

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**March 12, 2013**

**7:00 PM:** MEETING CALLED TO ORDER BY MAYOR PRO-TEM NANCY FOLL.

[6:59:49 PM](#)

**ROLL CALL:** FOLL, BERGIN, LAWSON, BEATTY, JANKE, BIRCH AND FOSTER.

[7:00:58 PM](#)

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER BILL BEATTY, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH AND COUNCILMEMBER TERRY FOSTER.

**ABSENT:** MAYOR DEBORAH RARRICK

**STAFF PRESENT:** DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, FIRE CHIEF JOE HIRSCH AND SAFETY/TRAINING OFFICER RYAN POWER.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE FEBRUARY 26, 2013 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **MARCH 13, 2013 CLAIMS CHECKS #48565 ~ #48643 IN THE AMOUNT OF \$92,552.89 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **FEBRUARY, 2013 PAYROLL CHECKS #48528 ~ #48564 IN THE AMOUNT OF \$262,596.79 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **FEBRUARY, 2013 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #05. **FEBRUARY 22, 2013 ~ MARCH 7, 2013 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR PRO-TEM FOLL READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE MARCH 12, 2013 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: MARCH 13, 2013 CLAIMS CHECKS #48565 ~ #48643 IN THE AMOUNT OF \$92,552.89; FEBRUARY, 2013 PAYROLL CHECKS #48528 ~ #48564 IN THE AMOUNT OF \$262,596.79" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:01:27 PM](#)

MOTION PASSED.

**PUBLIC APPEARANCES AND FORUM TIME:**

- #06. **DISCUSSION/ACTION:** REQUEST TO DONATE AND PLACE A MONUMENT AT ACORN COURT.

SPENCE BATEMAN, 923 WILLIAMS LAKE RD, STATED THAT HE IS THE OWNER OF COLVILLE MONUMENT WORKS AND HE IS PROPOSING TO PLACE A 3 FOOT BY 2 FOOT STONE IN FRONT OF THE STATUE AT ACORN COURT ON ASTOR. HE STATED THAT HE SPOKE WITH JEANNIE ACORN AND TOLD HER THAT

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**March 12, 2013**

SHE COULD DECIDE WHAT THE WORDING WOULD BE AND SHE SUGGESTED THAT DICK BOSIN BE CONSULTED.

COUNCILMEMBER LAWSON ASKED IF BOTH THE SIGN AND THE MONUMENT WOULD BE IN THIS LOCATION. SHE STATED THAT SHE HAS HEARD SOME COMMENTS THAT THE SIGN DETRACTS FROM THE STATUE.

COUNCILMEMBER JANKE STATED THAT DICK BOSIN HAD A LOT TO DO WITH THE SIGN AND WOULD SUGGEST THAT HE BE CONSULTED.

COUNCILMEMBER BIRCH AGREED THAT HE SHOULD CHECK WITH DICK BOSIN. HE ALSO STATED THAT MAYBE IT SHOULD BE ONE OR THE OTHER. THE MONUMENT AND THE SIGN MIGHT NOT BE APPROPRIATE.

MAYOR PRO-TEM FOLL ASKED THAT MR. BATEMAN WORK WITH JEANNIE ACORN AND DICK BOSIN AND INVESTIGATE THE POSSIBILITY THAT THERE WOULD BE ONE DISPLAY NOT BOTH. HE STATED THAT HE WILL GET ALL THE ANSWERS AND COME BACK TO COUNCIL FOR FINAL APPROVAL.

**PUBLIC COMMENT PERIOD:**

**#07. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

THERE WERE NO PUBLIC COMMENTS.

**NEW BUSINESS:**

**#08. DISCUSSION/ACTION: POSSIBLE BID AWARD OF THE 2013 TRANSMISSION MAIN AND RESERVOIR 2 PROJECT.**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATING THEY ARE RECOMMENDING AWARD TO BIG SKY DEVELOPMENT.

COUNCILMEMBER JANKE CLARIFIED THAT THIS IS FOR SCHEDULE 1, SCHEDULE 2 AND ADD ALTERNATE NO. 1.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO AWARD THE 2013 TRANSMISSION MAIN AND RESERVOIR 2 IMPROVEMENTS PROJECT TO BIG SKY DEVELOPMENT, INC. OF HAYDEN, IDAHO IN THE AMOUNT OF \$795,299.04.

[7:16:33 PM](#)

MOTION PASSED.

**#09. DISCUSSION/ACTION: REQUEST TO TRAVEL OUT OF STATE FOR TRAINING FOR THE COLVILLE FIRE DEPARTMENT.**

RYAN POWER, TRAINING OFFICER FOR THE FIRE DEPARTMENT, STATED THAT AT THIS POINT WE DON'T KNOW WHO WILL BE ATTENDING, HOWEVER HE WILL BE ONE OF THEM. THIS TRAINING WOULD BE FUNDED BY THE FIRE DEPARTMENT TRAINING BUDGET. RYAN POWER STATED THAT THIS IS THE MONTANA STATE FIREFIGHTER TRAINING SYMPOSIUM AND IT WILL COST LESS THAN THE TRAINING THEY TYPICALLY ATTEND IN WASHINGTON.

COUNCILMEMBER BIRCH ASKED IF THIS IS A REQUIRED TRAINING. RYAN POWER STATED THAT IT ISN'T REQUIRED SINCE THEY ARE NOT FULL-TIME PAID FIREFIGHTERS.

RYAN POWER STATED THAT IF THEY SIGN UP EARLY ENOUGH THEY WILL HOPEFULLY GET INTO THE RIT (RAPID INTERVENTION TEAMS) TRAINING. THIS TRAINING WILL MEET NFPA (NATIONAL FIRE

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**March 12, 2013**

PROTECTION AGENCY) STANDARDS. FIRE CHIEF JOE HIRSCH ALSO STATED THAT ALL TRAINING REDUCES THE LIABILITY TO THE CITY.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BEATTY SECONDED THE MOTION TO APPROVE THE OUT OF STATE TRAVEL REQUEST AND SENDING 4 COLVILLE FIREFIGHTERS TO THE MONTANA STATE FIRE TRAINING SYMPOSIUM AND AUTHORIZE THE USE OF A CITY OWNED VEHICLE.

[7:23:29 PM](#)

MOTION PASSED.

**#10. DISCUSSION/POSSIBLE ACTION: CITY PROPERTY REVIEW FOR THE TOWN CENTER PARKING LOT, CITY HALL AND DEAN VAAGEN PARK.**

DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI STATED THAT THE SUMMARIES ARE FAIRLY COMPLETE AS STATED IN HIS REPORT.

FOLLOWING REVIEW, IT WAS THE CONSENSUS TO LEAVE THESE PROPERTIES IN THEIR CURRENT USE AND UPDATE THE PROPERTY FILES WITH ALL ASSOCIATED AGREEMENTS, EASEMENTS, ETC.

**COMMITTEE OR SPECIAL REPORTS:**

**#11. MONTHLY REPORTS: FEBRUARY, 2013 REPORTS FROM ALL DEPARTMENTS.**

COUNCILMEMBER JANKE STATED THAT HE NOTICED THAT SOME AMERICORPS VOLUNTEERS WILL BE PAINTING PICNIC TABLES IN THE PARK AND HOPED THAT WE ARE OBTAINING VOLUNTEER AGREEMENTS. HE ALSO NOTED ON THE POLICE DEPARTMENT REPORT THAT THE THEFT RATE HAS DOUBLED. IT WAS DECIDED THAT THE COUNCIL WOULD LIKE THE POLICE CHIEF TO PUBLISH AN INFORMATIONAL ARTICLE FOR THE PUBLIC.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT WE WILL BE REQUIRED TO CONDUCT A CULTURAL SURVEY ON THE GARDEN HOMES PROJECT.

DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI STATED THAT WE RECEIVED MULTIPLE PROPOSALS FOR THE REAL ESTATE SERVICES ANNOUNCEMENT. HE STATED THAT HE ESTABLISHED A RANKING COMMITTEE WHICH MET TODAY AND SCORED THE PROPOSALS. THE NEXT STEP WILL BE TO NEGOTIATE A CONTRACT WHICH WILL BE BROUGHT TO COUNCIL FOR FINAL ACTION. HE ALSO REPORTED THAT THERE ARE SOME FUNDS AVAILABLE THROUGH THE RTPO (REGIONAL TRANSPORTATION PLANNING ORGANIZATION) FOR PLANNING ONLY PROJECTS. HE STATED THAT HE MET WITH MUNICIPAL SERVICES AND THEY ARE IN NEED OF A HANDHELD GPS SYSTEM. THEY HAVE TIED THIS REQUEST TO A PLANNING ONLY PROJECT WHICH WILL BE SUBMITTED FOR CONSIDERATION.

SAFETY/TRAINING OFFICER RYAN POWER STATED THAT HE HAS MET WITH L&I (LABOR AND INDUSTRIES) TWICE NOW AND THEY HAVE CONDUCTED A FULL FACILITY SAFETY INSPECTION. THE CITY HAS ALREADY FIXED ALL ISSUES THAT WERE NOTED ON THE INSPECTION.

POLICE CHIEF BOB MESHISHNEK STATED THAT THE CAUSE OF THE FIRE AT SAUNDRA'S FURNITURE HAS OFFICIALLY BEEN RULED UNDETERMINED.

**#12. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

NO REPORT.

**#13. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

MAYOR PRO-TEM FOLL REVIEWED THE STATUS OF ALL ITEMS LISTED ON THE COUNCIL PENDING ITEMS LIST. SHE ASKED CITY CLERK HOLLY PANNELL TO FOLLOW UP WITH CITY ATTORNEY JEAN

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**March 12, 2013**

CONGRER REGARDING THE STATUS OF THE PROPOSED AIRPORT LEASE DOCUMENT. SHE STATED THAT IF IT CAN'T BE DONE SOON, SHE WOULD LIKE TO MOVE IT TO THE AGENDA FOR THE COUNCIL WORK SESSION.

MAYOR PRO-TEM FOLL STATED THAT SHE WOULD LIKE TO REQUEST A STATUS UPDATE FROM ALL DEPARTMENT HEADS FOR THEIR 2012 AND 2013 GOALS AND NEW GOALS FOR 2014. THESE WILL BE DISCUSSED AT THE COUNCIL WORK SESSION.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

MAYOR PRO-TEM FOLL STATED THAT SHE HAS NUMEROUS TOPICS FOR THE WORK SESSION AGENDA THAT NEED TO BE FLUSHED OUT FURTHER BEFORE WE CAN FINALIZE AN AGENDA. HOWEVER, SHE STATED THAT STORM WATER AND CITY STREETS WILL PROBABLY BE ON THE AGENDA.

COUNCILMEMBER BIRCH ASKED WHEN MAIN STREET WILL BE STRIPED. JOE HIRSCH STATED THAT THIS IS A STATE HIGHWAY AND HE IS NOT SURE WHEN THEY WILL DO THIS WORK.

COUNCILMEMBER JANKE STATED THAT HE STILL HASN'T HEARD ANYTHING FROM THE CITY REGARDING THE ROBERT VINSON ESTATE. HE ALSO STATED THAT SETH AND GABE RAINER AND RETT FOLKES CLEANED UP THE SKATEPARK AND THEY SHOULD BE ACKNOWLEDGED. HE STATED THAT DURING AUDITING THIS MONTH HE NOTICED THAT THE AIRPORT INTERNET AND PHONE HAVE BEEN REAUTHORIZED PER THE MAYOR. COUNCIL REQUESTED A FULL REPORT FROM THE MAYOR ON WHY THE AIRPORT PHONE AND INTERNET WERE HOOKED BACK UP. COUNCILMEMBER JANKE ALSO STATED THAT THE CEDS (COMMUNITY ECONOMIC DEVELOPMENT STRATEGY) DOCUMENT, SECTIONS 6.1 AND 6.2 PAGES 68-74 HAS SPECIFIC INFORMATION THAT MIGHT BE CRITICAL TO COLVILLE AND HE REQUESTED THAT IT BE REVIEWED AND COMMENTS BE SUBMITTED.

COUNCILMEMBER LAWSON STATED THAT SHE WILL NOT BE HERE AT THE NEXT MEETING.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:40:14 PM](#)

MOTION PASSED.

**TIME OF ADJOURNMENT 8:40 P.M.**

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MAYOR PRO-TEMPORE NANCY FOLL

Attest: \_\_\_\_\_

Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager