

Colville, Washington
Regular City Council Meeting Minutes
April 24, 2012

7:00 PM: MEETING CALLED TO ORDER BY MAYOR PRO-TEM NANCY FOLL.

[7:00:26 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, BEATTY, JANKE, BIRCH AND FOSTER.

[7:02:30 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER BILL BEATTY, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH AND COUNCILMEMBER TERRY FOSTER.

ABSENT: MAYOR DEBORAH RARRICK

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL AND CITY TREASURER VICKIE STRONG.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE APRIL 10, 2012 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **APRIL 25, 2012 CLAIMS CHECKS #46223 ~ #46296 IN THE AMOUNT OF \$106,587.95 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **APRIL 6, 2012 ~ APRIL 19, 2012 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR PRO-TEM FOLL READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BEATTY SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE APRIL 24, 2012 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: APRIL 25, 2012 CLAIMS CHECKS #46223 ~ #46296 IN THE AMOUNT OF \$106,587.95" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:02:48 PM](#)

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #04. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

BILL PIFER, 1930 EAST IVY, STATED THAT COUNCILMEMBER JANKE MENTIONED PURCHASING A PIECE OF EQUIPMENT TO CLEAR SNOW FROM THE SCHOOL WALK ROUTES. HE STATED THAT SILKE ROAD IS ALWAYS BAD AND KIDS HAVE TO WALK IN THE STREET. HE WANTED TO STATE THAT HE IS IN FAVOR OF THE EQUIPMENT PURCHASE AND THINKS THE CITY SHOULD BE USING THE UTILITY TAX TO BUY THIS EQUIPMENT.

UNFINISHED BUSINESS:

- #05. **DISCUSSION/ACTION:** PROPOSED RESOLUTION AMENDING THE TRAVEL AND EXPENSE REIMBURSEMENT POLICIES AND REGULATIONS.

CITY CLERK HOLLY PANNELL STATED THAT THIS AMENDMENT WOULD GIVE EMPLOYEES ANOTHER OPTION FOR PAYMENT OF TRAVEL EXPENSES.

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COUNCILMEMBER JANKE EXPRESSED SOME CONFUSION REGARDING THE REQUIREMENT TO SUBMIT AN EXPENSE REPORT WITHOUT THE REQUIREMENT FOR RECEIPTS. HE STATED THAT IT NEEDS TO BE STRAIGHT FORWARD AND EASY.

JULIAN BOND, 890 NORTH LINCOLN, STATED THAT IN THESE TOUGH BUDGET TIMES WE SHOULD BE MORE CAREFUL ON HOW THE TAX MONEY IS SPENT. RETURNING FROM TRAVEL WITH RECEIPTS IS A MORE ACCOUNTABLE SYSTEM.

AFTER FURTHER DISCUSSION, THE CONSENSUS OF THE CITY COUNCIL WAS TO STAY WITH THE CURRENT POLICY AS IT STANDS. NO FURTHER REVISIONS WILL BE BROUGHT BACK FOR CONSIDERATION.

#06. DISCUSSION/ACTION: PROPOSED RESOLUTION ADOPTING A PURCHASING POLICY.

COUNCILMEMBER JANKE STATED THAT THE MAYOR'S SIGNING APPROVAL SHOULD BE TIED TO THE BUDGET. HE SUGGESTED THAT A NOTE BE REFERENCED ON THE DOCUMENT AND TAKE OUT ANY REFERENCE TO THE MAYOR'S SIGNING AUTHORITY SINCE THERE IS A SEPARATE DOCUMENT PROVIDING GUIDELINES FOR THAT SIGNING AUTHORITY.

CHANGES WILL BE MADE AND THIS DRAFT WILL BE BROUGHT BACK FOR FURTHER CONSIDERATION.

NEW BUSINESS:

#07. DISCUSSION/ACTION: REQUEST TO USE SET ASIDE FUNDS TO INSTALL AN AIR EXCHANGE SYSTEM AND HEAT RECOVERY VENTILATOR AT THE ANIMAL SHELTER.

POLICE CHIEF BOB MESHISHNEK STATED THAT THESE FUNDS ARE LEFT OVER FROM THE CONSTRUCTION OF THE NEW FACILITY. FUNDS ARE SET ASIDE IN THE ENDING FUND BALANCE AND NEED TO BE MOVED TO AN EXPENDITURE LINE IN ORDER TO EXPEND THE FUNDS. HE ALSO STATED THAT BIDS WILL NEED TO BE OBTAINED FOR THIS PROJECT.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO AUTHORIZE THE CHIEF OF POLICE TO MOVE FORWARD AND OBTAIN BIDS FOR THE DESIGN AND INSTALLATION OF AN AIR EXCHANGE SYSTEM AND HEAT RECOVERY VENTILATOR AT THE ANIMAL SHELTER.

[7:30:30 PM](#)

MOTION PASSED.

#08. DISCUSSION/ACTION: PROPOSED ORDINANCE ESTABLISHING A NEW FUND NUMBER FOR THE DEAN VAAGEN MEMORIAL PARK FUND.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1476 N.S. ESTABLISHING A NEW FUND NUMBER FOR THE DEAN VAAGEN MEMORIAL PARK FUND.

[7:34:47 PM](#)

MOTION PASSED.

(ORDINANCE NO. 1476 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#09. DISCUSSION/ACTION: PROPOSED ORDINANCE ESTABLISHING A NEW FUND NUMBER FOR THE RUSSEL AND ADELE SPENCER MEMORIAL PARK AND RECREATION FUND.

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COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1477 N.S. ESTABLISHING A NEW FUND NUMBER FOR THE RUSSEL AND ADELE SPENCER MEMORIAL PARK AND RECREATION FUND.

[7:35:44 PM](#)

MOTION PASSED.

(ORDINANCE NO. 1477 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

- #10. DISCUSSION/ACTION: PROPOSED ORDINANCE DELETING FUND NUMBER 103 AND TRANSFERRING ALL RESIDUAL EQUITY TO THE STREET FUND NUMBER 101.**

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BEATTY SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1478 N.S. DELETING FUND NUMBER 103 AND TRANSFERRING ALL RESIDUAL EQUITY TO THE STREET FUND NUMBER 101.

[7:39:09 PM](#)

MOTION PASSED.

(ORDINANCE NO. 1478 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

- #11. DISCUSSION/ACTION: POSSIBLE APPOINTMENT TO THE LIBRARY BOARD OF TRUSTEES.**

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BEATTY SECONDED THE MOTION TO APPROVE THE APPOINTMENT OF WILMA HUME TO THE LIBRARY BOARD OF TRUSTEES.

[7:40:11 PM](#)

MOTION PASSED.

- #12. DISCUSSION/ACTION: PROPOSED PROCLAMATION FOR ARBOR DAY.**

MAYOR PRO-TEM FOLL READ THE PROCLAMATION INTO THE RECORD.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE THE PROCLAMATION FOR ARBOR DAY AS READ.

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE TO SEE THE CITY DO SOMETHING FOR ARBOR DAY.

[7:44:40 PM](#)

MOTION PASSED.

- #13. DISCUSSION/ACTION: PROPOSED PROCLAMATION FOR MAY AS OLDER AMERICANS MONTH.**

MAYOR PRO-TEM FOLL READ THE PROCLAMATION INTO THE RECORD.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO APPROVE THE PROCLAMATION FOR MAY AS OLDER AMERICANS MONTH AS READ.

[7:48:03 PM](#)

MOTION PASSED.

COMMITTEE OR SPECIAL REPORTS:

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#14. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#15. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER BIRCH STATED THAT HE NOTICED THAT WORK IS BEING DONE ON THE TENNIS COURTS AND ASKED IF WE KNOW WHEN THAT WILL BE DONE. MAYOR PRO-TEM FOLL STATED THAT SHE IS UNSURE OF THE COMPLETION DATE.

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE TO KNOW WHAT IS GOING ON WITH OUR MAJOR PROJECTS ON 3RD AVENUE, ELM STREET AND DIAGONAL PARKING. HE STATED THAT HE WOULD LIKE A REPORT AT EVERY MEETING REGARDING THESE PROJECTS. HE ALSO STATED THAT HE WAS SURPRISED THAT THERE WAS NO LAND ISSUE ON THIS AGENDA, AND HE EXPECTS TO SEE ONE IN MAY. CITY TREASURER VICKIE STRONG STATED THAT SHE JUST GOT ALL THE FILES TO JIM LAPINSKI. COUNCILMEMBER JANKE STATED THAT AT THE LAST MEETING THERE WAS DISCUSSION ABOUT THE VOLUNTEER POLICY. HE STATED THAT HE WOULD LIKE TO REVIEW THE CURRENT POLICY AND HOW IT WORKS.

COUNCILMEMBER BEATTY STATED THAT HE TOOK AN INFORMATIVE TOUR WITH MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS.

COUNCILMEMBER BERGIN STATED THAT SHE ATTENDED THE RECENT TRI COUNTY HEALTH DISTRICT MEETING. SHE STATED THAT SEWER PERMITS ARE UP IN THE COUNTY, BUT PERMITS IN THE CITY WERE NOT.

COUNCILMEMBER FOLL STATED THAT THE FAMILY SUPPORT CENTER LITTLE PEOPLE WERE OUT IN ASTOR STREET TODAY RAISING AWARENESS FOR CHILD ABUSE AND DOMESTIC VIOLENCE.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BEATTY MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADJOURN THE MEETING.

[7:58:30 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT 7:58 P.M.

MAYOR PRO-TEMPORE NANCY FOLL

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager