

**COLVILLE, WASHINGTON
CITY COUNCIL MEETING MINUTES
AUGUST 30, 2011**

7:00 PM: MEETING CALLED TO ORDER BY MAYOR RICHARD NICHOLS.

[7:00:09 PM](#)

ROLL CALL: FOLL, BERGIN, WHITE, MANCE, JANKE, KYLE AND FOSTER.

[7:00:58 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER BETTY WHITE, COUNCILMEMBER PEARL MANCE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER TERRY FOSTER AND MAYOR RICHARD NICHOLS.

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, LIBRARY MANAGER KRISTA OHRTMAN AND ASSISTANT PLANNER MELINDA LEE.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE AUGUST 23, 2011 COLVILLE CITY COUNCIL MEETING.**
- #02. **AUGUST 31, 2011 CLAIMS CHECKS #44594 ~ #44627 IN THE AMOUNT OF \$46,822.21 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **AUGUST 19, 2011 ~ AUGUST 25, 2011 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR NICHOLS READ THE CONSENT AGENDA.

COUNCILMEMBER WHITE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE AUGUST 30, 2011 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: AUGUST 31, 2011 CLAIMS CHECKS #44594 ~ #44627 IN THE AMOUNT OF \$46,822.21" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:02:18 PM](#)

MOTION PASSED.

PUBLIC APPEARANCES/REQUESTS:

- #04. **DISCUSSION/ACTION: REQUEST FOR PROCESSION OF MOTORCYCLES ON MAIN STREET AND THE TRUCK ROUTE FOR SEPTEMBER 10, 2011.**

STANLEY KAISER STATED THAT THE AMERICAN LEGION RIDERS ARE GOING TO RIDE TO DEER PARK ON SEPTEMBER 10, 2011 AND PICK UP MORE MOTORCYCLES AND COMING BACK TO TOWN. THEY WOULD LIKE PERMISSION TO HAVE A PROCESSION DOWN MAIN STREET TO THE NORTH END ROUNDABOUT AND THEN GO BACK TO THE SOUTH END ROUNDABOUT VIA THE TRUCK ROUTE AND THEN TO THE CITY PARK.

POLICE CHIEF MESHISHNEK STATED THAT THEY WANT TO DO THE LOOP AND NOT STOP AT ANY INTERSECTIONS OR STOP LIGHTS. HE STATED THAT THIS WILL ONLY REQUIRE MINIMAL HELP AND POSSIBLY NO OVERTIME, JUST CERTIFIED FLAGGERS.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO AUTHORIZE THE POLICE DEPARTMENT TO WORK WITH THE AMERICAN LEGION RIDERS FOR A MOTORCYCLE PROCESSION ON SEPTEMBER 10, 2011 ALONG MAIN STREET AND RETURNING ON THE TRUCK ROUTE AND ADDRESS ANY NEEDS FOR INTERSECTION CONTROL DURING THE PROCESSION.

**COLVILLE, WASHINGTON
CITY COUNCIL MEETING MINUTES
AUGUST 30, 2011**

COUNCILMEMBER KYLE STATED THAT HE RECOMMENDS THAT WE WORK WITH THE DEPARTMENT OF TRANSPORTATION TO MAKE SURE THAT WE MEET THEIR GUIDELINES.

[7:13:39 PM](#)

MOTION PASSED.

PUBLIC COMMENT PERIOD:

#05. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

LIBRARY MANAGER KRISTA OHRTMAN STATED THAT AS OF TODAY THE SUB FLOOR HAS BEEN REPAIRED AND SOME CARPET HAS BEEN DONE AND SOME SHELVING HAS BEEN MOVED BACK IN. THEY STILL PLAN TO RE-OPEN A WEEK FROM TODAY.

MARY K DICKSON, 545 EAST ASTOR, STATED THAT HER DAUGHTER IS GETTING MARRIED ON SEPTEMBER 10, 2011 IN HER MOTHER'S YARD AND HER MOTHER JUST PASSED AWAY. SHE STATED THAT DUE TO THIS, SHE WAS UNABLE TO SUBMIT HER NOISE VARIANCE REQUEST ON TIME. SHE STATED THAT THE WEDDING/RECEPTION WILL BE FROM APPROXIMATELY 4:00 PM UNTIL MIDNIGHT. SHE STATED THAT THERE WILL BE A DJ PLAYING MUSIC IN THE YARD.

MAYOR NICHOLS STATED THAT COLVILLE MUNICIPAL CODE CHAPTER 9.40.070 STATES THAT THE COUNCIL MAY DESIGNATE A COMMITTEE TO REVIEW THE REQUEST AND GRANT THE VARIANCE. MAYOR NICHOLS RECOMMENDED TWO COUNCILMEMBERS, THE POLICE CHIEF AND THE MUNICIPAL SERVICES ADMINISTRATOR TO SERVE ON A COMMITTEE FOR THIS REQUEST.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER MANCE SECONDED THE MOTION TO APPOINT A COMMITTEE TO REVIEW THE REQUEST FOR A VARIANCE FROM MARY K DICKSON FOR SEPTEMBER 10, 2011 PER CHAPTER 9.40 OF THE COLVILLE MUNICIPAL CODE WHICH ALLOWS FOR THIS ACTION.

[7:25:07 PM](#)

MOTION PASSED.

COUNCILMEMBERS WHITE AND KYLE VOLUNTEERED TO WORK WITH THE POLICE CHIEF AND MUNICIPAL SERVICES ADMINISTRATOR.

UNFINISHED BUSINESS:

#06. DISCUSSION/ACTION: REQUEST FOR REIMBURSEMENT OF TRUCK PURCHASE FROM THE COLVILLE FLOAT ASSOCIATION.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION THAT THE CITY ALLOW FOR THE PURCHASE OF THE 1990 FORD F250 XLT TO BE PURCHASED USING LODGING TAX FUNDS FROM THE FLOAT ASSOCIATION BUDGETED MONEY AND WOULD BE A RE-ALLOCATION OF EXISTING BUDGETED FUNDS TO ALLOW FOR THIS PURCHASE IN THE AMOUNT OF \$1,200.

[7:34:32 PM](#)

MOTION PASSED.

NEW BUSINESS:

#07. DISCUSSION: REVIEW OF THE FINAL DRAFT OF THE CITY OF COLVILLE COMPREHENSIVE PLAN UPDATE.

ASSISTANT PLANNER MELINDA LEE STATED THAT THIS IS SUBSTANTIALLY COMPLETE AT THIS POINT. THE DEPARTMENT OF COMMERCE HAS REVIEWED THE PLAN AND THE CFP (CAPITAL FACILITIES PLAN)

COLVILLE, WASHINGTON
CITY COUNCIL MEETING MINUTES
AUGUST 30, 2011

EXECUTIVE SUMMARY IS CURRENTLY BEING WORKED ON AND WILL BE INCORPORATED LATER THIS YEAR.

COUNCILMEMBER FOLL STATED THAT SHE DOESN'T LIKE THE WORD BALANCED IN THE LAND USE ELEMENT FOR THE VISION STATEMENT. SHE STATED THAT SHE WOULD LIKE IT TO JUST SAY THAT WE ARE A COMMUNITY THAT MAINTAINS AND ENHANCES.

IT WAS DETERMINED THAT THE PLAN WILL BE BROUGHT BACK TO COUNCIL FOR POSSIBLE ADOPTION IN OCTOBER OR NOVEMBER.

#08. DISCUSSION/ACTION: BONNEVILLE POWER ADMINISTRATION REQUEST TO PURCHASE AN EASEMENT OVER CITY OWNED PROPERTY.

COUNCILMEMBER WHITE MOVED AND COUNCILMEMBER MANCE SECONDED THE MOTION TO AUTHORIZE BONNEVILLE POWER ADMINISTRATION TO PURCHASE AN EASEMENT FROM THE CITY IN THE AMOUNT OF \$1,000.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO PUT THE \$1,000 IN THE CURRENT EXPENSE ENDING FUND BALANCE.

[8:04:43 PM](#)

MOTION TO AMEND PASSED.

[8:05:02 PM](#)

ORIGINAL MOTION AS AMENDED PASSED.

#09. DISCUSSION/ACTION: REVIEW AND SELECT MEMBERS TO PARTICIPATE ON THE FOR AND AGAINST STATEMENT COMMITTEES ASSOCIATED WITH THE AIRPORT ADVISORY VOTE.

MAYOR NICHOLS STATED THAT WE ONLY RECEIVED ONE RESPONSE EXPRESSING AN INTEREST IN PARTICIPATING FROM ERIC OHRTMAN, WHO STATED THAT IT MIGHT BE PRUDENT TO HAVE A SINGLE NEUTRAL COMMITTEE.

COUNCILMEMBER FOLL VOLUNTEERED TO WORK WITH ERIC OHRTMAN TO WRITE BOTH STATEMENTS. THESE WILL BE BROUGHT BACK TO COUNCIL FOR REVIEW AT THE NEXT COUNCIL MEETING. COUNCILMEMBER JANKE STATED THAT HE WILL ASSIST AS WELL.

COMMITTEE OR SPECIAL REPORTS:

#10. AIRPORT RELOCATION PROJECT: REPORT ON ANY PENDING ITEMS.

MAYOR NICHOLS STATED THAT THERE IS A CONFERENCE CALL WITH THE FAA SCHEDULED FOR SEPTEMBER 9TH AT 10:30 A.M. HE STATED THAT THE CONFERENCE CALL IS TO DECIDE THE PROCESS TO SELECT A SITE SELECTION CONSULTANT. COUNCILMEMBERS JANKE AND BERGIN WILL ALSO BE PRESENT FOR THE CONFERENCE CALL.

#11. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#12. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COLVILLE, WASHINGTON
CITY COUNCIL MEETING MINUTES
AUGUST 30, 2011

COUNCILMEMBER JANKE REQUESTED CLARIFICATION OF THE TIMELINE ON THE FOR AND AGAINST STATEMENTS FOR THE ADVISORY BALLOT.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT HE IS WORKING ON RECYCLING WITH SUNSHINE DISPOSAL. HE DISTRIBUTED AN EMAIL WHICH STATES THAT WE WILL NOT BE ABLE TO USE THE LOCAL STEVENS COUNTY RECYCLING CENTER. THE COUNCIL REQUESTED MORE INFORMATION ON THIS TOPIC AS THIS IS AN UNACCEPTABLE POLITICAL RESPONSE.

MAYOR NICHOLS STATED THAT THE COUNCIL PREVIOUSLY AUTHORIZED \$15,000 FOR THE SKATEPARK PROJECT. HE STATED THAT THEY HAVE SOME OUTSTANDING BILLS AND THEY ARE ALSO A FEW SHEETS SHORT OF THE SKATE COVERING MATERIAL AND SOME ADDITIONAL PLYWOOD. MAYOR NICHOLS STATED THAT AN ADDITIONAL \$3,000 FROM SPENCER FUNDS IS NEEDED TO FINISH THE PROJECT.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO AUTHORIZE AN ADDITIONAL \$3,000 FROM SPENCER FUNDS TO FINISH THE SKATEPARK RELOCATION PROJECT.

COUNCILMEMBER KYLE ASKED ABOUT LANDSCAPING THAT NEEDS TO BE DONE AROUND THE AREA. MAYOR NICHOLS STATED THAT CITY STAFF WILL HANDLE THE REMAINING LANDSCAPING.

[8:30:05 PM](#)

MOTION PASSED.

COUNCILMEMBER FOLL STATED THAT THE TENNIS COURTS WERE PAVED AND SOMEONE RODE OVER IT AND THERE ARE RUTS. THEY ARE WITHIN ABOUT \$3,000 OF BEING ABLE TO GET IN THE NETS AND POLES.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER WHITE MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:37:00 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 8:37 P.M.

MAYOR RICHARD NICHOLS

Attest: _____

Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager