

**COLVILLE, WASHINGTON
CITY COUNCIL MEETING MINUTES
NOVEMBER 29, 2011**

7:00 PM: MEETING CALLED TO ORDER BY MAYOR RICHARD NICHOLS.

[7:03:04 PM](#)

ROLL CALL: FOLL, BERGIN, WHITE, MANCE, JANKE, KYLE AND FOSTER.

[7:04:15 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER BETTY WHITE, COUNCILMEMBER PEARL MANCE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER TERRY FOSTER AND MAYOR RICHARD NICHOLS.

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG AND MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **NOVEMBER 30, 2011 CLAIMS CHECKS #45244 ~ #45261 IN THE AMOUNT OF \$10,907.92 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #02. **NOVEMBER 18, 2011 ~ NOVEMBER 23, 2011 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR NICHOLS READ THE CONSENT AGENDA.

COUNCILMEMBER WHITE MOVED AND COUNCILMEMBER MANCE SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE NOVEMBER 29, 2011 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: NOVEMBER 30, 2011 CLAIMS CHECKS #45244 ~ #45261 IN THE AMOUNT OF \$10,907.92" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:05:18 PM](#)

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #03. **PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

THERE WERE NO PUBLIC COMMENTS.

PUBLIC HEARING:

- #04. **PUBLIC HEARING: SECOND AND FINAL PUBLIC HEARING ON THE PROPOSED BUDGET FOR THE FISCAL YEAR 2012.**

[7:05:58 PM](#) MAYOR NICHOLS DECLARED THE SECOND AND FINAL PUBLIC HEARING TO CONSIDER THE PROPOSED BUDGET FOR THE FISCAL YEAR 2012 OPEN AT 7:05 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[7:07:41 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR NICHOLS CLOSED THE PUBLIC HEARING AT 7:07 P.M.

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UNFINISHED BUSINESS:

#05. DISCUSSION/ACTION: **POSSIBLE APPROVAL TO PROCEED WITH DIAGONAL PARKING ON MAIN STREET.**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT CITY COUNCIL HAD THREE QUESTIONS THAT THEY REQUESTED ANSWERS TO. THE FIRST QUESTION WAS IF DIAGONAL PARKING WAS IMPLEMENTED PERMANENTLY WHAT WOULD BE THE TRIGGER TO REQUIRE THE CITY TO RETURN THE FOUR LANE CONFIGURATION. ERIC DURPOS STATED THAT THE ANSWER IS THAT THERE IS NO SPECIFIC CRITERIA, BUT IT IS UNLIKELY THAT COLVILLE WILL OUTGROW THE TRAFFIC CAPACITY IN THE NEAR FUTURE.

THE SECOND QUESTION WAS IF THE DOT (DEPARTMENT OF TRANSPORTATION) DETERMINES THAT THE CITY WILL NEED TO REVERT BACK TO FOUR LANES OR SOME OTHER TRAFFIC CONFIGURATION, WHO WOULD BE RESPONSIBLE FOR THE ASSOCIATED COST. ERIC DURPOS STATED THAT IT WOULD BE AT THE EXPENSE OF THE CITY SINCE IT IS OUR REQUEST TO CHANGE IN THE FIRST PLACE.

THE THIRD QUESTION WAS WHEN THE CITY COULD EXPECT TO HEAR OFFICIALLY IN WRITING FROM THE DOT THAT THEY CAN MOVE FORWARD. ERIC DURPOS STATED THAT ONCE THE CITY MOVES FORWARD AND SUBMITS THE DESIGN THE DOT WILL SIGN A MEMORANDUM OF UNDERSTANDING WITH THE DETAILS.

COUNCILMEMBER JANKE STATED THAT HE DIDN'T SEE ANY PROVISIONS FOR ADA (AMERICAN'S WITH DISABILITIES ACT) MODIFICATIONS. ERIC DURPOS STATED THAT WE WON'T KNOW UNTIL AFTER THE DESIGN, BUT THERE IS A CONTINGENCY BUILT INTO THE NUMBERS.

COUNCILMEMBER JANKE STATED THAT THERE NEEDS TO BE A PLAN ON HOW WE WILL TRACK THE THINGS THAT THE DOT HAS ASKED US TO DO AS FAR AS DATA COLLECTION FOR TRAFFIC VOLUMES, ACCIDENTS, PARKING TURNOVER AND PUBLIC INPUT. HE STATED THAT HE WANTS TO HAVE SOMETHING DEVELOPED FOR COUNCIL APPROVAL.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER MANCE SECONDED THE MOTION TO APPROVE TASK ORDER 11-03 WITH WELCH COMER IN THE AMOUNT OF \$8,800 FOR THE DESIGN PHASE OF DIAGONAL PARKING ON MAIN STREET.

[7:28:28 PM](#)

MOTION PASSED.

#06. DISCUSSION: **CONTINUED REVIEW OF THE 2012 PROPOSED BUDGET.**

COUNCILMEMBER FOLL STATED THAT THERE NEEDS TO BE SOME CLARIFICATION ON THE HISTORICAL SOCIETY FUNDING AND WHAT THE CITY IS GOING TO PAY AND WHAT THEY ARE GOING TO PAY. SHE ALSO STATED THAT THERE IS A TRUST THAT WAS ESTABLISHED FOR THE MAINTENANCE OF THE KELLER HOUSE.

COUNCILMEMBER MANCE MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO PUT \$5,500 IN THE 2012 BUDGET TO FUND THE KELLER HOUSE UTILITIES AND INSURANCE OUT OF CURRENT EXPENSE.

[7:41:25 PM](#)

MOTION PASSED.

IT WAS DECIDED THAT COUNCILMEMBER FOLL, JANET THOMAS FROM THE HISTORICAL SOCIETY AND HOLLY PANNELL WILL MEET TO DISCUSS WHO NEEDS TO BE PAYING WHAT FOR EACH OF THE FACILITIES.

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COUNCILMEMBER FOLL STATED THAT SHE CONTACTED THE LODGING TAX COMMITTEE AND ASKED IF THEY WANTED TO RE-LOOK AT APPLICATIONS BASED ON THE NEW REVENUE PROJECTIONS. SHE STATED THAT THEY WOULD LIKE TO WAIT UNTIL WE SEE HOW THE FUND ENDS UP AT THE END OF THE YEAR.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO APPROVE THE RECOMMENDED FUNDING FOR THE LODGING TAX FUNDS FOR 2012. RENDEZVOUS – 5,000; FLOAT ASSOCIATION – 2,000; CHAMBER OF COMMERCE – 40,000; RODEO ASSOCIATION – 4,000; HISTORICAL SOCIETY – 13,000; FAIR – 1,000.

[7:58:19 PM](#)

MOTION PASSED.

COMMITTEE OR SPECIAL REPORTS:

#07. AIRPORT RELOCATION PROJECT: REPORT ON ANY PENDING ITEMS.

MAYOR NICHOLS STATED THAT THERE IS AN EXIT STRATEGY MEETING ON THURSDAY, DECEMBER 1, 2011 AT 9:00 A.M. FURTHER APPROVAL AND ACTION ON THIS ISSUE WILL BE ON THE DECEMBER 13, 2011 COUNCIL AGENDA.

#08. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#09. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER FOLL STATED THAT IN ORDER TO PROVIDE FOR A SMOOTH TRANSITION OF ELECTED OFFICIALS, SHE WOULD ENCOURAGE ALL NEW ELECTED OFFICIALS TO BE SWORN IN DURING THE LAST 10 DAYS OF THE YEAR AS PROVIDED BY RCW.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER WHITE MOVED AND COUNCILMEMBER MANCE SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:13:03 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 8:13 P.M.

MAYOR RICHARD NICHOLS

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager