

Colville, Washington
Regular City Council Meeting Minutes
November 13, 2012

7:00 PM: MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[7:02:34 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, BEATTY, JANKE, BIRCH AND FOSTER.

[7:03:27 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER TERRY FOSTER AND MAYOR DEBORAH RARRICK.

ABSENT: COUNCILMEMBER BILL BEATTY

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS AND RECREATION COORDINATOR JAKE WILSON.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE OCTOBER 30, 2012 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **NOVEMBER 14, 2012 CLAIMS CHECKS #47761 ~ #47842 IN THE AMOUNT OF \$97,471.44 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **OCTOBER, 2012 PAYROLL CHECKS #47723 ~ #47760 IN THE AMOUNT OF \$254,131.86 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **OCTOBER, 2012 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #05. **OCTOBER 26, 2012 ~ NOVEMBER 8, 2012 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE NOVEMBER 13, 2012 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: NOVEMBER 14, 2012 CLAIMS CHECKS #47761 ~ #47842 IN THE AMOUNT OF \$97,471.44; OCTOBER, 2012 PAYROLL CHECKS #47723 ~ #47760 IN THE AMOUNT OF \$254,131.86" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:05:36 PM](#)

MOTION PASSED.

PUBLIC HEARINGS:

- #06. **PUBLIC HEARING: CONSIDER THE ANNUAL PROPERTY TAX LEVY FOR THE CITY OF COLVILLE.**

[7:06:11 PM](#) MAYOR RARRICK DECLARED THE PUBLIC HEARING TO CONSIDER THE ANNUAL PROPERTY TAX LEVY OPEN AT 7:06 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE

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COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

JACK SMITH, 1870 EAST IVY, STATED THAT HE IS HERE AGAIN TO TALK ABOUT NOT RAISING THE PROPERTY TAX LEVY. HE STATED THAT WE NEED TO HOLD THE LINE AND NOT RAISE THE LEVY. HE STATED THAT EVERY INCREASE AFFECTS FAMILIES. HE SUGGESTED THAT THE CITY COUNCIL DO NOTHING ABOUT THE LEVY AND THEREFORE NOT INCREASING THE PROPERTY TAX LEVY.

BILL PIFER, 1930 EAST IVY, STATED THAT THE CURRENT BUDGET THAT IS BEING WORKED ON HAS GROWTH BUILT INTO IT WITH THE WATER/SEWER RATES. THE BUDGET DOES APPEAR TO BE HURTING FROM THE LACK OF GROWTH IN TAXABLE RETAIL SALES. BY RAISING TAXES AND FEES WE ARE ESSENTIALLY TAKING AWAY FROM THE MONEY THAT INDIVIDUALS HAVE TO SPEND ON RETAIL ITEMS.

[7:15:10 PM](#) AS THERE WAS NO FURTHER PUBLIC COMMENT ON THIS ISSUE, MAYOR RARRICK CLOSED THE PUBLIC HEARING AT 7:15 P.M.

#07. DISCUSSION/ACTION: PROPOSED ORDINANCE FIXING THE ANNUAL PROPERTY TAX LEVY.

COUNCILMEMBER FOLL MOVED TO ADOPT OPTION #1 AND INCREASE THE PROPERTY TAX LEVY BY 1%. MOTION DIED FOR LACK OF A SECOND.

COUNCILMEMBER LAWSON MOVED TO ADOPT OPTION #2 FOR THE 0% LEVY, THE 1% WOULD STILL BE COLLECTED AND WOULD BE BANKED FOR FUTURE USE. MOTION DIED FOR LACK OF A SECOND.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADOPT OPTION #3, THIS OPTION WOULD FOREGO THE 1% PROPERTY TAX LEVY FOR 2013 AND THERE WOULD BE NO BANKED CAPACITY.

COUNCILMEMBER FOLL STATED THAT THERE IS NO ENTITY IN THIS COUNTY THAT HAS NOT TAKEN THE 1% TAX LEVY INCREASE. SHE STATED THAT THERE IS AN OBLIGATION FOR THINGS THAT HAVE ALREADY BEEN DONE AND THE CITY'S COSTS ARE INCREASING ALSO. SHE STATED THAT THE TAX REVENUE BETWEEN 2006 AND 2013 HAS DECREASED AND THE EXPENDITURES HAVE INCREASED. THE 1% PROPERTY TAX LEVY WOULD ONLY AMOUNT TO APPROXIMATELY \$2 PER PERSON IN THE CITY. SHE STATED THAT SHE IS AGAINST THE IDEA OF DOING NOTHING.

COUNCILMEMBER LAWSON STATED THAT SHE IS ALSO AGAINST THE MOTION, THE SECOND OPTION GIVES US MORE OF AN OPPORTUNITY FOR THE FUTURE.

[7:21:52 PM](#)

MOTION PASSED. *THERE WERE DISSENSIONS NOTED FROM COUNCILMEMBERS FOLL AND LAWSON.*

#08. PUBLIC HEARING: FIRST PUBLIC HEARING ON THE PROPOSED 2013 BUDGET.

[7:22:35 PM](#) MAYOR RARRICK DECLARED THE FIRST PUBLIC HEARING TO CONSIDER THE PROPOSED 2013 BUDGET OPEN AT 7:22 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

STEVE MYERS, 725 SOUTH SUMMIT, STATED THAT HE WAS AT THE LAST COUNCIL MEETING AND THERE WAS A COMMENT MADE THAT THE WATER/SEWER RATES ARE WHAT THEY ARE. HE STATED THAT HE HAS RESEARCHED WATER/SEWER RATES FROM ACROSS THE STATE AND HE PRESENTED A CHART OF THESE RATES FROM SIMILAR SIZE CITIES. HE STATED THAT HE ENDED UP WITH 19 CITIES AND COLVILLE WAS THE SEVENTH HIGHEST ON THE LIST. HE ALSO LISTED THE STORM DRAIN FEES FOR THOSE CITIES THAT HAD THEM. HE STATED THAT WE MIGHT BE ABLE TO GAIN VALUABLE INFORMATION FROM THESE OTHER CITIES.

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JACK SMITH, 1870 EAST IVY, STATED THAT THIS INFORMATION IS AN EYE OPENER. HE STATED THAT THINGS CAN STILL BE ACCOMPLISHED EVEN WITH BUDGET CUTS AND HE APPRECIATED THE PROPOSALS MADE BY COUNCILMEMBER JANKE AT THE LAST MEETING.

[7:35:50 PM](#) AS THERE WAS NO FURTHER PUBLIC COMMENT ON THIS ISSUE, MAYOR RARRICK CLOSED THE PUBLIC HEARING AT 7:35 P.M.

PUBLIC COMMENT PERIOD:

#09. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

STEVE MYERS, 725 SOUTH SUMMIT, ASKED IF THE STORM DRAIN IS A SEPARATE SYSTEM. COUNCILMEMBER JANKE STATED THAT YES IT IS A SEPARATE SYSTEM. MR. MYERS WAS ENCOURAGED TO CONTACT MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS FOR FURTHER INFORMATION REGARDING THE STORM DRAIN SYSTEM PROPOSAL.

BILL PIFER, 1930 EAST IVY, STATED THAT HE REMEMBERS HEARING THAT WHEN THE WATER/SEWER RATES TOOK EFFECT, THERE WOULD BE MONEY AVAILABLE TO HELP PAY FOR STREETS. COUNCILMEMBER JANKE STATED THAT THIS WAS NEVER THE CASE.

UNFINISHED BUSINESS:

#10. DISCUSSION/ACTION: FINAL REVIEW AND ADOPTION OF THE 2012 FEE CHARTS.

COUNCILMEMBER FOLL STATED THAT SHE WOULD PROPOSE A \$20 RATE PER SHELTER/DAY AT THE PARK.

COUNCILMEMBER JANKE PROPOSED THAT THE CONCESSION STANDS BE REMOVED FROM THIS CHART AT THIS TIME. THIS WILL ALLOW STAFF TIME TO RESEARCH THIS ISSUE TO ENSURE THAT THEY ARE USABLE FOR THIS PURPOSE, AND WE CAN MANAGE THEM AND THERE IS AN APPROPRIATE RATE CHARGED.

COUNCILMEMBER FOLL RECOMMENDED THAT THERE BE A KEY DEPOSIT FOR ALL KEYS, AND WE DEVELOP A POLICY FOR THE DIFFERENT SCENARIOS.

COUNCILMEMBER LAWSON STATED THAT SHE IS CONCERNED ABOUT RAISING THE POOL FEES. SHE STATED THAT SHE WOULD LIKE THE DAILY FEE AND PASS FEE TO REMAIN THE SAME.

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE TO REMOVE THE WHOLE SWIMMING POOL SECTION AND PERFORM FURTHER RESEARCH ON THE BASIS FOR THE PROPOSED INCREASES. COUNCILMEMBER LAWSON VOLUNTEERED TO WORK WITH THE RECREATION COORDINATOR TO CLARIFY THE PROPOSED FEES.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO ADOPT THE FEE CHART AS PRESENTED WITHOUT THE SWIMMING POOL AND WITHOUT THE TWO LINES IN THE PARK FOR VAAGENS CONCESSIONS RENTAL AND SETTING THE YEP KANUM PARK SHELTERS FEE AT \$20 PER SHELTER, ALL FEES TO BE EFFECTIVE JANUARY 1, 2013.

COUNCILMEMBER JANKE REQUESTED THAT WE ADD THESE ITEMS TO THE PENDING LIST.

[8:08:53 PM](#)
MOTION PASSED.

COUNCILMEMBER FOLL REQUESTS THAT THE COLUMNS BE ADJUSTED TO REFLECT WHAT ACTUALLY WILL BE EFFECTIVE JANUARY 1, 2013.

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NEW BUSINESS:

#11. DISCUSSION/ACTION: PROPOSED ORDINANCE ESTABLISHING A CITY TREE BOARD.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT THE PROPOSED ORDINANCE.

COUNCILMEMBER LAWSON STATED THAT SHE IS AGAINST THE ORDINANCE. SHE STATED THAT THIS CHANGE DOESN'T MEET THE INTENT OR SPIRIT OF THE TREE CITY USA PROGRAM. SHE STATED THAT WE NEED TO HAVE AN ACTIVE CITY TREE BOARD.

THE MOTION AND SECOND WERE WITHDRAWN.

COUNCIL DECIDED THAT THE CITY NEEDS TO PURSUE INDIVIDUALS TO BE ON THE CITY TREE BOARD. COUNCILMEMBER LAWSON VOLUNTEERED TO ASSIST WITH THIS ISSUE.

#12. DISCUSSION/ACTION: RECOMMENDATIONS FOR 2013 FUNDING FROM THE LODGING TAX ADVISORY COMMITTEE.

COUNCILMEMBER BERGIN STATED THAT CURRENTLY THE LODGING TAX CAN BE GIVEN TO COVER MARKETING AND OPERATIONAL EXPENSES. THE LEGISLATION THAT AUTHORIZES THIS IS DUE TO EXPIRE ON JUNE 30, 2013. UNLESS FURTHER ACTION IS TAKEN BY THE LEGISLATURE OPERATIONAL EXPENSES WON'T BE ALLOWED AFTER THAT DATE.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ACCEPT THE LODGING TAX ADVISORY COMMITTEE FUNDING RECOMMENDATIONS:

<u>ENTITY</u>	<u>AMOUNT REQUESTED</u>	<u>RECOMMENDATION</u>	<u>OPERATIONAL CONTINGENCY</u>
CHAMBER	37,680	27,680	10,000
FLOAT	3,200	0	3,200
KF HORIZONS	1,600	0	1,600
NE WASH FAIR	1,000	1,000	0
RODEO	4,000	4,000	0
RENDEZVOUS	9,800	6,700	3,100
HIST SOCIETY	29,193	9,223	19,970

[8:28:59 PM](#)

MOTION PASSED.

#13. DISCUSSION/POSSIBLE ACTION: CONTINUED REVIEW OF THE PROPOSED 2013 BUDGET.

THE PROPOSALS FROM THE 10/30/2012 COUNCIL MEETING WERE REVIEWED INDIVIDUALLY.

1. PAGE 10 OF EXPENDITURES – ENGINEERING SERVICES BUDGETED AT \$39,375
 - PROPOSE REDUCING THAT TO \$10,000
 - PROVIDE \$15,000 TO RECREATION FOR A FULL-TIME SECRETARY FOR 8 MONTHS.
 - PROVIDE \$14,375 TO ROAD MAINTENANCE IN THE STREET FUND.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADOPT PROPOSAL #1 AS PRESENTED.

[8:32:10 PM](#)

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MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER BERGIN.*

2. SINCE WE RECEIVED A GRANT FOR WATER/SEWER FOR \$750,000 – SUSPEND THE WATER/SEWER RATE INCREASE FOR 2013.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT A LOT OF WORK WAS DONE ON THESE ISSUES IN THE PAST, HE IS NOT IN FAVOR OF SUSPENDING THE WATER/SEWER RATES. ADDITIONALLY, THE GRANT THAT WAS RECEIVED WAS FOR A WATER PROJECT AND HAS NOTHING TO DO WITH THE SEWER RATES. HE RECOMMENDED THAT WE STAY THE COURSE WITH THE CURRENT ADOPTED RATE STRUCTURE.

COUNCILMEMBER JANKE STATED THAT WE NEED TO FIGURE OUT WHAT THE RATE STUDY WAS BASED ON AND WHAT HAS THE INFLATION RATE ACTUALLY BEEN. WHAT DOES THE \$750,000 TRANSLATE TO AND WHAT WOULD BE APPROPRIATE FOR A REDUCTION.

COUNCILMEMBER JANKE MOVED THAT WE REDUCE THE INCREASE IN THE BASE RATES BY THE WATER PERCENT ONLY WITH THE EXACT AMOUNT TO BE DETERMINED BY STAFF, MOTION DIED FOR LACK OF A SECOND.

COUNCILMEMBER BERGIN MOVED TO LEAVE THIS AS IS UNTIL WE KNOW WHAT WE ARE TALKING ABOUT, MOTION DIED FOR LACK OF A SECOND.

COUNCILMEMBER BIRCH STATED THAT WE NEED TO STAY THE COURSE AND LEAVE IT AS IS WITH THE PLANNED INCREASE.

COUNCILMEMBER FOLL STATED THAT SHE FOUND THE EMAIL FROM A CITIZEN THAT STATED THAT THE CITY WOULD REVIEW RATES IN 18 MONTHS AFTER ADOPTION. ERIC DURPOS CLARIFIED THAT THIS INFORMATION WAS NOT ACCURATE. THE COUNCIL MOTION TO REVIEW RATES WAS IN REGARDS TO THE CONNECTION FEES.

COUNCILMEMBER FOLL STATED THAT THE CONNECTION RATES NEED TO BE REVIEWED AND SHOULD BE PUT ON THE PENDING LIST.

COUNCILMEMBER FOSTER STATED THAT WE NEED TO STAY THE COURSE AND LEAVE IT AS IS WITH THE PLANNED INCREASE.

3. FORGO THE 1% PROPERTY TAX INCREASE FOR 2013 – DONE.
4. PAGE 1 OF EXPENDITURES – PROJECTED CURRENT EXPENSE UNRESERVED ENDING FUND BALANCE FOR 2013:
 - REDUCE FROM \$223,056 TO \$173,056
 - \$25,000 TO ROAD MAINTENANCE IN THE STREET FUND
 - \$25,000 TO A CAPITAL PROJECTS RESERVE IN CURRENT EXPENSE

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADOPT PROPOSAL #4 AS PRESENTED.

[9:04:21 PM](#)

MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER BERGIN.*

5. REDUCE CURRENT EXPENSE 2013 BUDGET REQUESTS AS FOLLOWS:

FOLLOWING DISCUSSION, THE FOLLOWING REPRESENTS THE FINAL REDUCTIONS BY DEPARTMENT:

COUNCIL	-100
CLERK	-300
TREASURER	-800

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PARK	-1,500
RECREATION	-5,000
CITY HALL	-10,000
SWIMMING POOL	-2,400
BUILDING/PLANNING	-1,900
AIRPORT	-1,000

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO REDUCE THE CURRENT EXPENSE DEPARTMENT BUDGETS AS DISCUSSED WITH THE \$23,000 BEING ADDED TO THE CAPITAL PROJECTS RESERVE ACCOUNT.

[9:23:42 PM](#)

MOTION PASSED.

6. ESTABLISH A COUNCIL BUDGET COMMITTEE

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE TO ADD THIS TO THE PENDING LIST AND DISCUSS IT BY THE END OF FEBRUARY AND/OR AT THE NEXT COUNCIL WORK SESSION.

COMMITTEE OR SPECIAL REPORTS:

#14. DISCUSSION: MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.

POLICE CHIEF MESHISHNEK CLARIFIED A NUMBER IN HIS BAR GRAPH ON THE FIRST PAGE OF HIS REPORT. HE STATED THAT THE CALLS FOR SERVICE SHOULD BE 314 AND NOT 304.

#15. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#16. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

RECREATION COORDINATOR JAKE WILSON STATED THAT THE SENIOR PROJECT WALKING TRAIL IS PROGRESSING AND MIGHT ALREADY BE COMPLETE OR NEAR COMPLETE.

BUILDING/PLANNING DIRECTOR JIM LAPINSKI STATED THAT THERE IS A DRAFT CAPITAL FACILITIES PLAN (CFP) PROCESS IN THE PACKET UNDER THE ITEM ON THE PENDING LIST.

CITY TREASURER VICKIE STRONG STATED THAT THE SECOND HALF PROPERTY TAX CAME IN A LITTLE HIGHER THAN ANTICIPATED. SHE STATED THAT THE SALES TAX BUDGET WILL ALSO BE MET.

COUNCILMEMBER FOSTER STATED THAT HE IS HEARING COMPLAINTS ABOUT THE CITY STREETS AND WATER/SEWER RATES. HOWEVER, BY FAR THE BIGGEST COMPLAINT HE IS RECEIVING IS REGARDING NO TRAFFIC SIGNALS ON MAIN STREET.

COUNCILMEMBER FOLL CLARIFIED THAT COUNCILMEMBER LAWSON WILL FOLLOW UP ON SWIMMING POOL FEES AND COUNCILMEMBER JANKE WILL FOLLOW UP ON PARK FEES.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO ADJOURN THE MEETING.

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[9:35:49 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT 9:35 P.M.

MAYOR DEBORAH RARRICK

Attest: _____

Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager