

Colville, Washington
Regular City Council Meeting Minutes
May 29, 2012

7:00 PM: MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

ROLL CALL: FOLL, BERGIN, LAWSON, BEATTY, JANKE, BIRCH AND FOSTER.

7:01:15 PM

PRESENT: COUNCILMEMBER NANCY FOLL (ARRIVED AT 7:03 P.M.), COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER TERRY FOSTER AND MAYOR DEBORAH RARRICK.

ABSENT: COUNCILMEMBER BILL BEATTY

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, CHIEF OF POLICE ROBERT MESHISHNEK AND DEPUTY CLERK/GRANT SPECIALIST KATHY BROGAN.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE MAY 22, 2012 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **MAY 30, 2012 CLAIMS CHECKS #46534 ~ #46573 IN THE AMOUNT OF \$49,258.55 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **MAY 18, 2012 ~ MAY 24, 2012 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE MAY 29, 2012 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: MAY 30, 2012 CLAIMS CHECKS #46534 ~ #46573 IN THE AMOUNT OF \$49,258.55" AND DOES APPROVE THE CONSENT AGENDA AS READ.

7:02:54 PM

MOTION PASSED.

COUNCILMEMBER FOLL ARRIVED AT 7:03 P.M.

PUBLIC COMMENT PERIOD:

- #04. **PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

THERE WERE NO PUBLIC COMMENTS.

NEW BUSINESS:

- #05. **DISCUSSION/ACTION:** FINAL DIAGONAL PARKING PLAN REVIEW.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS REVIEWED THE SCHEDULE AND ORDER OF EVENTS FOR THE WEEK OF JUNE 4, WHEN THE WORK WILL TAKE PLACE. HE REPORTED THAT HAROLD WHITE FROM THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (WSDOT) HAS TOLD HIM THAT WSDOT HAS SIGNED THE MEMORANDUM OF UNDERSTANDING FOR THIS PROJECT AND THEY

Colville, Washington
Regular City Council Meeting Minutes
May 29, 2012

WILL BE SENDING A GENERAL SERVICE AGREEMENT TO THE CITY TOMORROW. ERIC DURPOS STATED THAT WSDOT HAS DECIDED TO BAG THE TRAFFIC LIGHT HEADS INSTEAD OF REMOVING THEM.

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE A HANDICAPPED SPOT PUT AT THE NORTHEAST CORNER OF ASTOR AND MAIN. ERIC DURPOS STATED THAT HE WILL CHECK INTO ONE AT THIS LOCATION. COUNCILMEMBER JANKE ASKED HOW MANY NEW PARKING STALLS THIS PROJECT WILL CREATE. PARKING COMMISSION CHAIRMAN RYKE DAHLEN STATED THAT HE THOUGHT IT WAS ABOUT A 30% INCREASE. ERIC DURPOS STATED THAT HE JUST RECEIVED THE UPDATED PLAN AND HAS NOT HAD A CHANCE TO COUNT THE NEW NUMBER OF STALLS. HE STATED THAT HE WILL HAVE TO DO A NEW SHEET FOR THE STALLS SO THEY CAN BE SURVEYED.

COUNCILMEMBER JANKE STATED THAT IT LOOKED LIKE TURNS WOULD BE ALLOWED AT EVERY INTERSECTION EXCEPT FOR SOME THAT ARE MARKED RIGHT TURN ONLY. ERIC DURPOS STATED THAT AT EACH END THE RIGHT LANE WILL TURN INTO A RIGHT TURN ONLY AS YOU APPROACH DOWNTOWN AND IT NARROWS DOWN TO ONE LANE.

COUNCILMEMBER JANKE ASKED IF THE COSTS HAVE BEEN FINALIZED YET. ERIC DURPOS STATED THAT THEY HAVE NOT. HE STATED THAT THE CONSTRUCTION IS SCHEDULED TO BEGIN NEXT WEEK AND BE DONE BY THE FOLLOWING WEEKEND. ONCE ALL NEW SIGNS ARE IN PLACE, WSDOT WILL TURN OFF THE SIGNAL LIGHTS.

COUNCILMEMBER JANKE ASKED ABOUT COMMUNICATING THE CHANGES TO THE PUBLIC. ERIC DURPOS STATED THAT THERE WILL BE SIGNS AT EACH END STATING "NEW TRAFFIC PATTERN AHEAD" DURING CONSTRUCTION AND FOR ONE WEEK AFTER. COUNCILMEMBER FOLL STATED THAT MOVING THE TREES LAST YEAR SHOULD BE INCLUDED IN THE TOTAL PROJECT COST.

#06. DISCUSSION/ACTION: PROPOSED STORM WATER UTILITY COMMUNICATION PLAN AND TASK ORDER 12-04 WITH WELCH COMER TO UPDATE THE CFP PORTION OF THE 1998 STORM WATER MANAGEMENT PLAN.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT A COMMITTEE WAS FORMED AFTER THE COUNCIL WORK SESSION TWO YEARS AGO TO PURSUE THIS PROJECT. THIS COMMUNICATION PLAN IS TO PROVIDE INFORMATION TO THE PUBLIC.

COUNCILMEMBER JANKE ASKED IF THE OPEN HOUSE IN #3 WAS TO GIVE INFORMATION TO THE PUBLIC OR ALSO TO RECEIVE FEEDBACK. HE ALSO STATED THAT WELCH COMER NEEDS TO PROVIDE A RANGE OF COSTS AND OPTIONS FOR THE PUBLIC. HE REQUESTED THAT THE PLAN ALSO INCLUDE THE REQUIREMENT FOR DOCUMENTATION OF THE MEETINGS AND THAT THE RESULTS OF THE MEETINGS WILL BE MADE AVAILABLE AND COMMUNICATED TO THE PUBLIC. COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE TO HAVE MEETING NOTES AVAILABLE ON THE CITY WEBSITE AND A BRIEF SUMMARY IN THE NEWSPAPER. HE WOULD ALSO LIKE THE PUBLIC TO BE ABLE TO GIVE ADDITIONAL COMMENTS AFTER THEY REVIEW THE MEETING NOTES.

COUNCILMEMBER FOLL STATED THAT THE OPEN HOUSE SHOULD BE TO OBTAIN FEEDBACK TOO. SHE ALSO REQUESTED THAT THE RADIO BE USED TO COMMUNICATE INFORMATION TO THE PUBLIC AND THAT "POSSIBLE" BE ADDED TO IMPLEMENTATION IN #5.

COUNCILMEMBER LAWSON STATED THAT WRITTEN FEEDBACK SHOULD ALSO BE AN OPTION. COUNCILMEMBER JANKE STATED THAT THE PUBLIC SHOULD ALSO BE ABLE TO GIVE FEEDBACK TO COUNCILMEMBERS AND THE MAYOR.

COUNCILMEMBER FOLL REQUESTED THAT A LINK TO PROVIDE FEEDBACK BE ADDED TO THE CITY WEBSITE.

COUNCILMEMBER JANKE ASKED WHAT IS INTENDED BY THE TASK ORDER TO UPDATE THE EXISTING STORMWATER PLAN. ERIC DURPOS STATED THAT WE ALREADY HAVE AN APPROVED PLAN FROM 1998 THAT JUST NEEDS TO BE UPDATED, THIS WILL INCLUDE TAKING OUT ITEMS THAT HAVE BEEN DONE

Colville, Washington
Regular City Council Meeting Minutes
May 29, 2012

ALREADY AND ADDING NEW ITEMS, WHICH WILL LEAD TO AN UPDATE OF COST ESTIMATES. COUNCILMEMBER JANKE STATED THAT HE THINKS ALL THE PIPES SHOULD BE SCOPED. ERIC DURPOS STATED THAT THE CITY WOULD HAVE TO HIRE ANOTHER COMPANY FOR THAT PROJECT WHICH WOULD BE VERY EXPENSIVE. THE PIPES WOULD HAVE TO BE CLEANED OUT PRIOR TO RUNNING A CAMERA THROUGH THEM. COUNCILMEMBER JANKE ASKED IF THIS WAS JUST TO UPSIZE LINES AND NOT FOR MAINTENANCE. ERIC DURPOS STATED THAT IT WAS FOR UPSIZING, IN ADDITION TO TYING IN SOME NEW LINES AND SOME REPAIR WORK.

COUNCILMEMBER FOLL ASKED WHAT WE WOULD BE GETTING FOR THE UPDATE. ERIC DURPOS STATED THAT WE WOULD GET A TECHNICAL MEMORANDUM FROM WELCH COMER WHICH WOULD BE SUBMITTED TO THE STATE AS AN AMENDMENT TO THE EXISTING APPROVED PLAN.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE TASK ORDER 12-04 WITH WELCH COMER FOR \$3,500.00 TO BE FUNDED OUT OF CURRENT EXPENSE PROFESSIONAL/ENGINEERING SERVICES.

[7:38:35 PM](#)

MOTION PASSED.

**#06A. EXECUTIVE SESSION: DISCUSS PERSONNEL AND UNION NEGOTIATIONS
PER RCW 42.30.110(1)(G).**

MAYOR RARRICK CALLED FOR AN EXECUTIVE SESSION TO DISCUSS PERSONNEL AND UNION NEGOTIATIONS PER RCW 42.30.110(1)(G) AT 7:39 P.M. AND STATED THAT IT WILL LAST APPROXIMATELY 10 MINUTES. DEPUTY CLERK/GRANT SPECIALIST KATHY BROGAN REMAINED IN ATTENDANCE DURING THE EXECUTIVE SESSION.

[7:52:10 PM](#). MAYOR RARRICK RECONVENED THE REGULAR MEETING AT 7:52 P.M.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT THE TERMS OF THE SETTLEMENT AGREEMENT WITH KRISTINA JOHNSON-SHORT BE ACCEPTED.

[7:53:34 PM](#)

MOTION PASSED.

PARKING COMMISSION CHAIRMAN RYKE DAHLEN STATED THAT THERE ARE CURRENTLY 48 PARKING STALLS AND THE NEW DIAGONAL PARKING CONFIGURATION WILL INCREASE THAT NUMBER TO 87 STALLS.

COMMITTEE OR SPECIAL REPORTS:

#07. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#08. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF.

POLICE CHIEF ROBERT MESHISHNEK STATED THAT THERE WAS AN ACCIDENT INVOLVING A POLICE CAR LAST WEEK AT 7TH AND MAIN. THE STATE PATROL HAS INVESTIGATED AND IT IS NOW IN THE HANDS OF THE INSURANCE COMPANIES. HE ALSO STATED THAT ONE OFFICER WAS INJURED OFF DUTY AND WILL BE OFF WORK FOR A WHILE.

Colville, Washington
Regular City Council Meeting Minutes
May 29, 2012

DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI STATED THAT HE HAS RECEIVED ONE BID FOR AN APPRAISAL OF THE OLD COUNTY SHOP AND IS STILL LOOKING FOR A SECOND BID. HE ALSO STATED THAT HE IS PREPARING PACKETS FOR CRYSTAL FALLS AND COLVILLE MOUNTAIN.

CITY TREASURER VICKIE STRONG STATED THAT SHE SUBMITTED THE 2011 ANNUAL REPORT ONLINE THIS MORNING.

COUNCILMEMBER JANKE STATED THAT AT THE TEDD MEETING TODAY IT WAS REPORTED THAT THE CITY WAS WORKING ON A LOCAL BROADBAND TECHNOLOGY GRANT FOR THE COUNTY. JIM LAPINSKI STATED THAT THE CITY ISN'T ACTUALLY APPLYING FOR THE GRANT BUT HE DID ASSIST TEDD WITH SOME INFORMATION FOR THE GRANT APPLICATION. COUNCILMEMBER JANKE ASKED IF THE TENNIS COURT LIGHTS ARE WORKING. COUNCILMEMBER FOLL STATED THAT THEY ARE WORKING, BUT THEY ARE NOT AIMED CORRECTLY ANYMORE AND ONE BULB IS BURNED OUT. MAYOR RARRICK STATED THAT SHE WILL FOLLOW UP. COUNCILMEMBER JANKE STATED THAT HE IS CONCERNED THAT THE TREES ON ELM STREET MAY NOT BE PLANTED IN A TIMELY MANNER AND WONDERED IF SOME COULD BE PLANTED EARLIER.

COUNCILMEMBER LAWSON ASKED IF THERE WAS ANY NEW INFORMATION ON THE LAND ACQUISITION THAT WAS DISCUSSED AT THE LAST MEETING. ERIC DURPOS STATED THAT HE HAS NOT HAD TIME TO SCHEDULE A MEETING.

COUNCILMEMBER FOLL STATED THAT AT THE COUNCIL WORK SESSION, IT WAS DECIDED THAT WE WOULD USE THE THIRD MEETING OF THE MONTH FOR SOMETHING SPECIFIC BUT SHE COULDN'T REMEMBER WHAT WE DECIDED. MAYOR RARRICK STATED THAT SHE WILL FOLLOW UP.

MAYOR RARRICK STATED THAT THE STREET DEPARTMENT DID A GREAT JOB ON THE NEW FLAG POLES.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:02:59 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT 8:02 P.M.

MAYOR DEBORAH RARRICK

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager