

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**May 8, 2012**

**7:00 PM:** MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[7:00:26 PM](#)

**ROLL CALL:** FOLL, BERGIN, LAWSON, BEATTY, JANKE, BIRCH AND FOSTER.

[7:01:21 PM](#)

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER BILL BEATTY, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER TERRY FOSTER AND MAYOR DEBORAH RARRICK.

**STAFF PRESENT:** DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS AND CITY ATTORNEY CHARLIE SCHUERMAN.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE APRIL 24, 2012 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **APRIL 27, 2012 MANUAL CLAIMS CHECK #46335 IN THE AMOUNT OF \$758.34 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **MAY 9, 2012 CLAIMS CHECKS #46336 ~ #46421 IN THE AMOUNT OF \$129,350.88 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **MARCH 28, 2012 PAYROLL CHECK #46299 IN THE AMOUNT OF \$6.76 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. **MARCH 30, 2012 RE-ISSUED PAYROLL CHECK #46300 IN THE AMOUNT OF \$83.77 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #06. **APRIL, 2012 PAYROLL CHECKS #46301 ~ #46334 IN THE AMOUNT OF \$256,844.74 INCLUDING VOIDED CHECKS #46297 & #46298 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #07. **APRIL 20, 2012 ~ MAY 3, 2012 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BEATTY SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE MAY 8, 2012 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: APRIL 27, 2012 MANUAL CLAIMS CHECK #46335 IN THE AMOUNT OF \$758.34; MAY 9, 2012 CLAIMS CHECKS #46336 ~ #46421 IN THE AMOUNT OF \$129,350.88; MARCH 28, 2012 PAYROLL CHECK #46299 IN THE AMOUNT OF \$6.76; MARCH 30, 2012 RE-ISSUED PAYROLL CHECK #46300 IN THE AMOUNT OF \$83.77; APRIL, 2012 PAYROLL CHECKS #46301 ~ #46334 IN THE AMOUNT OF \$256,844.74" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:04:17 PM](#)

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

- #08. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

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THERE WERE NO PUBLIC COMMENTS.

**PUBLIC APPEARANCES AND FORUM TIME:**

- #09. DISCUSSION/ACTION:      **REQUEST TO HOLD THE ANNUAL RALLY IN THE PARK PARADE AROUND YEP KANUM PARK ON MAY 15, 2012.****

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE REQUEST TO HOLD THE RALLY IN THE PARK PARADE AROUND YEP KANUM PARK ON MAY 15, 2012 STARTING AT 3:30 P.M.

[7:05:48 PM](#)

MOTION PASSED.

- #10. PRESENTATION/DISCUSSION:      **INFORMATIONAL PRESENTATION REGARDING THE GOLD LINE BUS SERVICE.****

BILL BRANNAN REVIEWED A POWERPOINT PRESENTATION WITH INFORMATION ABOUT THE GOLD LINE BUS SERVICE.

**UNFINISHED BUSINESS:**

- #11. DISCUSSION/ACTION:      **PROPOSED RESOLUTION ADOPTING A PURCHASING POLICY.****

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 08-12 ADOPTING A PURCHASING POLICY.

[7:34:04 PM](#)

MOTION PASSED.

*(RESOLUTION NO. 08-12 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**NEW BUSINESS:**

- #12. DISCUSSION/ACTION:      **POSSIBLE BID AWARD FOR THE 2012 TREE REMOVAL, PRUNING AND REPLANTING PROJECT ON ELM STREET.****

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO AWARD THE 2012 TREE REMOVAL, PRUNING AND REPLANTING PROJECT ON ELM STREET TO C & C YARD CARE IN THE AMOUNT OF \$33,614.24.

[7:38:35 PM](#)

MOTION PASSED.

- #13. DISCUSSION/ACTION:      **POSSIBLE APPROVAL OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF COLVILLE AND THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION FOR US395/MAIN STREET ANGLED PARKING.****

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THIS IS THE NEXT STEP IN THE DIAGONAL PARKING PROCESS.

COUNCILMEMBER JANKE REQUESTED THAT THE FINAL DESIGN STILL BE BROUGHT BACK TO THE COUNCIL FOR REVIEW. COUNCILMEMBER JANKE REQUESTED THAT THE LANGUAGE BE CLARIFIED TO

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REFLECT WHEN THE TRIAL YEAR STARTS. HE ALSO REQUESTED THAT ACRONYMS BE SPELLED OUT SO THEY ARE UNDERSTOOD.

COUNCILMEMBER FOLL STATED THAT SHE IS CAUTIOUS SINCE THERE ARE NO SPECIFIC FACTS OR OUTCOMES AND IT LEAVES IT UP TO INTERPRETATION. SHE ALSO STATED THAT IF WE HAVE BEFORE TRAFFIC DATA FOR OAK STREET AND WYNNE STREET, SHE WOULD LIKE AFTER DATA INCLUDED AS WELL. THERE WAS SOME DISCUSSION REGARDING THE ABILITY OF THE POLICE DEPARTMENT TO PROVIDE THE NECESSARY TRAFFIC DATA. COUNCILMEMBER FOLL REQUESTED THAT IT BE CLARIFIED IN THE MOU (MEMORANDUM OF UNDERSTANDING) WHO THAT DATA WILL BE PROVIDED TO. AT THE TOP OF PAGE THREE, SHE REQUESTED THAT THE SENTENCE BE CHANGED TO STATE THAT THE CITY WILL KEEP A LOG OF ALL CONTACTS FROM THE PUBLIC.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO ALLOW THE MAYOR TO SIGN THE MEMORANDUM OF UNDERSTANDING WITH THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION FOR US 395/MAIN STREET ANGLED PARKING, WITH CHANGES AS DISCUSSED.

[8:07:24 PM](#)

MOTION PASSED.

**#14. DISCUSSION/ACTION:      POSSIBLE BID AWARD FOR MOTOR VEHICLE FUEL FOR 2012-2013.**

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BEATTY SECONDED THE MOTION TO AWARD THE 2012-2013 FUEL SERVICES AGREEMENT TO BUSCH DISTRIBUTORS, INC. FOR A MARGIN PRICE OF 16 CENTS PER GALLON.

[8:10:50 PM](#)

MOTION PASSED.

**#15. DISCUSSION/POSSIBLE ACTION:      CITY PROPERTY REPORT ~ OLD COUNTY SHOP FACILITY.**

DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI STATED THAT THERE IS SOME HISTORY OF THE PROPERTY INCLUDED IN THE PACKET. HE ALSO STATED THAT THE PROPERTY HAS ALREADY BEEN SURPLUSED BY MOTION OF THE COUNCIL. HE STATED THAT MOST NEW USES FOR THE BUILDING WOULD REQUIRE SUBSTANTIAL IMPROVEMENTS TO THE PROPERTY. JIM LAPINSKI STATED THAT HE IS UNSURE IF IT WOULD BE BENEFICIAL TO DO A NEW APPRAISAL ON THE PROPERTY PRIOR TO ATTEMPTING TO SELL THE PROPERTY. HE ALSO STATED THAT IT IS STILL UNCLEAR HOW MUCH OF THE PROCEEDS OF A SALE WOULD NEED TO BE PAID BACK TO FMSIB (FREIGHT MOBILITY STRATEGIC INVESTMENT BOARD).

CITY ATTORNEY CHARLIE SCHUERMAN STATED THAT THERE CAN BE NO GIFTING OF PUBLIC FUNDS AND HE RECOMMENDED THAT WE OBTAIN A NEW APPRAISAL.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BEATTY SECONDED THE MOTION TO OBTAIN SOME QUOTES FOR HOW MUCH AN APPRAISAL WILL COST FOR THE OLD COUNTY SHOP FACILITY.

[8:36:52 PM](#)

MOTION PASSED.

**#16. DISCUSSION/ACTION:      REQUEST TO CONTINUE THE WAIVER FOR THE DOWNTOWN AREA TO ALLOW MERCHANDISE TO BE PLACED ON THE SIDEWALK.**

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COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO CONTINUE THE WAIVER TO COLVILLE MUNICIPAL CODE CHAPTER 9.12 AND ALLOW THE DOWNTOWN MERCHANTS TO PLACE ITEMS FOR SALE ON THE SIDEWALK FROM MAY 25 UNTIL OCTOBER 31.

[8:46:11 PM](#)

MOTION PASSED.

**#16A. DISCUSSION/ACTION: POSSIBLE APPOINTMENT TO THE COLVILLE PARKING COMMISSION.**

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE OF THE APPOINTMENT OF BRIAN WEAR TO THE COLVILLE PARKING COMMISSION.

[8:47:15 PM](#)

MOTION PASSED.

**COMMITTEE OR SPECIAL REPORTS:**

**#17. MONTHLY REPORTS: REPORTS FROM ALL DEPARTMENT HEADS.**

REPORTS WERE REVIEWED WITH NO QUESTIONS.

**#18. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

NO REPORT.

**#19. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

NO REPORT.

**#20. EXECUTIVE SESSION: DISCUSS REAL ESTATE AND PROPERTY ACQUISITION PER RCW 42.30.110(1)(b).**

[8:49:46 PM](#) MAYOR RARRICK CALLED FOR AN EXECUTIVE SESSION TO DISCUSS REAL ESTATE AND PROPERTY ACQUISITION PER RCW 42.30.110(1)(b) AT 8:49 P.M. AND STATED THAT IT WILL LAST APPROXIMATELY 10 MINUTES. MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, CITY ATTORNEY CHARLIE SCHUERMAN AND CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL REMAINED IN ATTENDANCE DURING THE EXECUTIVE SESSION.

[9:00:19 PM](#) MAYOR RARRICK RECONVENED THE REGULAR MEETING AT 9:00 P.M.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT WORK ON THE THIRD AVENUE PROJECT STARTED YESTERDAY. HE ALSO STATED THAT WELCH COMER SHOULD HAVE THE REVIEW OF THE ELM STREET PLANS DONE BY THE END OF NEXT WEEK. HE ALSO STATED THAT WE DID RECEIVE APPROVAL FOR THE GRANT MONEY FOR THE RESERVOIR #2 PROJECT. HOWEVER, THEY WILL LIKELY PUT THIS PROJECT ON HOLD. HE STATED THAT THE CITY MONEY IS IN THE BUDGET AND HE PLANS TO DO THE PAPERWORK THIS YEAR AND HOPEFULLY COMPLETE THE PROJECT NEXT YEAR. HE STATED THAT HE DID GET LOAN APPROVAL FOR GARDEN HOMES THROUGH THE DWSRF (DRINKING WATER STATE REVOLVING FUND). THEY WERE HOPING FOR 50% PRINCIPAL FORGIVENESS AND THEY DIDN'T MAKE THE CUT FOR THAT. HE STATED THAT THIS WILL NEED TO GO TO THE GARDEN HOMES ASSOCIATION TO SEE IF THEY ARE STILL INTERESTED IN THE LOAN.

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COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE AN UPDATE ON THE BUDGET IMPACTS BASED ON THE FINAL ACTIONS OF THE LEGISLATURE TO INCLUDE THINGS SUCH AS THE LIQUOR TAX AND ANY OTHER REVENUES THAT WILL BE LOST OR REDUCED. HE ALSO STATED THAT THE RECENT ASSOCIATION OF WASHINGTON CITIES EMAIL TALKED ABOUT NUMEROUS GRANT OPPORTUNITIES REGARDING ENERGY, YOUTH RECREATION FACILITIES AND PEDESTRIAN BIKE PATHS. HE THOUGHT STAFF SHOULD REVIEW THESE AND SEE IF ANY ARE WORTH INVESTIGATING.

COUNCILMEMBER FOLL STATED THAT EVERYONE SHOULD HAVE RECEIVED THE TENNIS COURT UPDATE FROM PAUL WADE. SHE ALSO ASKED ABOUT THE STATUS OF THE SKATEPARK AND WHEN IT WILL BE COMPLETED. MAYOR RARRICK STATED THAT SHE WILL FOLLOW UP.

MAYOR RARRICK STATED THAT THE MAYOR'S OPEN GOLF TOURNAMENT WENT WELL AND WAS A SUCCESS. SHE ALSO STATED THAT THE NEXT COFFEE WITH THE MAYOR IS FRIDAY THE 18<sup>TH</sup> AT PARKVIEW.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BEATTY MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADJOURN THE MEETING.

[9:21:46 PM](#)

MOTION PASSED.

**TIME OF ADJOURNMENT 9:21 P.M.**

\_\_\_\_\_  
MAYOR DEBORAH RARRICK

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager