATE PARK RELOCATION COMMITTEE MEETING.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT SCOTT THOMAS HAS BEEN HIRED AS THE WASTEWATER TREATMENT PLANT OPERATOR III. HE ALSO STATED THAT SUNSHINE DISPOSAL ASKED IF WE WOULD SET UP A COMMITTEE TO NEGOTIATE SANITATION RATES RATHER THAN DOING

**COLVILLE, WASHINGTON
CITY COUNCIL MEETING MINUTES
MARCH 8, 2011**

IT AT A COUNCIL MEETING. COUNCILMEMBERS JANKE AND BERGIN WILL ALSO BE A PART OF THIS COMMITTEE.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER WHITE MOVED AND COUNCILMEMBER MANCE SECONDED THE MOTION TO ADJOURN THE MEETING.

[9:24:02 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 9:24 P.M.

MAYOR RICHARD NICHOLS

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager