

**COLVILLE, WASHINGTON
CITY COUNCIL MEETING MINUTES
NOVEMBER 22, 2011**

7:00 PM: MEETING CALLED TO ORDER BY MAYOR RICHARD NICHOLS.

[7:00:08 PM](#)

ROLL CALL: FOLL, BERGIN, WHITE, MANCE, JANKE, KYLE AND FOSTER.

[7:01:08 PM](#)

PRESENT: COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER PEARL MANCE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER TERRY FOSTER AND MAYOR RICHARD NICHOLS

ABSENT: COUNCILMEMBER NANCY FOLL AND COUNCILMEMBER BETTY WHITE.

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG AND MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE NOVEMBER 8, 2011 COLVILLE CITY COUNCIL MEETING.**
- #02. **NOVEMBER 23, 2011 CLAIMS CHECKS #45172 ~ #45243 IN THE AMOUNT OF \$57,470.61 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **NOVEMBER 4, 2011 ~ NOVEMBER 17, 2011 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR NICHOLS READ THE CONSENT AGENDA.

COUNCILMEMBER MANCE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE NOVEMBER 22, 2011 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: NOVEMBER 23, 2011 CLAIMS CHECKS #45172 ~ #45243 IN THE AMOUNT OF \$57,470.61" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:02:24 PM](#)

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #04. **PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

THERE WERE NO PUBLIC COMMENTS.

PUBLIC HEARINGS/ACTION:

- #05. **PUBLIC HEARING: CONSIDER THE FIXING OF THE ANNUAL PROPERTY TAX LEVY FOR THE FISCAL YEAR 2012.**

[7:03:13 PM](#) MAYOR NICHOLS DECLARED THE PUBLIC HEARING TO CONSIDER THE FIXING OF THE ANNUAL PROPERTY TAX LEVY FOR THE FISCAL YEAR 2012 OPEN AT 7:03 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

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[7:05:05 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR NICHOLS CLOSED THE PUBLIC HEARING AT 7:05 P.M.

#06. DISCUSSION/ACTION: **PROPOSED ORDINANCE FIXING THE ANNUAL PROPERTY TAX LEVY FOR THE FISCAL YEAR 2012.**

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER MANCE SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1468 N.S. FIXING THE ANNUAL PROPERTY TAX LEVY FOR THE FISCAL YEAR 2012.

[7:06:12 PM](#)
MOTION PASSED.

(ORDINANCE NO. 1468 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#07. PUBLIC HEARING: **FIRST PUBLIC HEARING ON THE PROPOSED BUDGET FOR THE FISCAL YEAR 2012.**

[7:07:10 PM](#) MAYOR NICHOLS DECLARED THE FIRST PUBLIC HEARING TO CONSIDER THE PROPOSED BUDGET FOR THE FISCAL YEAR 2012 OPEN AT 7:07 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[7:08:29 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR NICHOLS CLOSED THE PUBLIC HEARING AT 7:08 P.M.

UNFINISHED BUSINESS:

#08. DISCUSSION: **CONTINUED REVIEW OF THE 2012 PROPOSED BUDGET.**

MAYOR NICHOLS STATED THAT HE HAS REMOVED ALL PROJECTED REVENUE ASSOCIATED WITH THE PASSAGE OF THE LIQUOR INITIATIVES. HE STATED THAT HE HAS REMOVED A GRANT MATCH FOR THE INDUSTRIAL PARK FEASIBILITY STUDY AND ADDED FUNDS FOR AN AIRCRAFT COUNTING DEVICE. HE STATED THAT HE ADDED FUNDS TO SALARIES AND BENEFITS FOR RECREATION TO RESURRECT THE RECREATION COORDINATOR JOB BUT STILL ONLY MAINTAIN IT AS AN 8-MONTH SEASONAL DEPARTMENT.

COUNCILMEMBER JANKE STATED THAT HE IS NOT IN FAVOR OF ALLOCATING MONIES FOR AN AIRCRAFT COUNTING DEVICE AT THIS TIME. HE ALSO ASKED IF ANY PROGRESS HAS BEEN MADE WITH UNION NEGOTIATIONS. MAYOR NICHOLS STATED THAT THERE HAS BEEN NO PROGRESS. COUNCILMEMBER JANKE ASKED ABOUT THE BUDGET FOR DIAGONAL PARKING. MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT HE WILL BE BRINGING A FULL PROPOSAL BACK FOR THE NOVEMBER 29, 2011 COUNCIL MEETING. HE ALSO STATED THAT ADEQUATE FUNDS HAVE BEEN BUDGETED TO COVER PHASE ONE AND PHASE TWO.

COUNCILMEMBER MANCE STATED THAT SHE WOULD LIKE TO FUND THE REQUEST FROM THE HISTORICAL SOCIETY FOR \$5,350 WHICH WOULD COVER ISSUES ASSOCIATED WITH THE KELLER HOUSE AND WOULD COVER INSURANCE, WATER, ELECTRICITY, ETC. SHE REQUESTED THAT \$5,350 BE PUT INTO THE 2012 BUDGET FOR THIS PURPOSE.

COUNCILMEMBER KYLE STATED THAT HE UNDERSTANDS THE OBLIGATION TO MAINTAIN THE KELLER HOUSE. HOWEVER, MAINTAINING A VACANT PIECE OF PROPERTY IS LESS EXPENSIVE THAN AN OCCUPIED HOUSE. HE STATED THAT IT IS ALSO UNCLEAR HOW MUCH GROUNDS MAINTENANCE IS BEING DONE BY CITY STAFF AND THIS NEEDS TO BE CLARIFIED.

IT WAS DECIDED THAT \$3,050 SHOULD BE PUT INTO THE BUDGET FOR THE KELLER HOUSE.

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COUNCILMEMBER KYLE STATED THAT DOESN'T THINK THAT IT IS REALISTIC TO DELETE ALL OF THE LIQUOR REVENUES. IT WAS DECIDED THAT 50% OF THE PROJECTED REVENUES BE PUT BACK IN THE BUDGET.

COUNCILMEMBER BERGIN STATED THAT SHE UNDERSTANDS THAT THERE IS A PROPOSED DECREASE IN THE BUILDING INSPECTOR'S HOURS FOR 2012. SHE ASKED IF THE BUDGET SHOULD REFLECT THE SAME AMOUNT AS 2011 OR IF THERE SHOULD BE A PROVISION FOR NEXT YEAR TO MEET ANY INCREASED DEMAND. MAYOR NICHOLS STATED THAT IF THERE IS A CHANGE IN NEED THE COUNCIL CAN ALWAYS TAKE ACTION TO FUND AN ADJUSTMENT.

NEW BUSINESS:

- #09. DISCUSSION/ACTION: PROPOSED RESOLUTION PROVIDING FOR THE CONTINUATION OF THE WELLNESS PROGRAM AND ESTABLISHING POLICIES AND PROCEDURES RELATED TO THE WELLNESS PROGRAM.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 08-11 PROVIDING FOR THE CONTINUATION OF THE WELLNESS PROGRAM AND ESTABLISHING POLICIES AND PROCEDURES RELATED TO THE WELLNESS PROGRAM.

[7:36:41 PM](#)

MOTION PASSED.

(RESOLUTION NO. 08-11 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

COMMITTEE OR SPECIAL REPORTS:

- #10. AIRPORT RELOCATION PROJECT: REPORT ON ANY PENDING ITEMS.**

COUNCILMEMBER KYLE STATED THAT AN EXIT STRATEGY HAS BEEN DISCUSSED WITH BUILDING/PLANNING DIRECTOR JIM LAPINSKI. HE STATED THAT THIS NEEDS TO BE DONE IN AN ORGANIZED MANNER WITH THE ENGINEERING FIRMS, FAA, WSDOT, ETC.

COUNCILMEMBER JANKE STATED THAT HE HAS THE SAME THOUGHTS AND SUGGESTED THAT WE TALK TO THE FAA ABOUT HOW TO PULL OUT OF THIS PROCESS. PART OF THIS PROCESS WILL INCLUDE THE PAY BACK OF ANY GRANT AND/OR DONATION FUNDS AS REQUIRED.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION THAT THE COUNCIL AND THE CITY PROCEED AS A UNIT AND BEGIN THE PROCESS OF CREATING AN EXIT STRATEGY FOR THE AIRPORT RELOCATION PROJECT.

COUNCILMEMBER JANKE REQUESTED THAT THIS BE READY FOR DISCUSSION AND DECISION AT THE DECEMBER 13 COUNCIL MEETING. HE ALSO REQUESTED AN AGENDA ITEM TO STOP THE AIRPORT PROCESS AND PROCEED WITH AN EXIT STRATEGY.

[7:49:12 PM](#)

MOTION PASSED.

MAYOR NICHOLS SCHEDULED A MEETING TO DISCUSS THE EXIT STRATEGY ON DECEMBER 1, 2011 AT 9:00 A.M.

- #11. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

NO REPORT.

- #12. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

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NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER KYLE STATED THAT HE WAS ASKED TO FILL IN FOR THE MAYOR AT THE HIGH SCHOOL FOR THE CEREMONY IN HONOR OF THE STATE CHAMPION VOLLEYBALL TEAM.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER MANCE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADJOURN

[7:53:47 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 7:53 P.M.

MAYOR RICHARD NICHOLS

Attest:_____

Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager