

Colville, Washington
Regular City Council Meeting Minutes
January 8, 2013

7:00 PM: MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[6:59:22 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, BEATTY, JANKE, BIRCH AND FOSTER.

[7:00:22 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER BILL BEATTY, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER TERRY FOSTER AND MAYOR DEBORAH RARRICK.

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG AND MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE DECEMBER 11, 2012 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **DECEMBER 27, 2012 MANUAL CLAIMS CHECKS #48087 ~ #48123 IN THE AMOUNT OF \$31,942.65 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **DECEMBER 31, 2012 MANUAL CLAIMS CHECKS #48124 ~ #48221 IN THE AMOUNT OF \$145,836.14 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **DECEMBER, 2012 PAYROLL CHECKS #48029 ~ #48086 IN THE AMOUNT OF \$256,068.41 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. **DECEMBER 7, 2012 ~ JANUARY 3, 2013 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BEATTY SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JANUARY 8, 2013 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: DECEMBER 27, 2012 MANUAL CLAIMS CHECKS #48087 ~ #48123 IN THE AMOUNT OF \$31,942.65; DECEMBER 31, 2012 MANUAL CLAIMS CHECKS #48124 ~ #48221 IN THE AMOUNT OF \$145,836.14; DECEMBER, 2012 PAYROLL CHECKS #48029 ~ #48086 IN THE AMOUNT OF \$256,068.41" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:02:50 PM](#)

MOTION PASSED.

PUBLIC HEARING:

- #06. **PUBLIC HEARING: REVIEW COMMUNITY DEVELOPMENT AND HOUSING NEEDS, INFORM CITIZENS OF THE AVAILABILITY OF FUNDS AND ELIGIBLE USES OF THE STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND RECEIVE COMMENTS ON PROPOSED ACTIVITIES, PARTICULARLY FROM LOWER INCOME PERSONS, RELATED TO THE PROPOSED COLVILLE COMMUNITY SENIOR CENTER PROJECT.**

[7:04:32 PM](#) MAYOR RARRICK DECLARED THE PUBLIC HEARING TO REVIEW COMMUNITY DEVELOPMENT AND HOUSING NEEDS, INFORM CITIZENS OF THE AVAILABILITY OF FUNDS AND ELIGIBLE USES OF THE

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STATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND RECEIVE COMMENTS ON PROPOSED ACTIVITIES, PARTICULARLY FROM LOWER INCOME PERSONS, RELATED TO THE PROPOSED COLVILLE COMMUNITY SENIOR CENTER PROJECT OPEN AT 7:04 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

A SIGN IN SHEET WAS AVAILABLE TO ALL IN ATTENDANCE. HOWEVER, NO CITIZENS CHOSE TO SIGN THE DOCUMENT. THE CITY CLERK NOTED THAT THERE WERE APPROXIMATELY TWELVE CITIZENS IN ATTENDANCE. A SUMMARY OF THE PROJECT AND COPIES OF THE ENGLISH AND SPANISH VERSION OF THE HANDOUTS EXPLAINING THE AVAILABILITY OF CDBG FUNDS AND ELIGIBLE USES AND THE CDBG CITIZEN PARTICIPATION REGULATIONS WERE ALSO AVAILABLE TO THE PUBLIC.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT WE ALREADY RECEIVED THE CDBG PLANNING ONLY GRANT. WE ARE NOW PROCEEDING WITH THE PROCESS TO SUBMIT A GENERAL PURPOSE GRANT APPLICATION TO CONSTRUCT THE SENIOR CENTER.

[7:07:24 PM](#) AS THERE WAS NO FURTHER COMMENT ON THIS ISSUE, MAYOR RARRICK CLOSED THE PUBLIC HEARING AT 7:07 P.M.

PUBLIC COMMENT PERIOD:

#07. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

BILL PIFER, 1930 EAST IVY, STATED THAT HE IS GLAD THAT WE BOUGHT THE EQUIPMENT TO REMOVE THE SNOW FROM THE SIDEWALKS AND IT IS NICE TO SEE THOSE CLEARED.

UNFINISHED BUSINESS:

**#08. DISCUSSION/ACTION: PROPOSED COLVILLE MUNICIPAL AIRPORT
MANAGER STATUS AND/OR CONTRACT.**

CITY ATTORNEY JEAN CONGER STATED THAT SHE DOESN'T THINK THAT DAVE GARRINGER IS CURRENTLY BEING TREATED AS A TRUE INDEPENDENT CONTRACTOR. SHE STATED THAT IF HE IS MADE AN EMPLOYEE HE WOULD NOT QUALIFY TO BE AN EXEMPT POSITION, BUT INSTEAD WOULD BE PAID HOURLY. CITY CLERK HOLLY PANNELL ALSO SUBMITTED INFORMATION REGARDING THE COST TO MAKE DAVE GARRINGER A CITY EMPLOYEE DEPENDING ON HIS PART-TIME STATUS. JEAN CONGER POINTED OUT THAT IF THIS POSITION REMAINS UNDER 60 HOURS IN A MONTH, IT WOULD NOT QUALIFY FOR FULL BENEFITS.

COUNCILMEMBER JANKE STATED THAT HE IS CONCERNED IF WE HIRE HIM AS AN EMPLOYEE THAT THERE MIGHT BE A CONFLICT OF INTEREST WITH OTHER CONTRACTS HE WOULD WORK ON. JEAN CONGER STATED THAT SINCE IT WOULD BE A PART-TIME JOB IT WOULDN'T BE IN CONFLICT.

IT WAS CLARIFIED THAT THE SNOW PLOWING AT THE AIRPORT WAS NOT FACTORED INTO THESE APPROXIMATE NUMBERS.

DAVE GARRINGER STATED THAT THE EMPLOYEE ISSUE IS FINE, BUT HE DOES HAVE TWO OTHER CONTRACTS THAT HE WOULD NEED TO FULFILL THIS SUMMER. HE STATED THAT HE WOULD NEED TO HAVE A FLEXIBLE SCHEDULE. COUNCILMEMBER JANKE SUGGESTED A TASK LIST TO BE COMPLETED ON A MONTHLY BASIS.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER FOLL SECONDED THE MOTION TO PURSUE THE NON BENEFITED PART TIME POSTION AT A MAXIMUM OF 60 HOURS PER MONTH AND HAVE STAFF COME BACK WITH A FORMAL PROPOSAL WITH A JOB DESCRIPTION AND ASSOCIATED RANKING WITH A PROPOSED SUPERVISOR AND HOW THE POSITON WOULD BE MANAGED AND FUNCTION.

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COUNCILMEMBER JANKE STATED THAT WE WILL CONTINUE THE MONTH TO MONTH SERVICES UNTIL A DECISION IS MADE.

[7:30:35 PM](#)

MOTION PASSED.

NEW BUSINESS:

- #09. DISCUSSION/ACTION: PROPOSED RESOLUTION CERTIFYING COMPLIANCE WITH APPLICABLE STATUTES AS PART OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION FOR FUNDING ASSISTANCE FOR THE PROPOSED COLVILLE COMMUNITY SENIOR CENTER PROJECT.**

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 01-13 CERTIFYING COMPLIANCE WITH APPLICABLE STATUTES AS PART OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION FOR FUNDING ASSISTANCE FOR THE PROPOSED COLVILLE COMMUNITY SENIOR CENTER PROJECT.

[7:35:38 PM](#)

MOTION PASSED.

(RESOLUTION NO. 01-13 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

- #10. DISCUSSION/ACTION: PROPOSED ORDINANCE RELATING TO AND REGULATING THE LICENSING AND OPERATION OF TAXICABS IN THE CITY OF COLVILLE.**

CHIEF OF POLICE BOB MESHISHNEK STATED THAT HE NEEDS TO REQUEST THAT THIS ITEM BE POSTPONED UNTIL THE NEXT MEETING. THERE ARE MULTIPLE QUESTIONS THAT HAVE BEEN ASKED OF THE CITY ATTORNEY THAT HAVE NOT YET BEEN CLARIFIED. IT WAS ALSO NOTED THAT THE DRIVER SHOULD BE LICENSED AND HAVE A VALID WASHINGTON DRIVERS LICENSE.

- #11. DISCUSSION/ACTION: ELECTION OF A MAYOR PRO-TEMPORE.**

COUNCILMEMBER JANKE NOMINATED COUNCILMEMBER FOLL TO CONTINUE AS THE MAYOR PRO-TEMPORE. COUNCILMEMBER BERGIN SECONDED THE NOMINATION.

[7:39:44 PM](#)

MOTION PASSED.

- #12. DISCUSSION/ACTION: POSSIBLE APPOINTMENTS TO THE COLVILLE AIRPORT BOARD, LIBRARY BOARD OF TRUSTEES AND THE ZONING BOARD OF ADJUSTMENT.**

STEVE BEATTIE, 641 NORTH WALNUT, STATED THAT HE IS THE OWNER/OPERATOR OF TRI-WORKS IN COLVILLE AND HE IS INTERESTED IN SERVING ON THE AIRPORT ADVISORY BOARD.

COUNCILMEMBER FOLL REQUESTED THAT ALL ANSWERS ARE COMPLETED BEFORE APPLICATIONS ARE BROUGHT TO THE COUNCIL IN THE FUTURE. SHE NOTED THAT THERE WERE THREE YES OR NO QUESTIONS THAT WERE NOT COMPLETE AND SHE REQUESTED MR. BEATTIE TO RESPOND TO THESE QUESTIONS. HAVE YOU EVER HAD A PROFESSIONAL LICENSE, REGISTRATION OR CERTIFICATE REVOKED? HAVE YOU EVER VOLUNTARILY RELINQUISHED A PROFESSIONAL LICENSE, REGISTRATION OR CERTIFICATE? HAVE YOU EVER BEEN CONVICTED OF A FELONY? MR. BEATTIE STATED THAT THE ANSWER TO ALL THREE QUESTIONS IS NO.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE APPOINTMENT OF STEVE BEATTIE TO THE AIRPORT ADVISORY BOARD.

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[7:44:56 PM](#)

MOTION PASSED.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE APPOINTMENT OF DEANNE RESSA TO THE LIBRARY BOARD OF TRUSTEES.

[7:45:46 PM](#)

MOTION PASSED.

IT WAS THE CONSENSUS OF THE COUNCIL THAT SAUNDRA WILMA'S APPLICATION FOR THE ZONING BOARD OF ADJUSTMENT WILL NOT BE CONSIDERED UNLESS SHE COMPLETES A NEW AND COMPLETE APPLICATION.

#13. EXECUTIVE SESSION: EXECUTIVE SESSION TO DISCUSS REAL ESTATE PER RCW 42.30.110(1)(c).

[7:49:32 PM](#) MAYOR RARRICK CALLED FOR AN EXECUTIVE SESSION TO DISCUSS REAL ESTATE PER RCW 42.30.110(1)(c) AT 7:49 P.M. AND STATED THAT IT WILL LAST APPROXIMATELY 20 MINUTES. DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI AND CITY CLERK HOLLY PANNELL REMAINED IN ATTENDANCE DURING THE EXECUTIVE SESSION.

[8:09:39 PM](#) MAYOR RARRICK RECONVENED THE REGULAR MEETING AT 8:09 P.M.

MAYOR RARRICK STATED THAT THE COUNCIL APPRECIATES THE SUBMITTED BIDS FOR THE OLD COUNTY SHOP BUILDING. HOWEVER, AT THIS TIME THE COUNCIL WISHES TO HAVE THE MATTER OF THE OLD COUNTY SHOP BUILDING HANDLED BY A PROFESSIONAL REAL ESTATE FIRM.

COMMITTEE OR SPECIAL REPORTS:

#14. REPORTS: MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.

COUNCILMEMBER BEATTY STATED THAT A SUB COMMITTEE HAS BEEN FORMED TO DISCUSS THE AIRPORT LEASE AGREEMENTS AND THEY ARE WORKING TO BRING A PROPOSAL BACK TO THE CITY.

#15. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#16. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

COUNCILMEMBER BEATTY ASKED HOW THE REST OF THE COUNCIL FEELS ABOUT THE DIAGONAL PARKING. HE STATED THAT HE IS CURRENTLY UNHAPPY WITH HOW IT IS GOING. COUNCILMEMBER BERGIN STATED THAT SHE LIKES THE PARKING BUT DOES NOT LIKE THE NEED TO PULL OUT SO FAR AT THE INTERSECTIONS TO SEE IF TRAFFIC IS COMING. COUNCILMEMBER JANKE STATED THAT HE HAS HEARD A LOT OF FAVORABLE COMMENTS, THERE ARE ALWAYS ISSUES WHEN YOU HAVE SNOW. HE ALSO STATED THAT WE MIGHT WANT TO GET RID OF THE CROSSWALK BY ASTOR TO THE NORTH AND PUT IT TO THE SOUTH OR PUT BOTH BACK IN.

COUNCILMEMBER FOLL STATED THAT THERE NEEDS TO BE SOME FUTURE DISCUSSION REGARDING THE ISSUE IN THE WATER/SEWER MONTHLY REPORT ABOUT THE GROUND WATER PROBLEM.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

CITY TREASURER VICKIE STRONG STATED THAT THERE ARE 26 AIRPORT LEASES AND 6 HAVE EXPIRED. THE CURRENT LEASES WERE RECENTLY BILLED FOR 2013 AND IF THEIR LEASE HASN'T EXPIRED, THEY WERE CHARGED THE SAME AMOUNT AND NOT THE NEW FEES THAT WERE ADOPTED BY COUNCIL,

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UNLESS THEY CHOOSE TO SIGN A NEW LEASE ONCE THAT IS APPROVED BY COUNCIL. THE EXPIRED LEASES ARE BEING WORKED ON AND WILL BE CALCULATED ON A MONTHLY BASIS UNTIL A NEW LEASE IS APPROVED.

COUNCILMEMBER JANKE COMPLIMENTED THE CITY TREASURER ON ESTIMATING THE PROPERTY AND SALES TAX.

DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI STATED THAT THE TRC (TECHNICAL REVIEW COMMITTEE) MET WITH THE ENGINEER FOR THE PROPOSED MCDONALD'S PROJECT AT THE OLD EXCEL BUILDING. HE ALSO STATED THAT HE WAS CONTACTED BY A REALTOR ABOUT SUB-DIVIDING SOME PROPERTY WITHIN THE CITY.

COUNCILMEMBER JANKE STATED THAT IT IS WINTER, AND HE WOULD LIKE US TO CONTINUE WITH SIDEWALK SNOW REMOVAL. HE ALSO STATED THAT JIM LAPINSKI HAS SENT LETTERS TO BUSINESSES THAT AREN'T KEEPING THEIR SIDEWALKS CLEAR. COUNCILMEMBER JANKE STATED THAT PEOPLE ARE COMPLAINING THAT THEY HAVE TO SHOVEL OUT THEIR MAILBOXES, ETC. HE SUGGESTED THAT MAYBE A NEWS ARTICLE AND SOMETHING ON THE WEBSITE ABOUT SNOW REMOVAL PROCEDURES WOULD BE BENEFICIAL. HE ALSO STATED THAT SCHOOL WALK ROUTES BY STATUTE ARE ALSO THE RESPONSIBILITY OF THE SCHOOL DISTRICT AND THEY ARE SUPPOSED TO BE A PARTNER WITH THIS ISSUE. HE SUGGESTED THAT WE SHOULD REQUEST AT LEAST 50% OF THE SALARIES INVOLVED IN PERFORMING THE SNOW REMOVAL ON SIDEWALKS IN THE SCHOOL WALK ROUTES BE REIMBURSED BY THE SCHOOL DISTRICT. MAYOR RARRICK STATED THAT SHE WILL FOLLOW UP ON THIS ISSUE.

COUNCILMEMBER FOLL STATED THAT THERE ARE CARS THAT ARE PLOWED IN AND THE PLOW TRUCKS NEED TO GO AROUND THEM OR THEY SHOULD BE TOWED. SHE ASKED WHICH DEPARTMENT IS RESPONSIBLE FOR ENFORCEMENT OF THIS ISSUE. MAYOR RARRICK WILL FOLLOW UP TOMORROW MORNING AT THE DEPARTMENT HEAD MEETING.

COUNCILMEMBER JANKE STATED THAT AT THE LAST COUNCIL MEETING HE ASKED ABOUT THE MARIJUANA ISSUE AND IF WE ARE GOING TO BE PROACTIVE, HE IS STILL WONDERING WHAT WE ARE GOING TO DO. JIM LAPINSKI STATED THAT HE THINKS WE MIGHT HAVE MORE AUTHORITY RIGHT NOW IF WE DON'T GET PROACTIVE AND NOT MAKE ANY CHANGES. COUNCILMEMBER JANKE STATED THAT HE WANTS ADDITIONAL RESEARCH DONE BY BUILDING AND PLANNING ON THIS ISSUE AND WHAT THE RATIONALE MIGHT BE WHETHER WE TAKE ACTION OR NOT. MAYOR RARRICK STATED THAT SHE WILL FOLLOW UP WITH OTHER CITIES AND REPORT BACK AT THE NEXT COUNCIL MEETING.

COUNCILMEMBER JANKE STATED THAT HE IS WORKING ON COLVILLE MOUNTAIN, HE WILL DRAFT A PRESENTATION FOR THE COUNCIL FOR A MEETING IN THE NEXT MONTH.

MAYOR RARRICK STATED THAT HER STATE OF THE CITY REPORT WILL BE AT THE JANUARY 22ND CHAMBER OF COMMERCE MEETING AND THOSE MEETINGS HAVE BEEN MOVED TO MOUNTAIN BERRY FROYO.

AS THERE WAS NO FURTHER TO COME BEFORE THE COUNCIL, COUNCILMEMBER BEATTY MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:50:55 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT 8:50 P.M.

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MAYOR DEBORAH RARRICK

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager