

Colville, Washington
Regular City Council Meeting Minutes
February 14, 2012

7:00 PM: MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[7:01:14 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, BEATTY, JANKE, BIRCH AND FOSTER.

[7:02:12 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER BILL BEATTY, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH AND MAYOR DEBORAH RARRICK.

ABSENT: COUNCILMEMBER TERRY FOSTER

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG AND MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE JANUARY 24, 2012 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **MINUTES OF THE JANUARY 31, 2012 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #03. **FEBRUARY 15, 2012 CLAIMS CHECKS #45747 ~ #45830 IN THE AMOUNT OF \$104,708.64 INCLUDING VOIDED CHECKS #45794 AND #45745 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **FEBRUARY 7, 2012 MANUAL CLAIMS CHECK #45746 IN THE AMOUNT OF \$425.00 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. **JANUARY, 2012 PAYROLL CHECKS #45713 ~ #45744 IN THE AMOUNT OF \$249,676.13 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #06. **JANUARY, 2012 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #07. **JANUARY 27, 2012 ~ FEBRUARY 9, 2012 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE FEBRUARY 14, 2012 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: FEBRUARY 15, 2012 CLAIMS CHECKS #45747 ~ #45830 IN THE AMOUNT OF \$104,708.64 INCLUDING VOIDED CHECKS #45794 AND #45745; FEBRUARY 7, 2012 MANUAL CLAIMS CHECK #45746 IN THE AMOUNT OF \$425.00; JANUARY, 2012 PAYROLL CHECKS #45713 ~ #45744 IN THE AMOUNT OF \$249,676.13" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:04:47 PM](#)

MOTION PASSED.

PUBLIC COMMENT PERIOD:

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#08. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

THERE WERE NO PUBLIC COMMENTS.

PUBLIC APPEARANCES/FORUM TIME:

#09. DISCUSSION/ACTION: COLVILLE VALLEY SWIM CLUB REQUEST FOR CAMPING AT YEP KANUM PARK AND ROTARY FIELD DURING SWIM CLUB FUNCTIONS.

MATT SCHANZ, COLVILLE VALLEY SWIM CLUB, STATED THAT THE ANNUAL SWIM MEET IS JULY 7 AND 8 AND THEY ARE REQUESTING CAMPING IN THE CITY PARK, AND MENTIONED THAT THERE IS NO CHANGE FROM PREVIOUS YEARS. THE REGIONAL SWIM MEET WILL BE ON AUGUST 4 AND 5, WHICH IS THE SAME WEEKEND AS RENDEZVOUS AND THE LITTLE LEAGUE TOURNAMENT. HE STATED THAT THEY WOULD LIKE TO REQUEST CAMPING AT ROTARY FIELD DURING THIS EVENT. THEY WILL BRING IN GARBAGE AND PORTABLE RESTROOM FACILITIES. HE STATED THAT HE HAS ALSO TALKED TO LORI MATLOCK AT THE FAIRGROUNDS.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO ALLOW CAMPING IN YEP KANUM PARK BEGINNING JULY 5 AND CONTINUING THROUGH JULY 8, 2012 DURING THE ANNUAL SWIM MEET.

[7:10:00 PM](#)

MOTION PASSED.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ALLOW CAMPING BEGINNING AUGUST 2 THROUGH AUGUST 5, 2012 AT ROTARY FIELD FOR THE KOOTENAY REGIONAL CHAMPIONSHIPS.

[7:16:49 PM](#)

MOTION PASSED.

NEW BUSINESS:

#10. DISCUSSION/ACTION: PROPOSED ORDINANCE CHANGING SOLID WASTE RATES IN THE CITY OF COLVILLE.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THIS CHANGE REFLECTS A 2.57% COMBINED RATE ADJUSTMENT BASED ON THE CPI AND FUEL SURCHARGE PER CONTRACT.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1473 N.S. CHANGING SOLID WASTE RATES IN THE CITY OF COLVILLE.

COUNCILMEMBER FOLL ASKED ABOUT THE STATUS OF A RECYCLING PROGRAM IN COLVILLE. ERIC DURPOS STATED THAT HE MET WITH SUNSHINE AND THEY RECENTLY PURCHASED THEIR OWN BAILER. THEY WILL BE COMING FORWARD WITH A PROPOSAL FOR CONSIDERATION.

COUNCILMEMBER JANKE STATED THAT HE WANTS US TO TOUCH ALL BASES AND EXPLORE ALL OPTIONS FOR THE RECYCLING OF GLASS.

[7:28:39 PM](#)

MOTION PASSED.

(ORDINANCE NO. 1473 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

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- #11. DISCUSSION/ACTION: POSSIBLE APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH WELCH COMER & ASSOC. FOR THE 3RD AVENUE RECONSTRUCTION PROJECT-CONSTRUCTION PHASE SERVICES.**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS INTRODUCED MATT GILLIS FROM WELCH COMER. ERIC DURPOS STATED THAT THIS CONTRACT WILL BE FOR THE CONSTRUCTION PHASE. WELCH COMER WAS PREVIOUSLY HIRED FOR THE DESIGN WORK AND THESE NEED TO BE TWO SEPARATE CONTRACTS PER THE TIB (TRANSPORTATION IMPROVEMENT BOARD) PROCESS. ERIC DURPOS HANDED OUT A REVISED EXHIBIT C AND NOTED THAT THE CONTRACT AMOUNT IS ACTUALLY \$168,500.

COUNCILMEMBER JANKE STATED THAT HE HAS REVIEWED THE CONTRACT IN DEPTH. HE'S VERY COMFORTABLE WITH THE CONTRACT AND ERIC DURPOS HAS DONE A LOT OF WORK TO NEGOTIATE THIS CONTRACT AND IT IS WELL WITHIN THE ACCEPTABLE RANGE.

ERIC DURPOS CLARIFIED THAT DURING THE ORIGINAL POSTING FOR THE 3RD AVENUE PROJECT THEY CONDUCTED INTERVIEWS FOR DESIGN AND CONSTRUCTION. WHEN WELCH COMER WAS SELECTED THEY WERE SELECTED FOR DESIGN AND CONSTRUCTION ALTHOUGH TO THIS POINT WE HAVE ONLY ENTERED INTO A CONTRACT FOR DESIGN.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BEATTY SECONDED THE MOTION TO APPROVE THE PROFESSIONAL SERVICES AGREEMENT FOR \$168,500 WITH WELCH COMER AND ASSOCIATES FOR CONSTRUCTION PHASE SERVICES ON THE 3RD AVENUE RECONSTRUCTION PROJECT, INCLUDING THE AMENDED EXHIBIT C PAGE 1, AS DISTRIBUTED.

[7:37:45 PM](#)

MOTION PASSED.

- #12. DISCUSSION: PROPOSAL TO DO A TODAY IN AMERICA SEGMENT.**

THIS ITEM WAS POSTPONED TO A FUTURE MEETING.

- #13. DISCUSSION: 2011 ANNUAL WELLNESS COMMITTEE REPORT.**

CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL REVIEWED THE 2011 ANNUAL WELLNESS COMMITTEE REPORT.

- #14. DISCUSSION/ACTION: POSSIBLE RE-APPOINTMENT TO THE CIVIL SERVICE COMMISSION.**

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO APPROVE THE RE-APPOINTMENT OF WILLIAM MCCONNELL TO THE CIVIL SERVICE COMMISSION.

[7:45:38 PM](#)

MOTION PASSED.

COMMITTEE OR SPECIAL REPORTS:

- #15. MONTHLY REPORTS: REVIEW MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.**

COUNCILMEMBER JANKE STATED THAT THE BUILDING/PLANNING DEPARTMENT REPORT MENTIONS THE OLD COUNTY SHOP BUILDING AND PUTTING IT UP FOR SALE OR POSSIBLY WORKING WITH AVISTA ON A JOINT SALE OF THE PROPERTIES.

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COUNCILMEMBER FOLL STATED THAT STAFF IS WORKING ON THE LIST OF CITY PROPERTIES AND SHE WAS CURIOUS HOW COUNCIL WOULD LIKE STAFF TO PROCEED AND WHAT WILL BE DONE WITH THE LIST ONCE COMPLETED OR UPON REVIEW DURING THE UPCOMING WORK SESSION.

COUNCILMEMBER JANKE STATED THAT THEY SHOULD BE LOOKED AT PIECE BY PIECE AND MAKE A DECISION ABOUT THE PROPERTY. IF IT IS SURPLUS TO THE CITY NEEDS THEN MAYBE IT SHOULD BE SOLD OR IF IT IS NEEDED WE WOULD DECIDE HOW TO MANAGE WHAT WE HAVE. HE STATED THAT HE WOULD LIKE TO SEE FUTHER STAFF WORK AND SOME OPTIONS FOR WHAT TO DO WITH THE PROPERTY. HE WOULD ALSO LIKE TO KNOW IF THEY HAVE UTILITIES OR BUILDINGS ON THE PROPERTY, ETC. IT WAS SUGGESTED THAT WE BEGIN LOOKING AT THE LIST OF VACANT PARCELS AND TAKE IT A PIECE AT A TIME.

#16. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#17. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

ERIC DURPOS STATED THAT THEY ENTERED INTO A CONTRACT WITH BALLARD DIVING AND SALVAGE TO CLEAN AND INSPECT THE WATER RESERVOIRS. HE STATED THAT THEY WILL SEND A STERILIZED DIVER INTO THE RESERVOIR AND CLEAN IT WITHOUT TAKING IT OUT OF SERVICE. HE ALSO STATED THAT AN RFP (REQUEST FOR PROPOSALS) WENT OUT FOR AN ARBORIST FOR THE ELM STREET TREES PROJECT. HE STATED THAT ONE HAS BEEN SELECTED AND A CONTRACT HAS BEEN NEGOTIATED.

COUNCILMEMBER JANKE HANDED OUT A FLYER OF THE STRONGER ECONOMIES TOGETHER TRAINING AND PARTICIPATION. HE STATED THAT HE HAS SIGNED UP TO PARTICIPATE. MAYOR RARRICK STATED THAT SHE HAS ALSO ASSIGNED THE BUILDING/PLANNING DIRECTOR TO ATTEND THESE TRAININGS.

COUNCILMEMBER JANKE STATED THAT HE HAS BEEN RECEIVING A LOT OF COMPLAINTS ABOUT PEDESTRIAN FRIENDLY ISSUES WITH SNOW BERMS BLOCKING SIDEWALKS IN THE DOWNTOWN AREA. HE SUGGESTED THAT MAYBE THE STREET DEPARTMENT BUST UP THE BERMS SO THE SNOW WILL MELT. COUNCILMEMBER FOLL STATED THAT SHE WOULD ALSO LIKE TO POTENTIALLY HAVE A DISCUSSION ABOUT THIS AT THE WORK SESSION. COUNCILMEMBER JANKE STATED THAT HE IS ALSO WORRIED ABOUT SNOW REMOVAL AND THE PILING UP OF SNOW AGAINST THE FENCE IN THE PARKING LOT ON WYNNE AND FIRST.

COUNCILMEMBER BEATTY STATED THAT HE WENT TO THE FIRE DEPARTMENT MEETING.

COUNCILMEMBER LAWSON STATED THAT SHE AND COUNCILMEMBER FOSTER TOOK A TOUR OF THE FAMILY SUPPORT CENTER.

COUNCILMEMBER BERGIN STATED THAT ON MARCH 2ND AT THE HIGH SCHOOL THERE WILL BE A BENEFIT CONCERT FOR THE FAMILY SUPPORT CENTER.

COUNCILMEMBER FOLL REQUESTED THE ADDITION OF A STATUS COLUMN FOR THE MISCELLANEOUS NON BINDING LIST.

COUNCILMEMBER FOLL REVIEWED THE PRELIMINARY/DRAFT OF THE WORK SESSION AGENDA.

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MAYOR RARRICK STATED THAT SHE HIRED JAKE WILSON AS THE NEW RECREATION COORDINATOR, IT IS AN 8-MONTH DEPARTMENT HEAD POSITION. SHE STATED THAT BEGINNING WITH THE NEXT COUNCIL MEETING WE WILL START A SOCIAL PERIOD BEFORE THE MEETING BEGINNING AT 6:30 P.M. SHE ALSO STATED THAT COFFEE WITH THE MAYOR BEGINS ON THURSDAY FEBRUARY 16TH AT THE SELKIRK MOTEL. THE MARCH COFFEE WILL BE WITH THE COUNTY COMMISSIONERS. SHE ALSO STATED THAT NEXT TUESDAY THE 21ST SHE WILL PRESENT THE STATE OF THE CITY AT THE CHAMBER OF COMMERCE LUNCHEON.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BEATTY MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:34:01 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 8:34 P.M.

MAYOR DEBORAH RARRICK

Attest: _____

Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager