

City of Colville, Washington
Regular City Council Meeting Minutes
January 10, 2012

7:00 PM: MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[7:03:44 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, BEATTY, JANKE, BIRCH AND FOSTER.

[7:04:38 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER BILL BEATTY, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER TERRY FOSTER AND MAYOR DEBORAH RARRICK.

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, FIRE CHIEF JEFF PITTS AND LIBRARY MANAGER KRISTA OHRTMAN.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE DECEMBER 13, 2011 COLVILLE CITY COUNCIL MEETING.**
- #02. **DECEMBER 27, 2011 MANUAL CLAIMS CHECKS #45396 ~ #45472 IN THE AMOUNT OF \$97,258.55 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **DECEMBER 29, 2011 MANUAL CLAIMS CHECK #45527 IN THE AMOUNT OF \$214.56 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **DECEMBER 28, 2011 MANUAL CLAIMS CHECKS #45528~ #45596 IN THE AMOUNT OF \$161,679.51 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. **DECEMBER, 2011 PAYROLL CHECKS #45473 ~ #45526 IN THE AMOUNT OF \$243,436.90 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #06. **DECEMBER, 2011 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #07. **DECEMBER 9, 2011 ~ JANUARY 5, 2012 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JANUARY 10, 2012 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: DECEMBER 27, 2011 MANUAL CLAIMS CHECKS #45396 ~ #45472 IN THE AMOUNT OF \$97,258.55; DECEMBER 29, 2011 MANUAL CLAIMS CHECK #45527 IN THE AMOUNT OF \$214.56; DECEMBER 28, 2011 MANUAL CLAIMS CHECKS #45528~ #45596 IN THE AMOUNT OF \$161,679.51; DECEMBER, 2011 PAYROLL CHECKS #45473 ~ #45526 IN THE AMOUNT OF \$243,436.90" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:07:00 PM](#)

MOTION PASSED.

SPECIAL/PRIORITY ITEMS:

- #08. **DISCUSSION/ACTION: ELECTION OF THE MAYOR PRO-TEMPORE.**

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COUNCILMEMBER BERGIN NOMINATED COUNCILMEMBER NANCY FOLL AND COUNCILMEMBER JANKE SECONDED.

COUNCILMEMBER FOLL EXPLAINED WHAT THE MAYOR PRO-TEM DOES IN THIS CAPACITY. SHE STATED THAT THE POSITION FILLS IN FOR THE MAYOR IN HIS/HER ABSENCE. THIS POSITION ALSO MAKES THE COUNCIL ASSIGNMENTS.

COUNCILMEMBER FOSTER MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO CEASE NOMINATIONS.

[7:09:21 PM](#)

MOTION PASSED.

COUNCILMEMBER FOLL ABSTAINED.

MAYOR RARRICK DECLARED NANCY FOLL AS THE MAYOR PRO-TEMPORE.

PUBLIC COMMENT PERIOD:

#09. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

JACK SMITH, 1870 EAST IVY, STATED THAT HEALTH BENEFITS FOR THE MAYOR WOULD BE INAPPROPRIATE AT THIS TIME. THE ECONOMY IS STILL STRUGGLING AND HE DOESN'T SEE ANY RELIEF IN SIGHT.

DOUG KYLE, 518 SOUTH ELM, STATED THAT IT WOULD BE INAPPROPRIATE TO INCREASE A MANAGEMENT BENEFIT AT THIS TIME, BALANCING THE BUDGET HAS BEEN A DIFFICULT THING.

KRISTA OHRTMAN, COLVILLE LIBRARY MANAGER, STATED THAT AS PART OF HER SENIOR PROJECT, HALEY HUBBARD HAS ESTABLISHED A TEEN TECHNOLOGY PROGRAM AT THE LIBRARY. SHE ALSO STATED THAT SHE IS IN SUPPORT OF PROVIDING BENEFITS TO OUR STAFF, BUT WONDERS IF WE ARE IN A POSITION TO PROVIDE THIS BENEFIT. IF WE ARE, THEN WE SHOULD ALSO EXTEND IT TO ALL STAFF THAT ARE CURRENTLY NOT ELIGIBLE.

NEW BUSINESS:

#10. DISCUSSION/ACTION: PROPOSED ORDINANCE PROVIDING FOR HEALTH INSURANCE BENEFITS FOR THE MAYOR.

MAYOR RARRICK STATED THAT SHE HAD NO IDEA HOW MUCH CONTROVERSY THIS PROPOSAL WOULD CAUSE. SHE STATED THAT IN THE PAST THE MAYOR HAS BEEN A FULL-TIME EMPLOYEE ELSEWHERE AND SHE IS NOT AND SHE WILL ALSO BE SPENDING MORE TIME IN THE OFFICE.

COUNCILMEMBER LAWSON STATED THAT SHE IS AGAINST THE PROPOSAL AT THIS TIME AND DOES NOT FEEL THAT IT IS IN THE CITY'S BEST INTEREST.

COUNCILMEMBER JANKE STATED THAT HE IS ALSO OPPOSED AT THIS TIME. HE STATED THAT THERE ARE NO CITIES IN WASHINGTON OF OUR SIZE THAT PROVIDE THESE TYPES OF BENEFITS.

COUNCILMEMBER FOSTER STATED THAT IT IS AGAINST THE STATE CONSTITUTION TO INCREASE THE SALARY WHILE IN OFFICE. CITY CLERK HOLLY PANNELL STATED THAT SHE ALSO CHECKED ON THIS CLAUSE IN THE STATE CONSTITUTION AND THIS ONLY APPLIES TO THE SALARY FOR THE POSITION.

COUNCILMEMBER LAWSON STATED THAT THE COURTS DO NOT DEFINE HEALTH BENEFITS AS PART OF THE COMPENSATION OR SALARY.

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#11. DISCUSSION/ACTION: POSSIBLE APPROVAL OF AIRPORT HANGAR SALE.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE SALE OF THE AIRPORT HANGAR AT THE COLVILLE AIRPORT FROM DAN KILGORE TO LYN HARTMAN.

COUNCILMEMBER FOLL ALSO STATED THAT SHE WOULD LIKE TO INCORPORATE FEE REVIEW INTO THE NEW AGREEMENTS.

[7:23:44 PM](#)

MOTION PASSED.

#12. DISCUSSION/ACTION: POSSIBLE APPOINTMENTS TO THE AIRPORT BOARD, HISTORIC PRESERVATION COMMISSION, LIBRARY BOARD, LODGING TAX ADVISORY COMMITTEE, PARKING COMMISSION, PLANNING COMMISSION AND ZONING BOARD OF ADJUSTMENT.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BEATTY SECONDED THE MOTION TO APPROVE ALL PROPOSED APPOINTMENTS.

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MOTION PASSED.

COMMITTEE OR SPECIAL REPORTS:

#13. MONTHLY REPORTS: MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.

COUNCILMEMBER FOLL ASKED ABOUT THE TREES THAT ARE GOING TO BE CUT DOWN IN ASSOCIATION WITH THE ELM STREET PROJECT.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THERE IS A PUBLIC MEETING SCHEDULED ON JANUARY 25TH ABOUT CUTTING DOWN TREES IN THE RIGHT OF WAY FOR THE ELM STREET PROJECT AND OTHER INFORMATION RELATED TO THIS PROJECT. HE STATED THAT THE TREES WILL NEED TO BE REMOVED DUE TO ADA COMPLIANCE AND THE INSTALLATION OF SIDEWALKS. MOST OF THE TREES WILL BE REPLACED AS PART OF THE PROJECT.

#14. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#15. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER FOSTER STATED THAT THE NEWLY ELECTED OFFICIALS TRAINING CLASS IN SPOKANE WAS VERY GOOD AND CONTAINED A LOT OF GOOD INFORMATION.

COUNCILMEMBER BIRCH AGREED THAT IT WAS A GOOD CLASS.

COUNCILMEMBER JANKE REPORTED ON THE DECEMBER 14TH TEDD (TRI COUNTY ECONOMIC DEVELOPMENT DISTRICT) MEETING. HE STATED THAT THERE IS AN UPCOMING TRAINING TITLED STRONGER ECONOMIES TOGETHER. HE STATED THAT IT WOULD BE GOOD FOR SOME COUNCIL AND STAFF TO PARTICIPATE. HE ALSO REPORTED THAT THE RAIL ABANDONMENT PROJECT IS STILL BEING

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NEGOTIATED. THE HEALTH DISTRICT HAS AGREED TO BE THE LEAD ON THE KETTLE FALLS TO COLVILLE TRAIL AND THEY ARE GETTING THIS READY TO APPLY FOR A GRANT. COUNCILMEMBER JANKE ALSO MENTIONED THAT THERE IS AN AWC (ASSOCIATION OF WASHINGTON CITIES) CALL FOR INFRASTRUCTURE PROJECTS AND HE FELT THAT STAFF SHOULD LOOK INTO SUBMITTING SOME OF OUR PROJECTS FOR THIS FUNDING. COUNCILMEMBER JANKE ASKED ABOUT THE STATUS OF THE DIAGONAL PARKING PROJECT. ERIC DURPOS STATED THAT THEY ARE WORKING ON FINAL DESIGN AND WORKING ON AN MOU (MEMORANDUM OF UNDERSTANDING) WITH THE DOT (DEPARTMENT OF TRANSPORTATION). HE STATED THAT THE TIMELINE FOR FINAL DESIGN BACK TO COUNCIL IS PROBABLY END OF FEBRUARY. ERIC DURPOS STATED THAT THEY ARE STILL WAITING ON FINAL WORD IN WRITING FROM THE DOT BEFORE WE PROCEED AND SPEND ANY FURTHER MONEY. COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE TO HAVE A RETREAT SCHEDULED SOONER THAN LATER, PREFERABLY IN THE NEXT TWO MONTHS.

COUNCILMEMBER FOLL STATED THAT SHE HAS A CONCERN ABOUT HOW WE PLOW, SAND AND CLEAN UP THE SAND AND SHE IS CONCERNED THAT WE ARE EXCEEDING THE AIR QUALITY LIMITS. THERE HAS BEEN VERY BAD DUST IN TOWN OVER THE LAST WEEK.

MAYOR RARRICK STATED THAT SHE IS VERY APPRECIATIVE OF BEING THE MAYOR AND THE OPPORTUNITY AND WILL BE DOING SOME DIFFERENT THINGS AROUND TOWN.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE 3RD AVENUE PROJECT WILL LIKELY BE GOING TO BID NEXT WEEK. HE STATED THAT RAILROAD ISSUES ARE TOO VOLATILE AND VAAGEN'S WILL NOT BE PURSUING A PRIVATE CROSSING WEST OF RAILROAD AVENUE, NO IMPROVEMENTS WILL BE MADE PAST THIS POINT.

JEFF HARSHMAN, AIRPORT BOARD CHAIRMAN, STATED THAT HE IS WORKING WITH THE CITY TREASURER ON A RESOLUTION FOR THE COLLECTING OF MONEY AT THE AIRPORT. HE STATED THAT THE LOCAL PILOT'S ASSOCIATION WOULD LIKE TO INSTALL A SHOWER AT THE PILOT'S LOUNGE AT THEIR EXPENSE.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ALLOW THE PILOTS ASSOCIATION TO INSTALL A SHOWER AT THE PILOT'S LOUNGE AT THE AIRPORT.

[7:56:05 PM](#)

MOTION PASSED.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BEATTY MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADJOURN THE MEETING.

[7:59:49 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 7:59 P.M.

MAYOR DEBORAH RARRICK

Attest:_____

Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager