

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**January 31, 2012**

**7:00 PM:** MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[6:59:59 PM](#)

**ROLL CALL:** FOLL, BERGIN, LAWSON, BEATTY, JANKE, BIRCH AND FOSTER.

[7:00:52 PM](#)

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER BILL BEATTY, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER TERRY FOSTER AND MAYOR DEBORAH RARRICK.

**STAFF PRESENT:** DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MECHANIC JEFF LONG AND MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

**#01. FEBRUARY 1, 2012 CLAIMS CHECKS #45676 ~ #45712 IN THE AMOUNT OF \$16,238.12 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**

**#02. JANUARY 20, 2012 ~ JANUARY 26, 2012 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JANUARY 31, 2012 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: FEBRUARY 1, 2012 CLAIMS CHECKS #45676 ~ #45712 IN THE AMOUNT OF \$16,238.12" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:02:33 PM](#)

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

**#03. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

BILL PIFER, 1930 EAST IVY, STATED THAT IT APPEARS THAT THE CITY IS GOING AHEAD WITH DIAGONAL PARKING. HE STATED THAT ACCORDING TO THE DESIGN, THERE WILL FOUR UNPROTECTED LEFT TURN LANES. THE OTHER ISSUE IS THE NUMBER OF ADDITIONAL PARKING SPACES THAT WILL BE GAINED. HE DOESN'T THINK THERE IS ANYTHING THAT SAYS THAT BUSINESS WILL INCREASE DOWNTOWN JUST BECAUSE THERE ARE A FEW MORE PARKING SPACES. HE STATED THAT AN ORDINANCE WAS PASSED IN JANUARY, 2010 THAT CALLS FOR 100% OF THE UTILITY TAX TO GO IN TO THE STREET FUND. HE STATED THAT THIS IS A TAX THAT HE PAYS EVERY MONTH INTO THIS FUND. HE ASKED WHERE THE BENEFIT IS FOR HIM TO TAKE HIS TAXES OUT OF THE STREET FUND TO PAY FOR THE PARKING DOWNTOWN. HE THINKS THAT THIS TAX SHOULD BE ACTUALLY PLACED IN THE STREETS AS IT WAS INTENDED.

COUNCILMEMBER JANKE STATED THAT IT IS HIS UNDERSTANDING THAT THE PROPOSED FINAL DESIGN WILL COME BACK TO COUNCIL SOMETIME IN THE NEXT MONTH AND EVERYTHING THAT HAS BEEN PROPOSED SO FAR HAS JUST BEEN CONCEPTUAL.

**NEW BUSINESS:**

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**January 31, 2012**

**#04. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR A 2012 HALF TON CREW CAB PICKUP FOR THE WATER/SEWER DEPARTMENT.**

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO AWARD THE BID FOR A 2012 CHEVROLET HALF TON CREW CAB PICKUP TO BOOTH AND LADUKE MOTORS OF COLVILLE, WASHINGTON IN THE AMOUNT OF \$28,593.50.

COUNCILMEMBER FOLL STATED THAT THIS WAS NOT THE LOWEST BID, HOWEVER THE NEXT LOWEST BID WAS ONLY \$110 LOWER AND THE ADDITIONAL EXPENSE IT WOULD BE TO SEND STAFF TO PICK UP THE VEHICLE NEEDS TO BE TAKEN INTO CONSIDERATION AS WELL AS ANY WARRANTY WORK.

[7:12:54 PM](#)

MOTION PASSED.

**#05. DISCUSSION/ACTION: POSSIBLE APPROVAL OF TASK ORDER #12-01 FOR RESERVOIR #2 IMPROVEMENTS.**

COUNCILMEMBER FOSTER ASKED WHY THIS NEEDS TO BE DONE. ERIC DURPOS STATED THAT THE BUILDING HAS AN OLD INLET STRUCTURE AND WAS BUILT IN 1933. SOMETIME AROUND 1979 A BUILDING WAS CONSTRUCTED OVER THE INLET WEIRS, WHICH HAVE NOW RUSTED.

COUNCILMEMBER BIRCH ASKED WHY IT IS ESTIMATED TO COST \$10,000 TO TAKE THE OLD BUILDING DOWN. ERIC DURPOS STATED THAT IT IS JUST AN ESTIMATE, BUT THERE IS A LOT OF CONCRETE TO JACKHAMMER AND DIG OUT AND DISPOSE OF AS WELL AS THE REMOVAL OF THE SETTLING TANK.

COUNCILMEMBER FOLL CLARIFIED THAT THIS IS JUST FOR DESIGN AND ONCE THAT IS DONE, WE WILL SEE ANOTHER BID AND CONTRACT FOR THE ACTUAL WORK. ERIC DURPOS CONFIRMED THAT THIS WAS CORRECT.

COUNCILMEMBER JANKE STATED THAT HE KNOWS THAT ERIC DURPOS HAS NEGOTIATED THIS PRICE AND REVIEWED THIS INFORMATION IN DEPTH.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE TASK ORDER 12-01 IN THE AMOUNT OF \$34,300 WITH WELCH COMER FOR THE DESIGN AND CONSTRUCTION ENGINEERING FOR THE RESERVOIR #2 IMPROVEMENT PROJECT OUT OF WATER/SEWER FUNDS.

[7:19:31 PM](#)

MOTION PASSED.

ERIC DURPOS STATED THAT THIS PROPERTY IS ACTUALLY NOT IN THE CITY LIMITS AND WE HAVE NO EASEMENTS FOR THE ACCESS ROAD TO GET TO THE PROPERTY. HE STATED THAT HE WOULD LIKE TO POSSIBLY PURCHASE THE PROPERTY OR AN EASEMENT AND BRING THIS BACK FOR ANNEXATION.

**#06. DISCUSSION/ACTION: POSSIBLE APPOINTMENT TO THE COLVILLE TREE BOARD.**

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BEATTY SECONDED THE MOTION TO APPROVE THE APPOINTMENT OF LAWRENCE CRESSEY TO THE COLVILLE TREE BOARD.

[7:24:09 PM](#)

MOTION PASSED.

**COMMITTEE OR SPECIAL REPORTS:**

**#07. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**January 31, 2012**

NO REPORT.

**#08. COUNCIL PENDING ITEMS:      REVIEW LIST OF COUNCIL PENDING ITEMS.**

NO REPORT.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

COUNCILMEMBER JANKE STATED THAT DURING THE BUDGET PROCESS IT WAS DISCUSSED TO MONITOR THE WORKLOAD OF THE BUILDING INSPECTOR. DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI WAS ASKED HOW HE IS TRACKING THAT AND HOW HE WILL EVALUATE THE NEED TO CHANGE THESE HOURS. JIM LAPINSKI STATED THAT HE IS TRACKING THE NUMBER OF PERMITS. COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE A DAILY OR WEEKLY ACCOUNTING OF THE ACTIVITIES.

COUNCILMEMBER JANKE ASKED FOR A SUMMARY ON THE RECENT ELM STREET MEETING AND WHAT HAS OCCURRED SINCE THE MEETING. ERIC DURPOS STATED THAT 22 PEOPLE ATTENDED THE MEETING AND THEY ARE SUPPORTIVE OF THE PROJECT AND THE LAYOUT PLAN. SOME OF THE MAJOR CONCERNS ARE THE REMOVAL OF THE TREES. THE OUTCOME WAS THAT WE NEED TO LOOK AT SAVING THE TREES AND HOW TO DO THAT. HE STATED THAT HE IS LOOKING TO HIRE AN ARBORIST, STAKE THE BACK OF THE PROPOSED SIDEWALKS AND LOOK AT WHAT ROOTS MIGHT NEED TO BE CUT, THE CONDITION OF THE TREES AND THEN WE WILL SEE HOW WE MIGHT BE ABLE TO SAVE SOME OF THESE TREES. THE TYPES OF TREES WAS ALSO AN ISSUE AND IT WAS DECIDED THAT A VARIETY WOULD BE NICE AND THE SPACING OF THE TREES WOULD BE DONE TO BENEFIT THE HOME OWNERS. COUNCILMEMBER FOLL STATED THAT WE HAVE LEARNED A LOT BY WHAT WE HAVE DONE WITH TREES ON OTHER STREETS.

COUNCILMEMBER LAWSON ASKED HOW WE WILL CHOOSE AN ARBORIST. ERIC DURPOS STATED THAT WE WILL USE THE PROFESSIONAL SERVICE PROCESS WHICH WILL BE BASED ON QUALIFICATIONS AND THEN A PRICE WILL BE NEGOTIATED. COUNCILMEMBER LAWSON ASKED WHY ALL THE SIDEWALKS IN RESIDENTIAL AREAS ARE FIVE FEET AND IN OTHER AREAS THEY ARE FOUR FEET. SHE ASKED IF CONSTRUCTING SMALLER SIDEWALKS ON ELM STREET WOULD BE AN OPTION.

ERIC DURPOS STATED THAT FIVE FEET IS THE NATIONAL NORMAL FOR A SIDEWALK. HE STATED THAT THIS IS THE RECOMMENDED WIDTH FOR ADA (AMERICANS WITH DISABILITIES ACT) STANDARDS AND SAFETY.

COUNCILMEMBER JANKE STATED THAT ERIC DURPOS MENTIONED THE OLD COUNTY SHOP AT A RECENT TRC MEETING AND A POSSIBLE LEASE/PURCHASE INTEREST. MAYOR RARRICK STATED THAT THIS WAS BEING LOOKED AT AND SHE WAS INFORMED THAT THIS WOULD BE CONSIDERED A CHANGE OF USE. JIM LAPINSKI STATED THAT HE IS IN CONTACT WITH THIS COMPANY, BUT THERE HAS BEEN NO FORMAL PROPOSAL. COUNCILMEMBER JANKE STATED THAT HE IS STILL LOOKING FOR THE TREASURER'S PRELIMINARY LIST OF ALL CITY LAND TO START DEALING WITH THIS ISSUE.

COUNCILMEMBER JANKE STATED THAT AT THE RECENT TEDD MEETING ON JANUARY 25<sup>TH</sup> THEY DISTRIBUTED SOME INFORMATION ABOUT THE NE WASHINGTON TRENDS WEBSITE. THE SECOND ISSUE IS AN INVITATION TO PARTICIPATE IN THE STRONGER ECONOMIES TOGETHER PROGRAM. COUNCILMEMBER JANKE STATED THAT HE WILL BE ATTENDING AND THINKS THAT THERE SHOULD BE SOMEONE ELSE FROM THE CITY ATTENDING.

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**January 31, 2012**

COUNCILMEMBER FOLL REQUESTED CLARIFICATION REGARDING THE PUBLIC COMMENTS THAT THERE WOULD BE NO LEFT HAND TURNS ON MAIN STREET. ERIC DURPOS STATED THAT MR. PIFER HAS AN OLD DOCUMENT THAT IS OUTDATED. HE STATED THAT THERE WILL BE LEFT TURNS ON MAIN STREET. HE STATED THAT THE CITY HAS TO PASS AN ORDINANCE TO ALLOW FOR DIAGONAL PARKING FIRST AND THEN THIS WILL GO BACK TO THE DOT FOR FINAL ACTION. THE DOT HAS GIVEN US WRITTEN FINAL APPROVAL AND THE GO AHEAD. COUNCILMEMBER FOLL ALSO STATED THAT SHE IS NOT SURE WHAT THE COUNCIL INTENDED THE UTILITY TAX TO BE USED FOR. SHE REQUESTED THAT THE COSTS FOR DIAGONAL PARKING BE BROKEN OUT AND MAYBE SOME OF THESE EXPENSES ARE NOT STREET RELATED AND MIGHT NEED TO COME OUT OF CURRENT EXPENSE.

COUNCILMEMBER FOLL ALSO STATED THAT SHE WOULD LIKE TO SEE THE PURCHASING PROCESS CONSOLIDATED IN THE CITY CLERK'S OFFICE SO ALL THE LAWS AND REGULATIONS ARE UNDERSTOOD BY SOMEONE. SHE STATED THAT THIS WOULDN'T BE FOR PENS AND PAPER KIND OF STUFF OR PUBLIC WORKS PROJECTS AND ISSUES.

COUNCILMEMBER FOLL STATED THAT SHE SAW IN THE CHAMBER OF COMMERCE UPDATE THAT COUNCILMEMBER FOSTER IS DOING A SURVEY AND WANTED TO KNOW IF IT HAD SOMETHING TO DO WITH THE COUNCIL. COUNCILMEMBER FOSTER STATED THAT HE WILL CONSOLIDATE THE RESPONSES AND BRING THEM BACK TO THE CITY.

COUNCILMEMBER FOLL STATED THAT WE NEED TO PICK A WORK SESSION DATE SOON AND GET THE AGENDA FINALIZED.

MAYOR RARRICK STATED THAT SHE WILL BE DOING COFFEE WITH THE MAYOR AT LOCAL BUSINESSES AND THE FIRST ONE WILL BE AT THE SELKIRK MOTEL BEGINNING IN FEBRUARY. SHE ALSO WANTED TO DISCUSS HAVING A SOCIAL PERIOD BEFORE THE COUNCIL MEETINGS TO TRY AND ENCOURAGE THE PUBLIC TO COME AND INTERACT WITH THE COUNCILMEMBERS AND MAYOR.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER FOSTER MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADJOURN THE COUNCIL MEETING.

[8:12:04 PM](#)

MOTION PASSED.

**TIME OF ADJOURNMENT: 8:12 P.M.**

\_\_\_\_\_  
MAYOR DEBORAH RARRICK

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager