

COLVILLE, WASHINGTON
CITY COUNCIL MEETING MINUTES
OCTOBER 11, 2011

7:00 PM: MEETING CALLED TO ORDER BY MAYOR RICHARD NICHOLS.

[7:00:02 PM](#)

ROLL CALL: FOLL, BERGIN, WHITE, MANCE, JANKE, KYLE AND FOSTER.

[7:00:50 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER BETTY WHITE, COUNCILMEMBER PEARL MANCE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER TERRY FOSTER AND MAYOR RICHARD NICHOLS.

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG AND MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE SEPTEMBER 27, 2011 COLVILLE CITY COUNCIL MEETING.**
- #02. **MINUTES OF THE OCTOBER 4, 2011 SPECIAL COLVILLE CITY COUNCIL MEETING.**
- #03. **OCTOBER 12, 2011 CLAIMS CHECKS #44879 ~ #44985 IN THE AMOUNT OF \$235,516.98 INCLUDING VOIDED CHECKS #44887 ~ #44888 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **SEPTEMBER, 2011 PAYROLL CHECKS #44823 ~ #44878 IN THE AMOUNT OF \$253,295.98 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. **SEPTEMBER, 2011 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #06. **SEPTEMBER 23, 2011 ~ OCTOBER 6, 2011 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR NICHOLS READ THE CONSENT AGENDA.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE OCTOBER 11, 2011 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: OCTOBER 12, 2011 CLAIMS CHECKS #44879 ~ #44985 IN THE AMOUNT OF \$235,516.98; SEPTEMBER, 2011 PAYROLL CHECKS #44823 ~ #44878 IN THE AMOUNT OF \$253,295.98" AND SUBSTITUTING THE CORRECTION TO THE MINUTES AS PRESENTED FOR THE SEPTEMBER 27, 2011 CITY COUNCIL MEETING AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:04:20 PM](#)

MOTION PASSED.

PUBLIC APPEARANCES AND FORUM TIME:

- #07. **DISCUSSION/ACTION:** CHAMBER OF COMMERCE PARADE REQUEST FOR OCTOBER 28, 2011.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER MANCE SECONDED THE MOTION TO APPROVE THE REQUEST TO HOLD THE CHAMBER OF COMMERCE KIDDIE PARADE ON FRIDAY, OCTOBER 28, 2011 BEGINNING AT 4:30 P.M. AND CLOSING PORTIONS OF OAK, BIRCH, MAIN AND FIRST STREETS.

**COLVILLE, WASHINGTON
CITY COUNCIL MEETING MINUTES
OCTOBER 11, 2011**

[7:06:18 PM](#)

MOTION PASSED.

PUBLIC COMMENT PERIOD:

#08. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

THERE WERE NO PUBLIC COMMENTS.

UNFINISHED BUSINESS:

#09. DISCUSSION: CONTINUED REVIEW OF THE 2012 PROPOSED BUDGET.

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE TO SEE A LIST OF THE UNKNOWNNS, SUCH AS THE JAIL FEES, 911 FEES, IMPACTS OF THE LIQUOR INITIATIVES, ETC. AND POSSIBLE STRATEGIES.

COUNCILMEMBER JANKE REQUESTED FURTHER INFORMATION AND DISCUSSION AT THE NEXT COUNCIL MEETING REGARDING THE INDUSTRIAL PARK FEASIBILITY STUDY, DIAGONAL PARKING, REDUCTION OF THE BUILDING INSPECTOR HOURS, AIRPORT RELOCATION ACCOUNT, POLICE CHIEF SUPERVISING RECREATION AND THE CFP (CAPITAL FACILITIES PLAN) UPDATE AND FUNDING.

COUNCILMEMBER BERGIN ASKED ABOUT DIAGONAL PARKING AND WHETHER OR NOT IT IS POSSIBLE TO JUST DO IT ON ONE SIDE OF THE STREET. WOULD THIS REDUCE THE COSTS AND INCREASE THE EFFICIENCY OF THE EXPERIMENT. MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT HE IS MEETING WITH HAROLD WHITE AT WSDOT (DEPARTMENT OF TRANSPORTATION) ON FRIDAY. MAYOR NICHOLS STATED THAT THIS MIGHT NOT BE POSSIBLE DUE TO THE NECESSARY CHANGES IN SIGNALIZATION.

COUNCILMEMBER FOLL STATED THAT SHE IS NOT CLEAR WHERE WE ARE AT WITH THE 2012 CFP REQUESTS OR WHAT IS FUNDED AND IF ANY OF THESE ITEMS ARE IN THE BUDGET. SHE STATED THAT SHE IS CURIOUS HOW MUCH MONEY IS IN THE PARKING COMMISSION FUND AND REQUESTED A COPY OF THE ORDINANCE CREATING THE BUSINESS IMPROVEMENT DISTRICT AND WHAT IT ALLOWS THE MONEY TO BE USED FOR. SHE ALSO ASKED ABOUT WHAT THE 1% UTILITY TAX CAN BE USED FOR AND WHAT ARE THE GUIDELINES FOR THAT. COUNCILMEMBER FOLL WANTS THIS INFORMATION IN WRITING WITH COPIES OF THE RELEVANT ORDINANCES OR POLICIES.

COMMITTEE OR SPECIAL REPORTS:

#10. REPORTS: MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.

AIRPORT BOARD CHAIRMAN JEFF HARSHMAN STATED THAT HE RECENTLY CHECKED INTO JET A FUEL SALES. HE STATED THAT THERE HAVE BEEN HELICOPTERS AT THE AIRPORT THAT WOULD HAVE PURCHASED THIS TYPE OF FUEL. HE STATED THAT THIS MIGHT BE SOMETHING TO CONSIDER FOR THE FUTURE.

#11. AIRPORT RELOCATION PROJECT: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#12. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#13. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO REPORT.

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CITY COUNCIL MEETING MINUTES
OCTOBER 11, 2011

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER JANKE STATED THAT IN THE MONTHLY REPORT FROM THE POLICE CHIEF IT WAS STATED THAT THE DEER ADVISORY COMMITTEE DEVELOPED A SURVEY AND FORMS AS AN OUT REACH TO THE COMMUNITY. CHIEF MESHISHNEK STATED THAT THERE HAVE BEEN NEWS ARTICLES AND RADIO ADS, FORMS ARE AVAILABLE ON THE WEBSITE AND AT THE POLICE DEPARTMENT OR THE CITY CLERK'S OFFICE. COUNCILMEMBER JANKE ALSO STATED THAT THERE IS A LARGE SLASH PILE UP HAWTHORNE BY THE GOLF COURSE. HE STATED THAT THIS PILE HAS BEEN BURNED IN THE PAST AND HE WONDERED IF THERE ARE ANY ORDINANCES AGAINST THIS. HE ALSO WONDERED WHAT IS BEING DONE IN THE PHEASANT RIDGE DEVELOPMENT WITH THE ROADS. MAYOR STATED THAT THERE IS SOME FUNDING BEING HELD IN A PERFORMANCE BOND.

COUNCILMEMBER MANCE REQUESTED THAT A NEW POLICY AND PROCEDURES BE DONE TO ALLOW FOR VOTING AND PARTICIPATING BY TELEPHONE FOR THE CITY COUNCIL.

COUNCILMEMBER WHITE STATED THAT SHE SPOKE WITH SUPERINTENDENT KEN EMMIL REGARDING THE YOUTH COMMISSION.

COUNCILMEMBER JANKE ASKED ABOUT THE STATUS OF THE SITE SELECTION PROCESS. MAYOR NICHOLS STATED THAT THE RANKING COMMITTEE WILL NEED TO BE RE-CONVENED TO REVIEW THIS PROCESS.

COUNCILMEMBER FOLL STATED THAT SHE WANTED TO TALK ABOUT THE SALES TAX INCREASE THAT IS BEING PROPOSED BY THE COUNTY ON THE NOVEMBER BALLOT AND IF THE CITY IS WILLING TO GO ON RECORD AND SUPPORT THIS ISSUE.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO HAVE THE CITY COUNCIL SUPPORT THE COUNTY COMMISSIONERS REQUEST FOR A 3/10THS OF 1% SALES TAX INCREASE TO BE SPENT ONLY ON CRIMINAL JUSTICE NEEDS IN STEVENS COUNTY AND THE CITY OF COLVILLE.

8:03:10 PM

MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER FOSTER.*

COUNCILMEMBER FOLL REQUESTED THAT A LIST BE PREPARED REGARDING WHAT THE FUNDING COULD BE USED FOR BY THE NEXT COUNCIL MEETING. ITEMS SUCH AS CARS, OFFICERS, TRAINING, PARKING ENFORCEMENT/ANIMAL CONTROL, INCREASED FEES FROM THE COUNTY, THIS WAY WE COULD INFORM THE CITIZENS HOW WE MIGHT USE THE FUNDS IF PASSED.

MAYOR NICHOLS STATED THAT MRSC (MUNICIPAL RESEARCH AND SERVICES CENTER) WAS CONTACTED AND THEY SUGGESTED THAT DEPARTMENT HEADS HAVE THE ABILITY AND RIGHT TO ADDRESS THE COUNCIL ON ISSUES THAT ARE ASSOCIATED WITH THEIR DEPARTMENTS.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER WHITE MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADJOURN THE MEETING.

8:16:36 PM

MOTION PASSED.

TIME OF ADJOURNMENT: 8:16 P.M.

**COLVILLE, WASHINGTON
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OCTOBER 11, 2011**

MAYOR RICHARD NICHOLS

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager