

Colville, Washington
Regular City Council Meeting Minutes
September 25, 2012

7:00 PM: MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[7:01:13 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, BEATTY, JANKE, BIRCH AND FOSTER.

[7:02:32 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER BILL BEATTY, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER TERRY FOSTER AND MAYOR DEBORAH RARRICK.

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS AND CITY ATTORNEY CHARLIE SCHUERMAN.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE SEPTEMBER 11, 2012 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **SEPTEMBER 11, 2012 MANUAL CLAIMS CHECK #47368 IN THE AMOUNT OF \$28,477.65 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **SEPTEMBER 12, 2012 MANUAL CLAIMS CHECK #47369 IN THE AMOUNT OF \$15,548.20 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **SEPTEMBER 26, 2012 CLAIMS CHECKS #47370 ~ #47451 IN THE AMOUNT OF \$481,393.22 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. **SEPTEMBER 7, 2012 ~ SEPTEMBER 20, 2012 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE SEPTEMBER 25, 2012 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: AUGUST 28, 2012 MANUAL CLAIMS CHECK #47232 IN THE AMOUNT OF \$2,287.49; SEPTEMBER 12, 2012 CLAIMS CHECKS #47275 ~ #47367 IN THE AMOUNT OF \$302,376.24; AUGUST, 2012 PAYROLL CHECKS #47233 ~ #47274 IN THE AMOUNT OF \$280,830.36" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:05:04 PM](#)

MOTION PASSED.

PUBLIC HEARING:

- #06. **PUBLIC HEARING: PROPOSED AMENDMENT TO THE 2012 OPERATING BUDGET.**

[7:05:32 PM](#) MAYOR RARRICK DECLARED THE PUBLIC HEARING TO CONSIDER AN AMENDMENT TO THE 2012 OPERATING BUDGET OPEN AT 7:05 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

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[7:07:37 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR RARRICK CLOSED THE PUBLIC HEARING AT 7:07 P.M.

#07. DISCUSSION/ACTION: **PROPOSED ORDINANCE AMENDING THE 2012 OPERATING BUDGET.**

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1480 N.S. AMENDING THE 2012 OPERATING BUDGET.

[7:09:35 PM](#)
MOTION PASSED.

(ORDINANCE NO. 1480 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

PUBLIC APPEARANCES AND FORUM TIME:

#08. DISCUSSION: **DEPARTMENT OF ECOLOGY TO PRESENT INFORMATION REGARDING A ONE-TIME WOODSTOVE COLLECTION EVENT.**

PAUL ROSSOW, DEPARTMENT OF ECOLOGY, STATED THAT THIS IS THE FOURTH WOOD STOVE PROGRAM IN THE PAST 10 YEARS. THE PURPOSE OF THE PROGRAM IS TO GET THE OLD STOVES OUT OF THE MARKET. HE STATED THAT IT IS A ONE DAY EVENT AT THE STEVENS COUNTY LANDFILL. THIS IS A PILOT PROGRAM AND THEY ARE COORDINATING WITH STEVENS COUNTY SOLID WASTE.

PUBLIC COMMENT PERIOD:

#09. PUBLIC COMMENT: **THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

DAVE GARRINGER, CONTRACTED COLVILLE AIRPORT MANAGER, STATED THAT HE IS HERE TO INTRODUCE ANDREW HATCH ABOUT A REVENUE GENERATING PROJECT PROPOSAL AT THE AIRPORT.

ANDREW HATCH, 388D HOTCHKISS RD, STATED THAT HE KEEPS AN ANTIQUE PLANE AT THE COLVILLE AIRPORT. HE STATED THAT CURRENTLY THE CITY SELLS AVGAS AT THE AIRPORT. THERE IS ANOTHER FUEL SOLD AT A LOT OF AIRPORTS CALLED MOGAS THAT IS ETHANOL FREE. HE STATED THAT AVGAS IS GOING AWAY IN THE NEXT TWO YEARS. HE STATED THAT HE IS PROPOSING THAT WE START SELLING MOGAS. HE STATED THAT IF THE AIRPORT BOARD CHOOSES TO MOVE FORWARD, THEY WILL BE MAKING A RECOMMENDATION TO THE CITY COUNCIL.

DICK BOSIN STATED THAT THE ONE DAY HONOR THAT THE CITY GAVE TO JOHN ACORN ON MAIN STREET WAS VERY APPRECIATED. HE STATED THAT EVERYTHING THAT JOHN DID HE DID FOR THIS COMMUNITY AND HIS ACCOMPLISHMENTS ARE MANY. UNFORTUNATELY JOHN ACORN PASSED AWAY OVER THE WEEKEND. MR. BOSIN STATED THAT HE WOULD LIKE THE CITY TO CONSIDER CHANGING OR HAVING A SECONDARY STREET NAME ON ASTOR BETWEEN MAIN STREET AND OAK STREET OF ACORN COURT OR ACORN WAY AS SOME KIND OF A REMEMBRANCE. MAYBE A SIGN NEAR THE CLOCK TOWER SIMILAR TO A STREET SIGN.

COUNCILMEMBER FOLL STATED THAT SHE SUPPORTS THIS AND SUGGESTED THAT MAYBE IT SHOULD BE CALLED THE ACORN WAY.

COUNCILMEMBER JANKE REQUESTED THAT THIS BE ON THE AGENDA FOR THE NEXT MEETING WITH STAFF INPUT AND COUNCIL ACTION AT THE NEXT MEETING.

NEW BUSINESS:

#10. DISCUSSION/ACTION: **POSSIBLE BID AWARD FOR SUBMERSIBLE PUMPS.**

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MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE PUMPS AT THE WALMART LIFT STATION ARE DONE. THE NEW PUMPS WILL TAKE CARE OF ISSUES THAT HAVE BEEN ON GOING. HE STATED THAT THE PUMPS THAT ARE BEING PROPOSED ARE MORE HIGH END AND EXPECTED TO LAST.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO AWARD THE PURCHASE OF TWO FLYGT SUBMERSIBLE PUMPS IN THE AMOUNT OF \$15,874.00 TO WHITNEY EQUIPMENT COMPANY, INC.

[7:52:53 PM](#)

MOTION PASSED.

#11. DISCUSSION/ACTION: PROPOSED PHEASANT RIDGE ROAD MAINTENANCE BOND AND AGREEMENT.

CITY ATTORNEY CHARLIE SCHUERMAN STATED THAT THERE IS A 10% MAINTENANCE PORTION OF THE BOND THAT WAS POSTED FOR TWO YEARS AFTER COMPLETION. HE STATED THAT HE ALREADY WROTE A LETTER TO THE BONDING COMPANY PUTTING THEM ON NOTICE THAT THE STREET HAS AGAIN FAILED, PRESERVING OUR RIGHT TO THE BOND. CHARLIE SCHUERMAN STATED THAT MARK BEARDSLEE CAN MAKE THE MONEY GO FURTHER IF HE CONTRACTS TO DO THE WORK. THE FUNDS WOULD BE DEPOSITED WITH THE CITY ON RESERVE AND BEARDSLEE WOULD HAVE A YEAR TO COMPLETE THE WORK AND ON APPROVAL BY THE CITY, THE FUNDS WOULD BE RETURNED BY THE CITY.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE THE PROPOSED AGREEMENT REGARDING THE PHEASANT RIDGE ROAD MAINTENANCE ISSUE.

[8:06:30 PM](#)

MOTION PASSED.

#12. DISCUSSION: OVERVIEW OF EXECUTIVE SESSIONS, APPRAISALS AND DISCLOSURE OF CONFIDENTIAL INFORMATION BY PUBLIC OFFICIALS.

CITY ATTORNEY CHARLIE SCHUERMAN STATED THAT THERE IS NOTHING IN THE RULE FOR EXECUTIVE SESSION THAT DEALS WITH WRITTEN DOCUMENTS. HE STATED THAT WHAT IS DISCUSSED IN EXECUTIVE SESSION NEEDS TO STAY IN THE ROOM AND NOT DISCUSSED OUTSIDE OF THE MEETING. REGARDING APPRAISALS, THEY ARE PRIVATE, THEY SHOULD BE STAMPED AS CONFIDENTIAL AND SHOULD NOT BE SHARED. IF ASKED ABOUT AN APPRAISAL THE APPROPRIATE RESPONSE IS NO RESPONSE. UNDER WASHINGTON STATE LAW THE APPRAISAL IS PRIVATE.

COUNCILMEMBER JANKE ASKED WHAT WE SHOULD DO IF THERE IS INFORMATION CONTAINED IN AN APPRAISAL THAT WE WANT TO DISCLOSE. CHARLIE SCHUERMAN STATED THAT COUNCIL SHOULD DECIDE UP FRONT WHY THEY ARE USING OR OBTAINING AN APPRAISAL AND HOW IT WILL BE USED. HE STATED THAT ONCE IT IS TALKED ABOUT OR MENTIONED IN A MEETING IT IS PUBLIC. THE DECISION TO GET AN APPRAISAL CAN BE MADE IN OPEN SESSION, BUT WE COULD STILL HOLD THE APPRAISAL PRIVATE.

#13. DISCUSSION: 2012 FEE REVIEW.

THE 2012 UPDATED FEE CHARTS WERE REVIEWED. IT WAS STATED THAT THE FEES CHARGED ARE NOT NECESSARILY TRYING TO COVER THE WHOLE COST TO THE CITY IN ALL CASES.

COUNCILMEMBER FOLL STATED THAT THERE IS A PORTION OF THINGS THAT COULD BE EXPECTED TO BE PAID BY THE TAXPAYERS. THERE ARE OTHER FEES THAT ONLY BENEFIT CERTAIN GROUPS. THESE CHARTS ARE INTENDED TO SHOW WHAT IT TRULY COSTS FOR THESE SERVICES. THE COUNCIL THEN NEEDS TO DECIDE WHAT AND HOW MUCH WILL BE PASSED ON TO THE TAXPAYER. SHE STATED THAT

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MORE INFORMATION AND FURTHER WORK WILL BE NECESSARY BEFORE WE CAN ADOPT THE FEE CHARTS.

#14. DISCUSSION: CONTINUED REVIEW OF THE PROPOSED 2013 BUDGET.

MAYOR RARRICK STATED THAT THE BUDGET IS BALANCED WITH THE EXCEPTION OF THE STREET FUND. SHE PROVIDED AN OVERVIEW AS WELL AS A FEW RECOMMENDATIONS TO BALANCE THE STREET FUND.

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE TO SEE A BULLET LIST OF THE IMPACT AND TRADE-OFFS ASSOCIATED WITH THE RECOMMENDATIONS.

COUNCILMEMBER JANKE ASKED ABOUT GOALS FOR 2013 FROM ALL THE DEPARTMENTS. COUNCILMEMBER JANKE ALSO ASKED ABOUT THE STATUS OF THE CAPITAL PROJECTS LIST.

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE TO TRY AND FUND THE TIME AND EQUIPMENT FOR SNOW PLOWING ON THE SIDEWALKS.

COMMITTEE OR SPECIAL REPORTS:

#15. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#16. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI STATED THAT THE CHAMBER OF COMMERCE IS LOOKING INTO SITES TO RELOCATE.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT 3RD AVENUE IS DONE AND OPEN AND THERE ARE STILL A FEW ITEMS ON A PUNCH LIST THAT NEED TO BE FIXED. HE STATED THAT ELM STREET IS SCHEDULED TO BE DONE BY OCTOBER 18TH. HE ALSO STATED THAT THE GARDEN HOMES DWSRF (DRINKING WATER STATE REVOLVING FUND) LOAN CONTRACT IS HERE AND HE WILL MEET WITH THAT GROUP AGAIN BEFORE BRINGING IT BACK TO COUNCIL.

COUNCILMEMBER BIRCH STATED THAT HE MET WITH THE PARKING COMMISSION TONIGHT, THEY ARE WORKING ON LEASING ANOTHER PARKING LOT NEXT TO COLVILLE MONUMENT.

COUNCILMEMBER JANKE STATED THAT THE STRONGER ECONOMIES TOGETHER HAD THEIR SUMMARY MEETING AND THERE WILL BE OTHER COMMITTEES WORKING TOWARDS IMPLEMENTING THE IDEAS THAT THEY CAME UP WITH. HE ASKED ABOUT THE STATUS OF COLVILLE MOUNTAIN AND THE PUBLIC INFORMATION. MAYOR RARRICK STATED THAT SHE WILL SEEK INFORMATION VIA THE WATER BILLS. COUNCILMEMBER JANKE STATED THAT HE IS WAITING TO SEE WHO THE LEAD STAFF WILL BE AND THOUGHT THERE WOULD BE AT LEAST ONE PUBLIC MEETING TO INVITE COMMENTS. COUNCILMEMBER JANKE ASKED ABOUT THE STATUS OF THE FACILITIES INVENTORY. ERIC DURPOS STATED THAT IT IS NEARLY COMPLETE. COUNCILMEMBER JANKE ASKED ABOUT THE STATUS OF THE OLD COUNTY SHOP FACILITY. IT WAS DECIDED THAT JIM LAPINSKI WILL PROVIDE A REPORT AT THE NEXT MEETING. COUNCILMEMBER JANKE STATED THAT THERE WERE SOME PEOPLE WORKING ON THE NEW TRAIL THAT DYLAN SCHANZ IS DOING FOR HIS SENIOR PROJECT.

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AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER FOLLMAN MOVED AND COUNCILMEMBER BEATTY SECONDED THE MOTION TO ADJOURN THE MEETING.

[9:52:03 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT 9:52 P.M.

MAYOR DEBORAH RARRICK

Attest: _____

Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager