

COLVILLE, WASHINGTON
CITY COUNCIL MEETING MINUTES
APRIL 12, 2011

7:00 PM: MEETING CALLED TO ORDER BY MAYOR RICHARD NICHOLS.

[7:00:24 PM](#)

ROLL CALL: FOLL, BERGIN, WHITE, MANCE, JANKE, KYLE AND FOSTER.

[7:01:32 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER BETTY WHITE, COUNCILMEMBER PEARL MANCE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER TERRY FOSTER AND MAYOR RICHARD NICHOLS.

STAFF PRESENT: STREET/PARK/RECREATION SUPERINTENDENT TERRY LeCAIRE, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS AND ASSISTANT PLANNER MELINDA LEE.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE MARCH 8, 2011 COLVILLE CITY COUNCIL MEETING.**
- #02. **MINUTES OF THE MARCH 22, 2011 COLVILLE CITY COUNCIL MEETING.**
- #03. **MINUTES OF THE MARCH 29, 2011 COLVILLE CITY COUNCIL MEETING.**
- #04. **APRIL 13, 2011 CLAIMS CHECKS #43858 ~ #43957 IN THE AMOUNT OF \$198,806.02 INCLUDING VOIDED CHECK#43866 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. **MARCH, 2011 PAYROLL CHECKS #25849 ~ #25967 IN THE AMOUNT OF \$260,281.21 INCLUDING VOIDED CHECK #25965 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #06. **MARCH, 2011 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #07. **MARCH 25, 2011 ~ APRIL 7, 2011 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR NICHOLS READ THE CONSENT AGENDA.

COUNCILMEMBER WHITE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE APRIL 12, 2011 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: APRIL 13, 2011 CLAIMS CHECKS #43858 ~ #43957 IN THE AMOUNT OF \$198,806.02; MARCH, 2011 PAYROLL CHECKS #25849 ~ #25967 IN THE AMOUNT OF \$260,281.21" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:04:57 PM](#)

MOTION PASSED.

COUNCILMEMBER JANKE REQUESTED THAT ITEM #13 BE MOVED AHEAD OF ITEM #10 TO GIVE THE PUBLIC TIME TO COMMENT ON UPCOMING AGENDA ITEMS.

PUBLIC HEARING:

- #08. **PUBLIC HEARING: REVIEW AND CONSIDER AN AMENDMENT TO THE 2011 OPERATING BUDGET.**

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[7:06:08 PM](#) MAYOR NICHOLS DECLARED THE PUBLIC HEARING TO CONSIDER AN AMENDMENT TO THE 2011 OPERATING BUDGET OPEN AT 7:06 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[7:07:57 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR NICHOLS CLOSED THE PUBLIC HEARING AT 7:07 P.M.

#09. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING THE 2011 OPERATING BUDGET.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1460 N.S. AMENDING THE 2011 OPERATING BUDGET.

[7:15:30 PM](#)
MOTION PASSED.

(ORDINANCE NO. 1460 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

PUBLIC APPEARANCES AND FORUM TIME:

#09A. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

BILL PIFER, 1930 EAST IVY, ASKED IF THE WATER/SEWER DISCUSSION LATER ON THE AGENDA WILL HAVE ANY IMPACT ON THE RESIDENTIAL RATE STRUCTURE. IT WAS STATED THAT ANY CHANGES WILL NOT AFFECT RESIDENTIAL RATE PAYERS.

#10. DISCUSSION/ACTION: REQUEST TO ALLOW CAMPING IN THE CITY PARK DURING THE ANNUAL SWIM MEET ON JULY 7 – 10, 2011.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO AUTHORIZE A VARIANCE TO ALLOW CAMPING IN THE CITY PARK DURING THE ANNUAL SWIM MEET ON JULY 7-10, 2011.

[7:21:08 PM](#)
MOTION PASSED.

#11. DISCUSSION/POSSIBLE ACTION: REQUEST TO REVIEW AND POSSIBLY AMEND THE ORDINANCES THAT ARE USED TO DEFINE UNITS AND CALCULATE WATER AND SEWER CHARGES.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT HE AND CITY TREASURER VICKIE STRONG HAVE LOOKED OVER THE ORDINANCES, AND NO DEFINITIONS WERE CHANGED IN THE LAST UPDATE. IN MR. CELEBREEZE'S CASE, THE ISSUE INVOLVES A MULTIPLE COMMERCIAL SPACE. THEY WOULD LIKE TO CLARIFY THE LANGUAGE THAT DEFINES A UNIT. THE CURRENT LANGUAGE STATED THAT A UNIT IS ONE THAT IS DISCHARGING TO THE SANITARY SEWER SYSTEM. THEY WOULD LIKE TO BRING BACK AN AMENDMENT THAT WOULD CLARIFY THE LANGUAGE AND MAKE THE DEFINITIONS IN BOTH THE WATER AND THE SEWER ORDINANCE THE SAME CONCERNING BASE RATES AND UNITS.

#12. DISCUSSION/POSSIBLE ACTION: REVIEW AND REQUEST FOR SPENCER FUNDS TO REFURBISH THE CITY TENNIS COURTS AND RELOCATE THE SKATE PARK FACILITY.

PAUL WADE STATED THAT THEY ARE PROPOSING A NEW SLAB FOR THE SKATEBOARD PARK IN A NEW LOCATION AND A REFURBISHMENT OF THE EXISTING RAMPS AND A REDESIGN AND REFURBISHMENT

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OF THE EXISTING TENNIS COURTS. THE PROPOSAL IS TO RELOCATE THE SKATEBOARD PARK TO THE CURRENT LOCATION OF THE VOLLEYBALL COURT. THE VOLLEYBALL COURT WOULD BE MOVED TO THE WEST SIDE OF THE PARK. HE STATED THAT THEY WILL ALSO FORM A SKATEBOARDING USERS GROUP TO HELP MAINTAIN AND POLICE THE USE OF THE FACILITIES. THE NEW LOCATION FOR THE VOLLEYBALL COURT WOULD BE IN A SUNNY AREA REDUCING THE NEED FOR PINE CONE AND NEEDLE CLEAN UP PRIOR TO COURT USAGE.

JEREMIAH RAINER REVIEWED THE APPROXIMATE COSTS FOR LABOR AND MATERIAL THAT ARE ASSOCIATED WITH THE SKATEBOARD PARK PROJECT. AS PART OF THIS PROJECT, THEY ARE REQUESTING \$15,000 IN SPENCER MEMORIAL FUNDS AND \$700 FROM THE CITY OF COLVILLE.

PAUL WADE STATED THAT THEY ARE RECOMMENDING A REDESIGN OF THE COURTS TO TWO COURTS INSTEAD OF THREE. HE STATED THAT THIS WILL IMPROVE THE SAFETY AND THE PLAYABILITY. THEY WILL ALSO BE CREATING THE COLVILLE VALLEY TENNIS ASSOCIATION TO HELP MAINTAIN AND POLICE THE USE OF THE FACILITIES. THEY ARE REQUESTING \$30,000 IN SPENCER MEMORIAL FUNDS. THEY ARE ALSO HOPING TO OBTAIN OTHER FUNDING FROM NUMEROUS OTHER ORGANIZATIONS.

JOHN PRIETTO REVIEWED THE APPROXIMATE COSTS FOR LABOR AND MATERIAL THAT ARE ASSOCIATED WITH THE TENNIS COURT PROJECT.

PAUL WADE STATED THAT THEY HAVE NOT SECURED THE OTHER \$30,000 IN FUNDING FOR THE TENNIS COURTS. IN TOTAL, THEY ARE ASKING FOR \$45,000 IN SPENCER FUNDS.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO ALLOCATE \$15,000 TOWARD THE RELOCATION AND REFURBISHMENT OF THE SKATEBOARD FACILITY PROJECT FROM SPENCER FUNDS AND HAVE THE MAYOR DIRECT CITY STAFF TO ASSIST IN THE PROJECT INCLUDING USE OF EQUIPMENT AND ASSISTANCE WITH THE RELOCATION OF THE VOLLEYBALL COURTS.

[8:37:35 PM](#)

MOTION PASSED.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER MANCE SECONDED THE MOTION TO ALLOCATE \$30,000 IN SPENCER FUNDS TO RECONSTRUCT THE TENNIS COURTS PER THE PRESENTATION AND ASK THE VOLUNTEERS TO WORK WITH THE CITY CLERK TO INSURE THAT THE FUNDING IS FULLY LEGAL PER STATE LAW.

IT IS UNDERSTOOD THAT THE TENNIS GROUP WILL COME BACK TO THE CITY AFTER THEY HAVE FULL FUNDING.

[8:39:26 PM](#)

MOTION PASSED.

NEW BUSINESS:

#14. DISCUSSION: REVIEW OF CHANGES MADE TO THE TRANSPORTATION ELEMENT OF THE REVISED AND UPDATED COMPREHENSIVE PLAN.

ASSISTANT PLANNER MELINDA LEE STATED THAT SHE HAS PROVIDED A LIST OF CHANGES AND COMMENTS FROM THE LAST MEETING AND SHE HAS PROVIDED RESPONSES.

COUNCILMEMBER FOLL STATED THAT SHE THOUGHT IT WAS INTERESTING THAT THE GOLDEN TIGER BIKE PATH WAS STILL LISTED AS PROPOSED. MELINDA LEE STATED THAT THIS IS WHAT HER RESEARCH FOUND.

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COUNCILMEMBER FOLL ASKED FOR FURTHER CLARIFICATION OF LEVELS OF SERVICE AS THIS ISN'T CONSISTENT ACROSS THE ELEMENTS. MELINDA LEE STATED THAT THE ONLY ONES THAT SHOW A LEVEL ARE THE ONLY ONES THAT THE CITY HAS ADOPTED A LEVEL OF SERVICE.

COUNCILMEMBER FOLL STATED THAT MORE INFORMATION ON RAIL TRANSPORTATION NEEDS TO BE DISCUSSED, GATHERED AND INCLUDED IN THIS ELEMENT.

#15. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR THE 2011 HOT MIX ASPHALT PATCHING AND OVERLAY CONTRACT.

COUNCILMEMBER MANCE MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO AWARD THE 2011 HMA PATCHING AND OVERLAY CONTRACT TO KNIFE RIVER IN THE AMOUNT OF \$45,225.00.

[9:19:58 PM](#)

MOTION PASSED.

#16. DISCUSSION/ACTION: PROPOSED PROCLAMATION RECOGNIZING MAY 8 – 14, 2011 AS NATIONAL WOMEN'S HEALTH WEEK.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO APPROVE THE PROCLAMATION RECOGNIZING MAY 8-14, 2011 AS NATIONAL WOMEN'S HEALTH WEEK.

[9:21:18 PM](#)

MOTION PASSED.

#17. DISCUSSION/POSSIBLE ACTION: REVIEW OF THE AIRPORT GOALS AND OBJECTIVES.

COUNCILMEMBER JANKE STATED THAT WE STILL LACK A NEEDS STATEMENT. HE ASKED IF WE ARE LOOKING AT SITE SELECTION SPECIFIC GOALS AND OBJECTIVES OR CITY-WIDE ISSUES.

COUNCILMEMBER KYLE STATED THAT HE BELIEVES THAT WE ARE TRYING TO NARROW THE FOCUS TO SITE SELECTION CRITERIA ONLY. COUNCILMEMBER KYLE STATED THAT HE PROVIDED A SHEET WITH THE GOAL AND OBJECTIVES AS ADOPTED BY THE COLVILLE 2000 AND BEYOND COMMITTEE AND HE ALSO INCLUDED COUNCILMEMBER JANKE'S SUGGESTED CHANGES. THE COUNCIL DECIDED TO WORK THROUGH THE NEW LIST ONE ITEM AT A TIME.

COUNCILMEMBER MANCE MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO ACCEPT THE GOALS AND OBJECTIVES AS WRITTEN – THE GOALS AND OBJECTIVES FROM THE COLVILLE 2000 AND BEYOND COMMITTEE, TO BE USED IN DEVELOPING SITE SELECTION CRITERIA.

COUNCILMEMBER WHITE MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO AMEND THE MOTION TO CHANGE THE GOAL TO THE ONE SUGGESTED BY COUNCILMEMBER JANKE.

[9:51:10 PM](#)

MOTION TO AMEND PASSED. *THERE WERE DISSENSIONS NOTED FROM COUNCILMEMBERS BERGIN, FOSTER AND MANCE.*

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO AMEND THE MOTION TO REPLACE THE BLACK OBJECTIVE #1 AND #2 WITH RED OBJECTIVE #3.

[9:54:37 PM](#)

MOTION TO AMEND PASSED.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO AMEND THE MOTION TO INCLUDE RED OBJECTIVE #4 AS STATED WITHOUT THE QUESTION MARKS AND CHANGED TO STATE "AS CLOSE AS PRACTICAL TO THE CITY" RATHER THAN "WITHIN 3 MILES".

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[10:04:30 PM](#)

MOTION TO AMEND PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER KYLE.*

IT WAS DECIDED THAT BLACK OBJECTIVES #5 AND #6 WILL BE USED AS PREVIOUSLY WRITTEN.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER FOLL SECONDED THE MOTION TO AMEND THE MOTION TO REPLACE BLACK OBJECTIVE #7 WITH RED OBJECTIVE #8.

[10:09:54 PM](#)

MOTION TO AMEND PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER BERGIN.*

IT WAS DECIDED THAT RED OBJECTIVES #5 AND #6 WILL NOT BE USED.

COUNCILMEMBER WHITE MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO CALL FOR THE PREVIOUS QUESTION.

[10:26:39 PM](#)

MOTION TO CALL FOR THE QUESTION PASSED.

[10:27:12 PM](#)

ORIGINAL MOTION AS AMENDED PASSED.

THE NEW GOAL AND OBJECTIVES HAVE BEEN AMENDED TO READ AS FOLLOWS:

GOAL (SITING): RELOCATE THE EXISTING AIRPORT TO PROVIDE A SAFE COMMERCIAL AND GENERAL AVIATION AIRPORT PROVIDING FOR REGIONAL, INTERSTATE AND INTERNATIONAL AVIATION; QUALITY OF LIFE AND THE OPPORTUNITY FOR LONG TERM ECONOMIC DEVELOPMENT.

COMPILED OBJECTIVES FOR SELECTING A SITE:

1. MEET WSDOT AVIATION REGIONAL AIRPORT THRESHOLD CRITERIA (SEE P. 63 IN LATS STUDY) FOR A REGIONAL AIRPORT.
2. THE AIRPORT SHOULD HAVE AN INSTRUMENT APPROACH AND DEPARTURE (TO ALLOW FOR SAFER OPERATIONS IN INCLEMENT WEATHER AND MORE EFFICIENT USE BY BUSINESS-CLASS AIRCRAFT).
3. THE DESIGN MUST PROVIDE FOR SECURITY AND EFFICIENCY OF MAINTENANCE, INCLUDING DRAINAGE AND DISPOSAL OF WINTER SNOW.
4. THE AIRPORT SHALL BE LOCATED AS CLOSE AS PRACTICAL TO THE CITY OF COLVILLE IN ORDER TO TIE TO OTHER INFRASTRUCTURE AND PROVIDE EFFECTIVE SERVICE.
5. THE SITING SHOULD CONSIDER OPPORTUNITIES FOR FUTURE GROWTH OF THE AIRPORT AND COMMUNITY.
6. LAND SHOULD BE OBTAINED FROM WILLING SELLERS TO AVOID EMINENT DOMAIN TO THE GREATEST EXTENT POSSIBLE.
7. THE SITE SHALL BE CAPABLE OF TYING TO EXISTING INFRASTRUCTURE FOR WATER, SEWER, ROAD, AND OTHER UTILITIES OR SHALL BE CAPABLE OF INDEPENDENT DEVELOPMENT OF INFRASTRUCTURE.

COUNCILMEMBER JANKE STATED THAT IN THE NEXT MONTH HE WOULD LIKE TO ADDRESS THE ADDITIONAL GOALS, PARTICULARILY THE FINANCIAL ISSUES.

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COMMITTEE OR SPECIAL REPORTS:

#18. MONTHLY REPORTS: REPORTS FROM ALL DEPARTMENT HEADS.

COUNCILMEMBER FOLL ASKED WHO THE ADVISORY COMMITTEE IS THAT HAS BEEN ASSIGNED TO THE SUNSHINE DISPOSAL NEGOTIATION. ERIC DURPOS PROVIDED A LIST OF NAMES AND COUNCIL REPRESENTATIVES. SHE ALSO ASKED ABOUT THE CRYSTAL FALLS WATER RIGHTS. ERIC DURPOS STATED THAT THE WATER RIGHTS ON CRYSTAL FALLS ARE NO LONGER A VALID RIGHT.

#19. AIRPORT RELOCATION PROJECT: REPORT ON ANY PENDING ITEMS.

MAYOR NICHOLS STATED THAT HE MET WITH THE STEVENS COUNTY COMMISSIONERS AND GAVE THEM AN UPDATE ON THE AIRPORT PROJECT. HE TOLD THEM THAT THEY WILL BE ASKED TO ENDORSE OUR EFFORTS ONCE AGAIN. HE ALSO STATED THAT THE INTERVIEWS FOR THE SITE ASSESSMENT CONSULTANT SELECTION HAVE BEEN SCHEDULED FOR MAY 19, 2011 IN SPOKANE.

#20. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#21. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

MAYOR NICHOLS STATED THAT A LIST OF RESPONSES HAS BEEN PROVIDED AND SOME ARE STILL PENDING. ITEMS THAT HAVE BEEN ANSWERED OR RESOLVED WILL BE REMOVED FROM THE LIST.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

MAYOR NICHOLS STATED THAT HE SPOKE WITH REPRESENTATIVES FROM THE FISH AND GAME AND THEY WILL TRY TO COME TO COUNCIL IN THE NEAR FUTURE TO DISCUSS THE DEER ISSUE.

COUNCILMEMBER FOLL STATED THAT SHE IS CIRCULATING A RETREAT CALENDAR WITH POSSIBLE DATES.

COUNCILMEMBER JANKE ASKED ABOUT THE STATUS OF A COUNTER AT THE AIRPORT AND ALSO THE COST TRACKING ON THE AIRPORT. MAYOR NICHOLS STATED THAT THESE ITEMS ARE BEING WORKED ON. COUNCILMEMBER JANKE STATED THAT HE WANTS A WRITTEN LEGAL OPINION REGARDING THE BEARDSLEE DEVELOPMENT ROAD SITUATION. COUNCILMEMBER JANKE ALSO STATED THAT WE NEED UPDATED COMMITTEE MINUTES.

COUNCILMEMBER KYLE STATED THAT HE STILL HAS NOT BEEN CONTACTED BY A REPRESENTATIVE FROM DOMINION MEADOWS.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER WHITE MOVED AND COUNCILMEMBER MANCE SECONDED THE MOTION TO ADJOURN THE MEETING.

[10:47:47 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 10:47 P.M.

MAYOR RICHARD NICHOLS

Attest:_____

Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager