

**Colville, Washington**  
**City Council Meeting Minutes**  
**December 13, 2011**

**7:00 PM:** MEETING CALLED TO ORDER BY MAYOR RICHARD NICHOLS.

[7:05:18 PM](#)

**ROLL CALL:** FOLL, BERGIN, WHITE, MANCE, JANKE, KYLE AND FOSTER.

[7:06:24 PM](#)

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER BETTY WHITE, COUNCILMEMBER PEARL MANCE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER TERRY FOSTER AND MAYOR RICHARD NICHOLS.

**STAFF PRESENT:** DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG AND MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE NOVEMBER 22, 2011 COLVILLE CITY COUNCIL MEETING.**
- #02. **MINUTES OF THE NOVEMBER 29, 2011 COLVILLE CITY COUNCIL MEETING.**
- #03. **DECEMBER 14, 2011 CLAIMS CHECKS #45295 ~ #45395 IN THE AMOUNT OF \$150,281.20 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **NOVEMBER, 2011 PAYROLL CHECKS #45262 ~ #45294 IN THE AMOUNT OF \$251,347.35 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. **NOVEMBER, 2011 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #06. **NOVEMBER 24, 2011 ~ DECEMBER 8, 2011 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR NICHOLS READ THE CONSENT AGENDA.

COUNCILMEMBER MANCE MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE DECEMBER 13, 2011 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: DECEMBER 14, 2011 CLAIMS CHECKS #45295 ~ #45395 IN THE AMOUNT OF \$150,281.20; NOVEMBER, 2011 PAYROLL CHECKS #45262 ~ #45294 IN THE AMOUNT OF \$251,347.35" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:08:10 PM](#)

MOTION PASSED.

**SPECIAL/PRIORITY ITEMS:**

- #07. **PRESENTATION: SPECIAL RECOGNITION AWARD.**

MAYOR NICHOLS PRESENTED A SPECIAL AWARD TO CHIEF OF POLICE ROBERT MESHISHNEK FOR HIS OUTSTANDING SERVICE AND COMMUNITY INVOLVEMENT.

**PUBLIC HEARING/ACTION:**

- #08. **PUBLIC HEARING: PUBLIC HEARING TO AMEND THE 2011 OPERATING BUDGET.**

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[7:15:25 PM](#) MAYOR NICHOLS DECLARED THE PUBLIC HEARING TO AMEND THE 2011 OPERATING BUDGET OPEN AT 7:15 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[7:17:04 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR NICHOLS CLOSED THE PUBLIC HEARING AT 7:17 P.M.

**#09. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING THE 2011 OPERATING BUDGET.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER MANCE SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1469 N.S. AMENDING THE 2011 OPERATING BUDGET.

[7:18:08 PM](#)  
MOTION PASSED.

*(ORDINANCE NO. 1469 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**PUBLIC COMMENT PERIOD:**

**#10. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

LOY WILHELM, 811 MAHONEY RD, STATED THAT HE IS A CONTRACTOR AND BUSINESS MAN IN THIS COMMUNITY. IT HAS COME TO HIS ATTENTION THAT BOB CLEAVER'S HOURS WILL BE REDUCED DURING THIS BUDGET PROCESS. HE STATED THAT HE FEELS THAT THIS WILL CREATE DELAYS WITH HIS BUSINESS AND WILL AFFECT HIS POCKETBOOK. HE STATED THAT MR. CLEAVER IS AN ESSENTIAL PUBLIC EMPLOYEE AND HE IS CONCERNED THAT THIS IS UP FOR CONSIDERATION.

**PUBLIC APPEARANCES/FORUM TIME:**

**#11. DISCUSSION/ACTION: PROPOSED ORDINANCE GRANTING THE STEVENS PUBLIC UTILITY DISTRICT THE NONEXCLUSIVE RIGHT FOR PURPOSES OF THE TRANSMISSION, DISTRIBUTION AND SALE OF TELECOMMUNICATIONS AND COMMUNICATIONS SERVICES.**

[7:22:22 PM](#)

DICK PRICE, GENERAL MANAGER OF THE STEVENS PUD (PUBLIC UTILITY DISTRICT) AND KELLY TERRY, IT ADMINISTRATOR AT THE STEVENS PUD AND CHRIS WALKER FROM NOANET WERE PRESENT. DICK PRICE STATED THAT THIS PROJECT WILL BRING TRUE HIGH SPEED BROADBAND INTERNET SERVICE TO THIS COUNTY. THE PUD IS ONLY ALLOWED TO PROVIDE THIS PRODUCT ON A WHOLESALE BASIS, THERE WILL NEED TO BE AN INTERNET SERVICE PROVIDER THAT WILL SELL THE PRODUCT TO THE PUBLIC.

KELLY TERRY, IT ADMINISTRATOR EXPLAINED WHERE THIS PROJECT WILL TAKE PLACE AND THE FEDERAL GRANT FUNDING THAT HAS BEEN RECEIVED TO ACCOMPLISH THE PROJECT.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1470 N.S. GRANTING THE STEVENS PUBLIC UTILITY DISTRICT THE NONEXCLUSIVE RIGHT FOR PURPOSES OF THE TRANSMISSION, DISTRIBUTION AND SALE OF TELECOMMUNICATIONS AND COMMUNICATIONS SERVICES.

[7:41:44 PM](#)  
MOTION PASSED.

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*(ORDINANCE NO. 1470 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

- #12. DISCUSSION/ACTION: PROPOSED ORDINANCE GRANTING NORTHWEST OPEN ACCESS NETWORK (NOANET) THE NONEXCLUSIVE RIGHT FOR PURPOSES OF THE TRANSMISSION, DISTRIBUTION AND SALE OF TELECOMMUNICATIONS AND COMMUNICATIONS SERVICES.**

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1471 N.S. GRANTING NORTHWEST OPEN ACCESS NETWORK (NOANET) THE NONEXCLUSIVE RIGHT FOR PURPOSES OF THE TRANSMISSION, DISTRIBUTION AND SALE OF TELECOMMUNICATIONS AND COMMUNICATIONS SERVICES.

[7:42:46 PM](#)

MOTION PASSED.

*(ORDINANCE NO. 1471 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**UNFINISHED BUSINESS:**

- #13. DISCUSSION/ACTION: POSSIBLE APPROVAL OF AIRPORT EXIT STRATEGY AND RELATED DOCUMENTS AND RETURN OF FUNDS RECEIVED.**

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO APPROVE THE LETTERS AS PRESENTED AND HAVE THE MAYOR PROCEED WITH DISTRIBUTION OF THE LETTERS AND INSTRUCT THE MAYOR AND STAFF TO RETURN THE \$5,000 IN DONATION FUNDS TO THE DONOR AND ALSO RETURN THE \$10,000 IN GRANT FUNDS TO THE WSDOT (WASHINGTON STATE DEPARTMENT OF TRANSPORTATION) AVIATION DIVISION.

[7:47:13 PM](#)

MOTION PASSED.

- #14. DISCUSSION: CONTINUED REVIEW OF THE 2012 PROPOSED BUDGET.**

MAYOR NICHOLS STATED THAT HE LOOKED AT CURRENT AND RECENT PAST REQUIREMENTS FOR THE BUILDING INSPECTOR AND THERE HAS BEEN A DECREASE IN ACTIVITY. DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI STATED THAT IT'S HARD TO ARGUE WITH THE NUMBERS BUT THERE ARE OTHER THINGS THAT GO ALONG WITH THE JOB THAT ARE NOT SEEN IN THE BUDGET.

COUNCILMEMBER JANKE STATED THAT HE HAS ALSO HAD SOME DISCUSSIONS WITH CONCERNED CONTRACTORS AND THIS ISSUE WILL NEED TO BE TRACKED VERY CLOSELY IN THE NEXT YEAR. HE REQUESTED THAT IT BE REVIEWED AND DISCUSSED BY THE END OF THE FIRST QUARTER.

COUNCILMEMBER FOLL ASKED ABOUT EMPLOYEE BENEFITS FOR PART-TIME EMPLOYEES. IT WAS STATED THAT EMPLOYEES THAT WORK AT LEAST 20 HOURS PER WEEK RECEIVE FULL BENEFITS THE SAME AS FULL-TIME STAFF. SHE STATED THAT SHE WANTS TO RESERVE THE RIGHT TO GO BACK IN 2012 AND RE-EVALUATE SOME OF THE POSITIONS AND THEIR FUNDING AND WORKING HOURS. SHE ALSO STATED THAT SHE WILL BE LOOKING AT BUDGET POLICIES TO PROVIDE SOME GUIDANCE REGARDING THE USE OF THE RESERVE FUNDS FOR THE CITY AND WHAT IS RECOMMENDED FOR AN APPROPRIATE BALANCE.

COUNCILMEMBER JANKE STATED THAT THE PROPOSED BUDGET ALSO INCLUDES A 4% COLA FOR ALL STAFF WITH THE EXCEPTION OF THE SWORN POLICE OFFICERS WHO HAVE NOT YET NEGOTIATED A NEW LABOR CONTRACT. COUNCILMEMBER FOLL STATED THAT THE COLA IS NOT A MERIT INCREASE, IT IS BASED ON AN INDEX THAT MEASURES THE COST OF LIVING, WHICH IS NOT NECESSARILY ACCURATE FOR THIS AREA.

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**NEW BUSINESS:**

- #15. DISCUSSION/ACTION: PROPOSED ORDINANCE ADOPTING A BUDGET FOR THE FISCAL YEAR 2012.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1472 N.S. ADOPTING A BUDGET FOR THE FISCAL YEAR 2012.

[8:08:38 PM](#)

MOTION PASSED.

*(ORDINANCE NO. 1472 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

- #16. DISCUSSION/ACTION: POSSIBLE CANCELLATION OF THE DECEMBER 27, 2011 REGULAR CITY COUNCIL MEETING.**

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER WHITE SECONDED THE MOTION TO CANCEL THE DECEMBER 27, 2011 REGULAR CITY COUNCIL MEETING.

[8:18:58 PM](#)

MOTION PASSED.

- #17. PRESENTATION: OUTGOING COUNCIL RECOGNITION.**

MAYOR NICHOLS PRESENTED CERTIFICATES OF APPRECIATION TO OUTGOING COUNCILMEMBERS WHITE, MANCE AND KYLE AND THANKED THEM FOR THEIR SERVICE TO THE COMMUNITY.

**COMMITTEE OR SPECIAL REPORTS:**

- #18. MONTHLY REPORTS: MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.**

NO DISCUSSION.

- #19. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

NO REPORT.

- #20. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

NO REPORT.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

COUNCILMEMBER FOLL STATED THAT SHE SENT OUT SOME INFORMATION ABOUT LAW ENFORCEMENT TRAINING FUNDING THAT THE LEGISLATURE HAS DIVERTED. SHE STATED THAT SHE WANTS THE MAYOR TO WRITE A LETTER TO THE LEGISLATURE EXPRESSING OUR CONCERN WITH THIS ISSUE. SHE ALSO STATED THAT SHE AND HOLLY PANNELL MET WITH THE HISTORICAL SOCIETY TO CONTINUE TO CLARIFY THE RESPONSIBILITIES OF THE PARTIES. COUNCILMEMBER FOLL ALSO STATED THAT THERE WILL BE A CELEBRATION AND OPEN HOUSE FOR MAYOR NICHOLS ON DECEMBER 21 BEGINNING AT 3:00 P.M. AND A SWEARING IN CEREMONY FOR ALL NEWLY ELECTED MEMBERS ON DECEMBER 22 AT 5:30 P.M.

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AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER WHITE MOVED AND COUNCILMEMBER MANCE SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:49:48 PM](#)

MOTION PASSED.

**TIME OF ADJOURNMENT: 8:49 P.M.**

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MAYOR RICHARD NICHOLS

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager